***ROSTRAVER TOWNSHIP SEWAGE AUTHORITY***
***MEETING MINUTES***
***REGULAR MEETING***
***MAY 24, 2022***

3:45 pm – The Board did a Conference Call with Invoice Cloud to discuss the options of the Payment Portal for sewer billing for the Authority. The Board discussed the proposal presented, and will consider at a future meeting.

The Regular Meeting of May 24, 2022 of the Rostraver Township Sewage Authority was called to order by Chairman, Dennis C. Manown, at 4:00 p.m., in the Rostraver Township Sewage Authority Administration Building, Rostraver Township, PA 15012.

Members present at the Authority as follows:
Dennis Manown, Chairman
William Callaway, Secretary
Brian Sokol, Treasurer
Stephen Morgan
Ann Scott, Manager
Dave Coldren, Engineer
Romel Nicholas, Solicitor

Members not in attendance:
Gary Dilmore, Vice Chairman

The Chairman welcomed Mr. Morgan, the newest appointed Board Member to the meeting and to the Authority.

The Chairman requested nominations to reorganize the Board as required.

***Motion 1*** *– A motion was made by Mr. Sokol to maintain the Board as current and appoint Mr. Morgan to the position of Assistant Secretary/Treasurer. Seconded by Mr. Callaway.*

Vote:
Callaway – Yes Sokol – Yes Manown-Yes
Motion Carried.

***Motion 2*** *– A motion was made by Mr. Calaway to approve the minutes of the Regular Meeting of April 26, 2022 as presented. Seconded by Mr. Sokol.*

Vote:
Callaway – Yes Sokol – Yes Morgan – Yes Manown - Yes
Motion Carried

**SECRETARY'S REPORT:**
**CITIZENS TO BE HEARD:**

The Chairman announced to let the Record show no citizens were present, nor submitted anything in writing.

**CORRESPONDENCE, CHAIRMAN'S REPORT and BUSINESS REPORT:**

The Pollock Run Operating Account Report was presented for approval.

**Pollock Run General Operating Account Report**

***Motion 3*** *– A motion was made by Mr. Callaway to ratify the payments of bills in the amount of $183,446.17 for May 2022 Seconded by Mr. Sokol.*

Vote:
Callaway – Yes Sokol – Yes Morgan – Yes Manown - Yes
Motion Carried

***Motion 4*** *- A motion was made by Mr. Sokol to approve the Financial Reports for the month ending April 2022. Seconded by Callaway.*

Vote:
Callaway – Yes Sokol – Yes Morgan – Yes Manown - Yes
Motion Carried

**ENGINEER'S REPORT: KLH Engineers, Inc.**

The written Engineer's Report was submitted by Dave Coldren, PE. A copy of the Monthly Report is attached hereto and made part of these minutes.

Mr. Coldren noted the Belt Filter press project has been completed and the contractor has been paid in full. He noted a maintenance bond has been posted for 18 months.

Mr. Coldren noted, KLH had received 3 pricing options to consider regarding the filter cake conveyor belt at the Press (removed from the original contract); Option 1 – Rebuild existing - $65,000; Purchase New - $90,000; Alternative Keystone Conveyor Belt - $150,000. Mr. Coldren recommends the purchase of the new conveyor belt at the cost of $90,00 under the Costars Program. Installation of the belt is estimated at approximately $20,000 and a separate cost.

Mr. Coldren discussed the proposed 2022 Paving Project. He stated the Board authorized KLH to prepare the plans and specification at the last meeting which have been completed, he now requesting authorization advertise. He noted the project includes the Administration Offices and the Plant parking areas, including concrete/rebar area near the