



ROSTRAVER TOWNSHIP SEWAGE AUTHORITY

1744 Rostraver Road, Belle Vernon, PA 15012 (724) 930-7667, FAX (724) 930-9401

REGULAR MEETING – **PRELIMINARY** **FEBRUARY 28, 2023 – Regular Meeting**

4:00 P.M.

(THIS MEETING IS RECORDED)

3:45 PM – FTBA – Joe Marshall – Electrical Inspection

4:00 PM – David Balluch, Union Representative

1. **Roll Call:** (Regular Meeting)

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

2. **Secretary's Report:**

MOTION 1: To approve the minutes of the Reorganization Meeting of January 24, 2023, as presented.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

MOTION 2: To approve the minutes of the Regular Meeting of January 24, 2023, as presented.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

3. **Citizens Comments:**

MOTION 3: To open the floor to any citizen wishing to speak before the Board regarding any matters appearing on the Agenda only.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

4. **Correspondence:**

5. **Chairman's Report:**

6. **Business Report:**

Pollock Run General Operating Account Report

MOTION 4: To ratify the payments of bills in the amount of \$313,175,.24 for February 2023.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown



MOTION 5: To Accept the Financial Reports as submitted for January 2023.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

7. Engineer's Report

Written report submitted by KLH Engineers for consideration.

DISCUSS

- a. Filter Cake Conveyor Belt – Update – Belt Purchased through Costars) Installation March 6, 2023 – Lone Pine - \$19,662.00
- b. Morgan Proposed Development – DEP required Sewer Planning Module 19 homes – Grinder Pumps; Letter from CZ Surveying 2.8.2023 PENNDOT requires adoption of Resolution – HOP Permit
- c. Blower Project – Plans and Specs prepared, bids due 2.28.2023 (Award)
- d. KLH Engineers - ARC Flash Training Proposal – Training held 2.23.2023
- e. Electrical Distribution Inspection completed at Plant – FTBA submitted proposal April; Second proposal by Eaton – Engineer completed review.
- f. Chapter 94 Report – KLH has prepared annual report, consideration/approval
- g. Authorize Engineer prepare plans and specs CCTV Cleaning Project (Approximately 10,000 lf of main line – 168 missing manholes)
- h. Discuss – 2 Developments (HMT & Associates)
5351 PA Route 51 (Shed Sales Lot) & Gallitan Road (14 homes)
Assign outside review - Discuss
- i. Grease Traps – Letter and Survey sent out to all commercial properties.
- j. Small Water & Sewer Grant Applications – Submitted 12/2022 (Federal Funds)
 - Clair Manor Sweeney Plan Project - \$235,00 Grant; \$44,700 Mach
 - SCADA System - \$137,000 Grant; \$31,000 Mach
 - Security – Office & Plant - \$105,000 Grant; \$21,500 MatchNote – Upgrades to Admin not eligible for funding (costs removed)
- k. Willowbrook Golf Course – Proposed Development - Update Preliminary Approval – Township – Approved; Final plan submitted to Township Engineer has completed review; submitted comments to Developer.
- l. Generator Transfer Switch Project at Plant – Awarded – June Meeting – On Site 10.27.2022, still not completed; System is old, having difficulty with Replacement/grade. Original breaker removed, being rebuilt for spare.
- m. SR 51/70 Project – Final Utility Design – Update – Plan Finalized Bid Awarded – Golden Triangle Construction; Work started June 13, 2022; Utility Construction Meeting – Weekly
- n. SR 70 Project – Arnold City Project – Meeting with PENNDOT-Update Design & Construction Schedule; KLH prepared probable Cost - \$874,240. Required documentation submitted to PENNDOT
- o. Proposed Development – Scarmazzi Homes, 135-145 Patio Homes; Opacic Property (Indian Hill Road, near 70). Discuss proposed sewer line extension.



p. Cedar Creek Phase 3 – Shuster Plan – Work beginning (installation of sewers)

MOTION 6: Award the bid to _____ in the amount of _____ for Contract 2023-01 Blower Replacement Project as recommended by the Engineer.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

MOTION 7: Authorize Engineer to prepare plans and specs for the 2023 CCTV Cleaning Contract – Approximately 10,000 lf of main sewer line. Report submitted by KLH Engineers for Operating Year 2022 as presented.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

MOTION 8: Accept the Chapter 94 Annual Report submitted by KLH Engineers for Operating Year 2022 as presented.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

MOTION 9 – Appoint outside engineer to review two (2) plans on behalf of the Authority; 5351 SR 51 and Proposed Development on Gallitan Road, as recommended by the Engineer.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

MOTION 10: Accept the Engineers Report for February 2023 as presented by KLH Engineers.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

8. **Solicitor’s Report:**

Written report submitted by Gaitens, Tucceri & Nicholas, Esquire for consideration.

DISCUSS

- a. Resolution – Time of Sale – Update Rules and Regs
 - Option 1 – Air Vent/Clean Out required all locations
 - Option 2 – Clean out only if no access through vent
- b. Easements – 51/70 Project – Condemnation Update
- c. Discuss Easements required – Willowbrook Project – Moving Forward
- d. Grease Trap Ordinance – Township Inspecting
- e. Grinder Pump Agreement – Discuss

MOTION 11 – Adopt Resolution No. 2023-01 Time of Sale – Update Rules and Regulations; _____ as recommended by the Solicitor.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown



MOTION 12: Accept the Solicitor’s Report for February 2023 as presented by Gaitens, Tucceri & Nicholas, LLC.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

9. **Manager’s Report:**

Written report submitted by Authority Manager for consideration.

DISCUSS:

- a. DEP Plant Inspection – October 26, 2022 – Response submitted
- b. GIS – Contract PA Rural Water, - Work Began – 6-6-2022
Located 1,806 manholes, 168 “missing”, 79.72 miles of mains and force mains
Maintaining list of buried manholes
- c. Coal Hollow Road – PENNDOT Hill Stabilization Project – Update

MOTION 13: Authorize PMRS to complete a non-cost Actuarial Study on the Non Uniformed Defined Benefit Pension Plan to determine cost for increasing the benefit formula calculation from 1.2% to 2.0% of final average salary.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

MOTION 14: Accept the Managers Report for February 2023 as presented.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

10. **Old Business: (DISCUSSION)**

11. **Executive Session**

- a. 508 Todd Farm Road –Discussion

12. **New Business:**

13. **Adjournment:**

MOTION 15: To Adjourn the Meeting of February 28, 2023.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____