ROSTRAVER TOWNSHIP SEWAGE AUTHORITY
MEETING MINUTES
REGULAR MEETING
November 22, 2022

The Regular Meeting of November 20, 2022 of the Rostraver Township Sewage Authority was called to order by Chairman, Dennis C. Manown, at 4:00 p.m., in the Rostraver Township Sewage Authority Administration Building, Rostraver Township, PA 15012.

Members present at the Authority as follows:
Dennis Manown, Chairman
Gary Dilmore, Vice Chairman
William Callaway, Secretary
Stephen Morgan, Assistant Secretary/Treasurer
Ann Scott, Manager
Romel Nicholas, Esquire
David Coldren, PE, Engineer

New Board Member::
Aaron Gilbert

The Chairman welcomed newest Board member, Aaron Gilbert to the Authority, appointed by the Township at their meeting in October 2022. Mr. Manown noted, the Board will need to reorganize.

Motion 1 *– A motion was made by Mr. Callaway to reorganize the Authority Board, appointing Mr. Gilbert to the position of Treasure (vacant position), while maintaining remainder of Board in the current positions. Seconded by Mr. Morgan..*

Vote:
Callaway – Yes Dilmore – Yes Morgan – Yes Manown - Yes
Motion Carried

Motion 2 *– A motion was made by Mr. Callaway to approve the minutes of the Regular Meeting of October 25, 2022 as presented. Seconded by Mr. Dilmore..*

Vote:
Callaway – Yes Dilmore – Yes Gilbert - Yes Morgan – Yes Manown - Yes
Motion Carried

SECRETARY'S REPORT:
CITIZENS TO BE HEARD:

The Chairman announced to let the Record show no citizens were present, nor submitted anything in writing.

Rostraver Township Sewage Authority
Regular Meeting Minutes,
November 22, 2022

CORRESPONDENCE, CHAIRMAN'S REPORT and BUSINESS REPORT:

The Pollock Run Operating Account Report was presented for approval.

Pollock Run General Operating Account Report

Motion 3 *– A motion was made by Mr. Dilmore to ratify the payments of bills in the amount of $176,416.63 for November 2022 Seconded by Mr. Callaway.*

Vote:
Callaway – Yes Dilmore – Yes Gilbert - Yes Morgan – Yes Manown - Yes
Motion Carried

Motion 4 - *A motion was made by Mr. Callaway to approve the Financial Reports for the month ending October 2022. Seconded by Mr. Dilmore.*

Vote:
Callaway – Yes Dilmore – Yes Gilbert - Yes Morgan – Yes Manown - Yes
Motion Carried

ENGINEER'S REPORT: KLH Engineers, Inc.

The written Engineer's Report was submitted by David Coldren, PE. A copy of the Monthly Report for November is attached hereto and made part of these minutes.

Mr. Coldren noted, the Board approved the replacement of the conveyor belt at the new Press with an authorized cost of $103,509. Shop Drawings have been approved and equipment has been ordered, estimated arrival, 6 months.

Mr. Coldren noted that the Service Study has been completed for the Generator Transfer Switch at the Plant by EPPI. A price has been obtained by IETS-OH based upon the completed Study. The bid was awarded at a cost of $33,968 at the July Meeting. Mr. Coldren noted, the switch is over 20 years old and the proposal includes a GE Power Break Main Utility Circuit breaker and spare, reducing any interruptions in power at the Plant. He noted, work began on the project this week, however, contractor ran into a few issues, and the backup breaker wasn't functioning properly, revisions required before old switch is removed.

Mr. Coldren noted KLH completed review of the CCTV data in the Clair Manor area. A proposed rehabilitation project with an engineer's estimate has been prepared, including work in the Sweeney Plan. The total estimate of the project $280,000. The Authority will submit a Small Water and Sewer Grant Application (Due 12.21.2022) for this project.

Mr. Coldren noted the Developer for the Willowbrook Golf Course Project has submitted Final Design Plans to the Township for consideration, the developer must address the comments submitted by the Township. KLH has prepared Plans to extend the main sewer line and eliminate the Willowbrook Pump Station. KLH has received the utility plan for this development and is reviewing.

Mr. Coldren noted KLH has prepared the estimated cost sharing project for the PENNDOT Arnold City Project. Total Estimate is $874,240. Mr. Coldren noted, the Authority is responsible for approximately 10% of the cost. A letter was sent to PENNDOT to discuss the cost share percentage. A meeting was held, the Agreement states, a 10% share cost if main line is NOT in public right of way and 100% PENNDOT paid if main IS in public right of way. He noted, the majority of the work is in the public right of way, and recommends the Board consider approving the Utility Relocation Letter and adopt the Resolution presented, 2022-05.

Mr. Coldren noted a subdivision plan for the Morgan Development has been received. The project includes the construction of 18 residential homes utilizing a grinder pump system. Their engineer submitted a Sewer Planning Module to the DEP for consideration. At this time, a PENNDOT Highway Occupancy Permit is required for the project. The permit includes Resolution No. 2022-04 for consideration by the Board.

The Board discussed at length, the proposed development and a grinder pump system. The costs for operation and maintenance of the grinder pumps after the development has been completed verses the cost to construct a new pump station. The Board requested the Engineer and Solicitor to review the Rules and Regulations regarding a new development and a complete grinder pump system. If any limitations have been included in the regulations, including amount of flow, costs, maintenance, etc. The solicitor suggested the motion be tabled at this time upon further review of the rules and regulations.

Motion 5 *- A motion was made by Mr. Morgan to Table Motion No. 6, regarding Resolution No. 2022-04 for the Morgan Proposed Development, PENNDOT HOP permit until next month. Seconded by Mr. Dilmore.*

Vote:
Callaway – Yes Dilmore – Yes Gilbert – Yes Morgan – Yes Manown - Yes
Motion Carried

Motion 6 *- A motion was made by Mr. Dilmore to approve the Utility Relocation Letter and Adopt Resolution No. 2022-05 for the PENNDOT Reimbursement Agreement for the Arnold City Project as presented. Seconded by Mr. Morgan*

Vote:
Callaway – Yes Dilmore – Yes Gilbert – Yes Morgan – Yes Manown - Yes
Motion Carried