

**ROSTRAVER TOWNSHIP SEWAGE AUTHORITY
MEETING MINUTES
REGULAR MEETING
DECEMBER 19, 2023**

The Regular Meeting of December 19, 2023 of the Rostraver Township Sewage Authority was called to order by Chairman, Dennis C. Manown, at 4.00 p.m., in the Rostraver Township Sewage Authority Administration Building, Rostraver Township, PA 15012.

Members present at the Authority as follows:

Dennis Manown, Chairman
Stephan Morgan, Vice-Chairman
Aaron Gilbert, Treasurer
Clyde Gouker, Jr., Asst. Sec./Treasurer
Romel Nicholas, Esquire
David Coldren, PE, Engineer

Absent:

Gary Dilmore, Manager
Kathleen Lemley, Secretary

SECRETARY'S REPORT:

Motion 1: A motion was made by Mr. Gilbert to approve the minutes of the Regular Meeting dated November 28, 2023, as presented. Seconded by Mr. Gouker.

Vote:

Callaway –Absent Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes
Motion Carried

CITIZENS TO BE HEARD:

Chairman noted there were no citizens in attendance.

CORRESPONDENCE, CHAIRMAN'S REPORT and BUSINESS REPORT:

Motion 2: A motion was made by Mr. Gilbert to ratify the payment of bills in the amount of \$179,950.31 for December 2023. Seconded by Mr. Gouker.

Vote:

Callaway –Absent Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes
Motion Carried

Motion 3: *A motion was made by Mr. Gilbert to approve the Financial Reports for the month ending December 2023. Seconded by Mr. Morgan.*

Vote:

Callaway –Absent Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes

Motion Carried

ENGINEER'S REPORT: KLH Engineers, Inc.

The written Engineer's Report was submitted by David Coldren, PE. A copy of the Monthly Report for December 2023 is attached hereto and made part of these minutes.

Mr. Coldren reported the SCADA System plans and specs are about 70% completed. A draft of the plans will be presented to the Board in January. A request will be made to advertise the project at the January meeting.

Mr. Coldren received an updated proposal from Fedora for all of the equipment for the security system. Total cost for equipment is \$140,000. Co-stars price is \$150,000 for the installation from Westmoreland Electric. The recommendation will be to use the grant money to buy the materials via co-stars and put the installation out to bid. Mr. Morgan asked why are we purchasing the equipment from one company and the installation with another. If something goes wrong, they will pass the buck blaming each other. Mr. Coldren said Fedora is an equipment supplier and does not do installations. Mr. Coldren advised if we put both out to bid electrical contractors will be bidding and they are going to Fedora for the equipment. Mr. Gouker agrees with Mr. Morgan, it leaves the option to pass the buck if you do not buy the equipment from the same company who can also do the installation. Mr. Coldren recommends to put it all out to bid as one contract and Fedora will be a subcontractor. Mr. Gilbert said we can put a provision in the contract if they buy the equipment from Fedora, we can buy the equipment ourselves and save the markup. Mr. Coldren agreed.

Mr. Coldren reported a PA Small Water and Sewer Grant was awarded for \$235,000.00 for Sweeney Plan and Clair Manor sewer rehabilitation. The next step is to get the agreement from CFA, get it executed and start the plans and specs. Mr. Morgan asked if this was because of KLH working with Kim Ward's office. Mr. Coldren said this has been going on for a year, so it would be Ann Scott putting it together with Mr. Davanzo's office. Who should we be thanking, Mr. Coldren said Kim Ward.

Mr. Coldren reported they applied for two more grants from the LSA Program. Two Hundred Thousand (\$200,000) dollars was awarded for the replacement of the raw sewage pumps at the treatment plant; and \$250,000 for additional sewer rehabilitation.

Mr. Coldren reported that both blowers were received but were supplied with the wrong shaft. The manufacturer and representative are currently looking for a special coupler to connect the blower to the motor. Mr. Gilbert asked if this will integrate with the new SCADA system and are we going to have full control of the new blowers? Mr. Coldren said he does not believe the digester blowers are currently tied to SCADA. He continued saying the next project would be to enhance the plant SCADA. The SBR blowers are tied in. Mr. Gilbert asked if the technology to tie into the SCADA was there? Mr. Coldren said yes, we would have to add a PLC.

Mr. Coldren reported that the Finley Road project will begin in January.

Mr. Gilbert asked where we stand on capacity at the plant. Mr. Coldren responded the plant is rated for 1.5 million gallons per day and we are currently at 700,000.

MOTION 4: A motion was made by Mr. Gilbert to approve the Engineer's Report for December 2023 as presented. Seconded by Mr. Morgan.

Vote:

Callaway –Absent Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes
Motion Carried

SOLICITOR'S REPORT:

The written Solicitor's Report was presented by Romel Nicholas, Esq. A copy of the Monthly report for December 2023 is attached hereto and made part of these minutes.

Mr. Nicholas presented to the Board Resolution No. 2023-8 – Authorizing the Execution of the January 1, 2024 to December 31, 2026 Collective Bargaining Agreement with Local Union 3402-78.

Motion 5: *A motion was made by Mr. Gilbert to Adopt Resolution 2023-8 – Authorizing the Execution of the January 1, 2024 to December 31, 2026 Collective Bargaining Agreement with Local Union 3402-78.*

Vote:

Callaway –Absent Gilbert - Yes Gouker –Yes Morgan – Yes Manown - Yes

Motion Carried

MOTION 6: *A motion was made by Mr. Gilbert to approve the Solicitor's Report for December 2023 as presented. Seconded by Mr. Morgan.*

Vote:

Callaway –Absent Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes

Motion Carried

MANAGER'S REPORT:

Manager was sick and went home. A written report was submitted.

OLD BUSINESS:

NEW BUSINESS:

A motion was made by Mr. Gouker to amend the agenda to include the motion to approve the 2024 Rostraver Twp Sewage Authority Board meetings. Seconded by Mr. Morgan.

Vote:

Callaway –Absent Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes

Motion Carried

A motion was made by Mr. Gilbert to approve the 2024 Meeting schedule of the Rostraver Twp Sewage Authority. Seconded by Mr. Morgan.

Vote:

Callaway –Absent Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes

Motion Carried

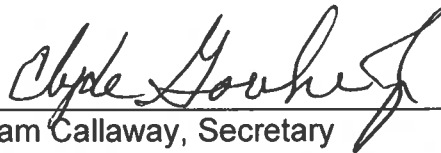
ADJOURNMENT:

Motion 12 - A motion was made by Mr. Gilbert to adjourn the meeting of December 19, 2023 at 4:30 pm. Seconded by Mr. Gouker.

Vote:

Callaway –Absent Gilbert - Yes Gouker – Absent Morgan – Yes Manown - Yes
Motion Carried

So Ordered Meeting Adjourned at 4:30 pm



William Callaway, Secretary

Clyde Gouker Jr., Assistant Secretary/Treasurer