***ROSTRAVER TOWNSHIP SEWAGE AUTHORITY***
***MEETING MINUTES***
***REGULAR MEETING***
***May 23, 2023***

The Regular Meeting of May 23, 2023 of the Rostraver Township Sewage Authority was called to order by Chairman, Dennis C. Manown, at 4.00 p.m., in the Rostraver Township Sewage Authority Administration Building, Rostraver Township, PA 15012.

Members present at the Authority as follows:
Dennis Manown, Chairman
Gary Dilmore, Vice Chairman
William Callaway, Secretary
Aaron Gilbert - Treasurer
Stephen Morgan, Assistant Secretary/Treasurer

Ann Scott, Manager
Romel Nicholas, Esquire
David Coldren, PE, Engineer

Jason Beck, Union Member was in attendance at the meeting. He discussed with the Board, the idea of grit collection system. This would be installed ahead of the headworks of the plant, and remove the grit and debris from entering the Plant. Easier on equipment, prolongs the life. He noted, rags are a constant problem. The Engineer noted, this is a big-ticket project, and recommended this could be considered for future grant funding. In the meantime, cleaning the digesters, pumping them down, cleaning out rags is an annual project. He suggested the installation of a "dumping station", installed near the current dumpster, it would be used when the Township dumps the sewer vac truck. This is done a few times a year. He also recommended purchasing a pallet jack or scissor lift to assist with larger deliveries. The Board thanked him for attending.

**SECRETARY'S REPORT;** Citizens to be Heard

The Chairman noted, No one was in attendance at the meeting.

***Motion 1*** *– A motion was made by Mr. Callaway to approve the minutes of the Regular Meeting dated April 25, 2023 as presented. Seconded by Mr. Gilbert.*
Vote:
Callaway – Yes Dilmore – Yes Gilbert - Yes Morgan – Yes Manown - Yes
Motion Carried

**CORRESPONDENCE, CHAIRMAN'S REPORT and BUSINESS REPORT:**

The Pollock Run Operating Account Report was presented for approval.

**Pollock Run General Operating Account Report**

***Motion 2 –*** *A motion was made by Mr. Gilbert to ratify the payments of bills in the amount of $169,507.40 for May 2023. Seconded by Mr. Callaway.*

Vote:
Callaway – Yes Dilmore – Yes Gilbert - Yes Morgan – Yes Manown - Yes
Motion Carried

***Motion 3 -*** *A motion was made by Mr. Callaway to approve the Financial Reports for the month ending April 2023. Seconded by Mr. Gilbert.*

Vote:
Callaway – Yes Dilmore – Yes Gilbert - Yes Morgan – Yes Manown - Yes
Motion Carried

**ENGINEER'S REPORT: KLH Engineers, Inc.**

The written Engineer's Report was submitted by David Coldren, PE. A copy of the Monthly Report for May 2023 is attached hereto and made part of these minutes.

Mr. Coldren noted the one blower at the Plant was not operating properly and had to be removed for repairs by Airtek. The second blower is in poor condition. The Board Authorized plans and specs to be prepared and advertised. The Board awarded the contract to JP Environmental for two blowers for a cost of $103,10. Mr. Coldren noted the Authority has the signed contracts; shop drawings have been reviewed and approved. The blowers have been ordered, approximately 8 to 12 weeks. No updates, waiting for delivery of new blowers.

Mr. Coldren noted last month the Authority awarded the Electrical Distribution Inspection and Arc Flash at the Plant bid to FTBA Henron Electrical for a cost of $34,479.25. The contracts have been prepared and signed this evening. He will schedule the work to be completed over the next week.

Mr. Coldren noted, in 2022 the Board authorized preparing plans and specifications for the paving of the Parking Lot at the Administration Office and the concrete area under the dumpster down at the Plant. The Board authorized waiting until 2023 to readvertise the project. Last month the Authority authorized advertising the plans and specification. He noted, bids are due June 15, 2023.

Mr. Coldren noted he continues to work on preparing on plans and specs for the annual cleaning and televising sewer lines contract, estimated 10,000 lf. He noted, they will meet with the Manager to determine the areas to concentrate. Including the missing manholes identified with the GIS project.