



# ROSTRAVER TOWNSHIP SEWAGE AUTHORITY

1744 Rostraver Road, Belle Vernon, PA 15012 (724) 930-7667, FAX (724) 930-9401

## REGULAR MEETING – **FINAL**

**August 23, 2022**

4:00 P.M.

(THIS MEETING IS RECORDED)

1. **Roll Call:** (Regular Meeting)

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Morgan \_\_\_\_\_ Sokol \_\_\_\_\_ Manown

2. **Secretary's Report:**

**MOTION 1:** To approve the minutes of the Regular Meeting of July 26, 2022 as presented.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Morgan \_\_\_\_\_ Sokol \_\_\_\_\_ Manown

3. **Citizens Comments:**

**MOTION 2:** To open the floor to any citizen wishing to speak before the Board regarding any matters appearing on the Agenda only.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Morgan \_\_\_\_\_ Sokol \_\_\_\_\_ Manown

4. **Correspondence:**

5. **Chairman's Report:**

6. **Business Report:**

*Pollock Run General Operating Account Report*

**MOTION 3:** To ratify the payments of bills in the amount of \$198,598.72 for August 2022.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Morgan \_\_\_\_\_ Sokol \_\_\_\_\_ Manown

**MOTION 4:** To Accept the Financial Reports as submitted for July 2022.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Morgan \_\_\_\_\_ Sokol \_\_\_\_\_ Manown



7. **Engineer's Report**

Written report submitted by KLH Engineers for consideration.

**DISCUSS**

- a. Capital Improvement Plan – Five Year - Discuss
- b. Filter Cake Conveyor Belt – Update – Approved Replacement  
Cost of \$103,509. plus installation (Purchased through Costars)  
Shop Drawings in final review.
- c. 2022 Paving Project – Plans and Specs Advertised August 12, 2022  
Bid Opening – Moved to September 16, 2022 Award Bid in September.
- d. Electrical Distribution Inspection completed at Plant – FTBA submitted proposal  
April; Second proposal by Eaton – Engineer completed review. *Discuss*
- e. Willowbrook Golf Course – Update  
Preliminary Approval – Township – Finalizing roof water collection system.  
Submit final plan for approval by Township in September - Discuss
- f. Willowbrook Sewer Line Extension Project, - Engineer prepared Plans - extend  
main & eliminate Willowbrook pump station. Project requires 6 easements,  
2 easements received
- g. Security – Office and Plant – KLH preparing a report (Site meetings 4/5 & 4/19)  
KLH provided Study and recommendations. Updated cost estimate to be  
Provided at Meeting.
- h. Generator Transfer Switch Project at Plant – Awarded – June Meeting - Update
- i. Clair Manor Sewer Line Upgrade and Rehabilitation Project - Update
- j. SR 51/70 Project – Final Utility Design – Update – Plan Finalized  
Bid Awarded – Golden Triangle Construction; Wprk started June 13, 2022;  
Utility Construction Meeting – Weekly
- k. SR 70 Project – Arnold City Project – Meeting with PENNDOT-Update  
Design & Construction Schedule; KLH preparing cost sharing forms and & design  
Drawings.

**MOTION 5:** Accept the Engineers Report for August 2022 as presented by KLH  
Engineers.

\_\_\_\_\_ Callaway    \_\_\_\_\_ Dilmore    \_\_\_\_\_ Morgan    \_\_\_\_\_ Sokol    \_\_\_\_\_ Manown



8. **Solicitor’s Report:**

Written report submitted by Gaitens, Tucceri & Nicholas, Esquire for consideration.

DISCUSS

- a. Easements – 51/70 Project – Condemnation Update  
(Escrowed - \$3,100 completed) – Discuss (Board of Viewers)
- b. Discuss Easements required – Willowbrook Project – Moving Forward
- c. COVID Policy – Discuss (See DRAFT Policy & Memo)
- d. Dye Test & Lateral Inspection – Options

**MOTION 6:** Accept the Solicitor’s Report for August 2022 as presented by Gaitens, Tucceri & Nicholas, LLC.

\_\_\_\_\_ Callaway    \_\_\_\_\_ Dilmore    \_\_\_\_\_ Morgan    \_\_\_\_\_ Sokol    \_\_\_\_\_ Manown

9. **Manager’s Report:**

Written report submitted by Authority Manager for consideration.

DISCUSS:

- a. 2021 Audit – Approve as submitted and authorize to advertise.
- b. DEP Plant Inspection – October 21, 2021 – Response submitted (No reply)
- c. Authority participating LIHWAP Program – Low Income Household Water Assistance Program (Contact Authority Office for Detail).
- d. GIS – Contract PA Rural Water, - Work Began – 6-6-2022  
Maintaining list of buried manholes – uncovered, will need raised/repared
- e. Coal Hollow Road – PENNDOT Hill Stabilization Project – Update
- f. Snow Removal – All building – Years 2022-2025

**MOTION 7:** Accept the 2021 Audit as submitted by Mark C. Turnley, CPA

\_\_\_\_\_ Callaway    \_\_\_\_\_ Dilmore    \_\_\_\_\_ Morgan    \_\_\_\_\_ Sokol    \_\_\_\_\_ Manown

**MOTION 8:** Authorize to Advertise the 2021 Financial Audit as presented.

\_\_\_\_\_ Callaway    \_\_\_\_\_ Dilmore    \_\_\_\_\_ Morgan    \_\_\_\_\_ Sokol    \_\_\_\_\_ Manown

**MOTION 9:** Accept the Bid for Snow Removal (all buildings) from Kimberly Contracting for the 2022 – 2025 Winter Season as presented.

\_\_\_\_\_ Callaway    \_\_\_\_\_ Dilmore    \_\_\_\_\_ Morgan    \_\_\_\_\_ Sokol    \_\_\_\_\_ Manown

**MOTION 10:** Accept the Managers Report for August 2022 as presented.

\_\_\_\_\_ Callaway    \_\_\_\_\_ Dilmore    \_\_\_\_\_ Morgan    \_\_\_\_\_ Sokol    \_\_\_\_\_ Manown



10. **Old Business: (DISCUSSION)**

- a. Dye Test and Lateral Inspections – Discuss fees, equipment, regulations, etc

11. **New Business:**

- a. American Rescue Plant Act (ARPA); \$214.4 million H2O Program (Projects \$500K to \$20 M) w/50% match; \$105.6 million Small Water & Sewer Program (Projects \$30K to \$500K) no match  
Board authorized KLH to begin preparing project in Clair Manor.

12. **Executive Session**

- a. Personnel Matters – Policies and Procedures

13. **Adjournment:**

**MOTION 11:** To Adjourn the Meeting of August 23, 2022.

\_\_\_\_\_ Callaway    \_\_\_\_\_ Dilmore    \_\_\_\_\_ Morgan    \_\_\_\_\_ Sokol    \_\_\_\_\_ Manown