



ROSTRAVER TOWNSHIP SEWAGE AUTHORITY

1744 Rostraver Road, Belle Vernon, PA 15012 (724) 930-7667, FAX (724) 930-9401

REGULAR MEETING – FINAL **June 27, 2023 – Regular Meeting**

4:00 P.M.

(THIS MEETING IS RECORDED)

4:00 PM – Vince Campbell, Union Representative

1. **Roll Call:** (Regular Meeting)

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

2. **Secretary's Report:**

MOTION 1: To approve the minutes of the Regular Meeting of May 23, 2023, as presented.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

3. **Citizens Comments:**

MOTION 2: To open the floor to any citizen wishing to speak before the Board regarding any matters appearing on the Agenda only.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

4. **Correspondence:**

5. **Chairman's Report:**

6. **Business Report:**

Pollock Run General Operating Account Report

MOTION 3: To ratify the payments of bills in the amount of \$205,251.45 for June 2023.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

MOTION 4: To Accept the Financial Reports as submitted for June 2023.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown



7. Engineer's Report

Written report submitted by KLH Engineers for consideration.

DISCUSS

- a. Blower Project – Awarded to JP Environmental – Status and Update, Anticipated Delivery and Installation Dates
- b. Electrical Distribution Inspection & Arc Flash – Bid Awarded Henron Electrical Resources - \$34,479.25 – Update (Meeting held 6.13.2023)
- c. SCADA System and Security System Projects – Project Update – Status Plans
- d. 2023 CCTV Project – 10,000 lf main line – Update; 168 missing manholes
Discuss – Plans and Specifications
- e. 2023 Paving Project – Bids due *June 15, 2023* – Four Options – Award
Discuss Options to award
- f. Morgan Proposed Development – New Preliminary Project, Includes Pump Station – Both sides of roadway (61 properties)– No new information
- g. Todd Woodlands Proposed Development – Total – Reduced to 43 Homes
Revised Plan – 39 Gravity Flow; 4 - Grinder Pumps – Road dropped 6 ft.
Discuss
- h. Willowbrook Golf Course – Proposed Development – Update – Final Plans
Final Sewer Plans Reviewed and Approved
- i. SR 51/70 Project – Final Utility Design – Update – Plan Finalized
Bid Awarded – Golden Triangle Construction; Work started June 13, 2022;
Utility Construction Meeting – Weekly - Update
- j. SR 70 Project – Arnold City Project – Meeting with PENNDOT-Update
Design & Construction Schedule; KLH prepared probable Cost - \$874,240.
Adopt Resolution – 2023-02 and Sign Utility Relocation Letter
- k. Proposed Development – Scarmazzi Homes, 135-145 Patio Homes; Opacic Property (Indian Hill Road, near SR70). Sewer line extension authorized by PENNDOT – Update
- l. Proposed New Development – Castle Ridge Land Development – 270 EDU's
8 new 3-story apartment buildings – behind old MVH
- m. Cedar Creek – Phase 3 – Development – Authorize to reduce Bond from \$90,338 to \$13.600 – Air test completed.
- n. Cedar Creek Villas – 46 Single Family Residences – Sewer Plan Approved
EDU's approved by DEP. Work to begin next few weeks.

MOTION 5 : Award 2023 Paving Project to _____ for Options _____ as recommended by the Engineer.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

MOTION 6 : Adopt Resolution No. 2023-02 – SR 70 Arnold City Project as presented and recommended by the Engineer.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown



MOTION 7 : Authorize to reduce the bond for Cedar Creek Development Phase 3 to \$13,600 as recommended by the Engineer.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

MOTION 8: Accept the Engineers Report for June 2023 as presented by KLH Engineers.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

8. **Solicitor's Report:**

Written report submitted by Gaitens, Tucceri & Nicholas, Esquire for consideration.
DISCUSSION

Solicitor's Report Continued

- a. Easements – 51/70 Project – Condemnation Update
- b. Discuss Easements required – Willowbrook Project – Moving Forward
- c. Rules and Regulations – Updates
- d. Personnel Policy – Solicitor and Manager have completed review. Organizing and summarizing revisions. - Discuss

MOTION 9: Accept the Solicitor's Report for June 2023 as presented by Gaitens, Tucceri & Nicholas, LLC.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

9. **Manager's Report:**

Written report submitted by Authority Manager for consideration.
DISCUSS:

- a. DEP Plant Inspection – October 26, 2022 – Response submitted
- b. Grant Monies Awarded – All Grants Contracts Signed and Submitted
 1. SCADA – Remote Pump Station Control Monitoring
Total Project - \$168,000; Grant - \$137,00; Authority Share - \$31,000
 2. Security System Upgrade
Total Project - \$165,000; Grant - \$150,000; Authority Share - \$15,000
 3. Willowbrook Sewer Line Extension Project
Total Project - \$242,000; Grant - \$200,000; Authority Share - \$42,000
- c. Time of Sale Testing – New Homes – Email sent to Township
- d. Marian Woodlands – Site Tees and Inspection Ports
- e. PMAA Annual Conference – 9/17 – 9/20/2023 – Poconos
- f. Employee 457 Plan - Discuss



MOTION 10: Accept the Managers Report for June 2023 as presented.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

10. **Old Business: (DISCUSSION)**

MOTION 11: A motion to enter into executive session at _____.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

11. **Executive Session**

- a. Zoloff Claim, 1460 Broad Avenue
- b. Union Negotiations
- c. Personnel Matters

MOTION 12: A motion to end Executive Session and return to Public Meeting. at _____.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

12. **New Business:**

13. **Adjournment:**

MOTION 13: To Adjourn the Meeting of June 27, 2023.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown