ROSTRAVER TOWNSHIP SEWAGE AUTHORITY
MEETING MINUTES
REGULAR MEETING
January 24, 2023

The Regular Meeting of January 24, 2023 of the Rostraver Township Sewage Authority was called to order by Chairman, Dennis C. Manown, at 4:10 p.m., in the Rostraver Township Sewage Authority Administration Building, Rostraver Township, PA 15012.

Members present at the Authority as follows:
Dennis Manown, Chairman
Gary Dilmore, Vice Chairman
William Callaway, Secretary
Aaron Gilbert - Treasurer
Stephen Morgan, Assistant Secretary/Treasurer

Ann Scott, Manager
Romel Nicholas, Esquire
David Coldren, PE, Engineer

For the record, the Solicitor pointed out that a brief executive session was held prior to the start of the meeting, regarding legal matters and property acquisition.

Motion 1 *– A motion was made by Mr. Dilmore to close the Executive Session of the Board at approximately 4:15 pm. Seconded by Mr. Morgan.*

Vote:
Callaway – Yes Dilmore – Yes Gilbert - Yes Morgan – Yes Manown - Yes
Motion Carried

Motion 2 *– A motion was made by Mr. Callaway to approve the minutes of the meeting dated December 20, 2002 as presented. Seconded by Mr. Gilbert.*

Vote:
Callaway – Yes Dilmore – Yes Gilbert - Yes Morgan – Yes Manown - Yes
Motion Carried

Mr. Gilbert discussed with the Board, the idea of a Member of the Union (employee) attending regular Board Meetings each month to provide constructive input, improve communications between the Union and Board or discuss other concerns. The Board discussed the idea at length and concluded, a representative from the Union could attend regular meetings and address the Board each month. They would be scheduled in order of seniority, on a volunteer basis. The Employee could opt for overtime or compensation time.

SECRETARY'S REPORT; Citizens to be Heard

The Chairman announced to let the Record show no citizens were present, nor submitted anything in writing.

CORRESPONDENCE, CHAIRMAN'S REPORT and BUSINESS REPORT:

The Pollock Run Operating Account Report was presented for approval.

Pollock Run General Operating Account Report

Motion 3 – *A motion was made by Mr. Dilmore to ratify the payments of bills in the amount of $211,543.09 for January 2023. Seconded by Mr. Callaway.*

Vote:
Callaway – Yes Dilmore – Yes Gilbert - Yes Morgan – Yes Manown - Yes
Motion Carried

Motion 4 - *A motion was made by Mr. Callaway to approve the Financial Reports for the month ending December 2022. Seconded by Mr. Dilmore*

Vote:
Callaway – Yes Dilmore – Yes Gilbert - Yes Morgan – Yes Manown - Yes
Motion Carried

ENGINEER'S REPORT: KLH Engineers, Inc.

The written Engineer's Report was submitted by David Coldren, PE. A copy of the Monthly Report for November is attached hereto and made part of these minutes.

Mr. Coldren noted, the Board approved the replacement of the conveyor belt at the new Press with an authorized cost of $103,509. Shop Drawings have been approved and equipment has been ordered and delivered January 23, 2023.

Mr. Coldren noted he had received two bids for the installation. The first bid was from Lone Pine, $19,662.00; the second bid was from Bob Ross Contracting, $38,100. He noted both contractors have completed this type of installation in the past. He recommends awarding the project to Lone Pine.

Motion 5 - *A motion was made by Mr. Morgan to authorize Lone Pine to install the new conveyor at the Plant for the Press at a cost not to exceed $19,662.00 as recommended by the Engineer. Seconded by Mr. Gilbert.*

Vote:
Callaway – Yes Dilmore – Yes Gilbert - Yes Morgan – Yes Manown - Yes
Motion Carried