

ROSTRAVER TOWNSHIP SEWAGE AUTHORITY

1744 Rostraver Road, Rostraver Township, PA 15012 (724) 930-7667, FAX (724) 930-9401 TTY/TDD (800) 654-5984 or (800)-654-5988 (voice only) (An Equal Opportunity Employer and Provider)

Requirements for the Issuance of No-Lien Letter

- Requests for lien letters must be received at least seven (7) days in advance of closing. The cost is \$25.00. To avoid delays in receiving your no-lien letter, we request that you use this form. NOTE, a request for a No-Lien letter less than seven days prior to closing, a \$100.00 surcharge may be added.
- Please see the Authority's regulations and Instruction regarding Time of Sale found on the website <u>www.rostraversewage.com</u> or by contacting the Authority Offices. Sale of a property, a No-Lien letter will be issued only after dye testing & lateral inspection have been completed and any repairs finalized.
- > Refinancing does not require dye testing or lateral inspection to be completed.
- > A forwarding address for the SELLER must be provided.
- RTSA does not guarantee nor warranty the sewer lateral inspected into the homr or to the curb beyond the date of the inspection.
 - Please follow instructions above and the checklist requirements below. THANK YOU!
 - Request No-Lien Letter seven (7) days prior to closing
 - Read instructions for Time of Sale Regulations found on the Authority website or in the RTSA Offices accompanied with the No Lien Letter Document Packet, including dye test/lateral inspection documents and fees associated with this test. (not required for refinancing)
 - Submit dye-test/lateral inspection application and appropriate fees
 - Provide sellers forward address (not required for refinancing)

APPLICATION FOR A NO-LIEN LETTER

Please read and review the above procedures to ensure a timely response to your no-lien letter request. Type or print information below and return completed application to Authority Office by mail or fax.

DATE OF APPLICATION_

Current Property Owr	ner			
Property Address Parcel ID	Street	City	State	Zip Code
· ·	ddress Street	City	State	Zip Code
Agency, Realtor or Pe	erson requesting No-Lien Le	etter		
Contract Phone #				
Date of Closing				