ROSTRAVER TOWNSHIP SEWAGE AUTHORITY
MEETING MINUTES
REGULAR MEETING
AUGUST 25, 2020

The Regular Meeting of the Rostraver Township Sewage Authority was called to order by Chairman, Dennis C. Manown, at 4:00 p.m., in the Rostraver Township Sewage Authority Administration Building, Rostraver Twp., PA.

Members present at the Authority as follows:
Rudy Godzak, Treasurer
Gary Dilmore, Assistant Secretary/Treasurer
Ann Scott, Manager
Dave Coldren, Engineer
Romel Nicholas, Solicitor

Members attending remotely as follows:
William Ruozzi, Vice Chairman

Members not in attendance:
William Callaway, Secretary

SE C R E T A R Y ô S R E P O R T :

Motion 1 *ï A motion was made by Mr. Dilmore to approve the minutes for the Meeting of July 28, 2020 as presented. Seconded by Mr. Godzak.*

Vote:
Godzak ï Yes Dilmoreï Yes Ruozzi ï Yes Manown-Yes
Motion Carried

CITIZENS TO BE HEARD:

Let the Record show no citizens were present, nor submitted anything in writing.

CORRESPONDENCE:

CHAIRMAN'S REPORT:
BUSINESS REPORT:

The Pollock Run Operating Account Report was presented for approval.

Pollock Run General Operating Account Report

Motion 2 ï *A motion was made by Mr. Dilmore to ratify the payments of bills in the amount of $201,234.60 for the month of August 2020. Seconded by Mr. Ruozzi.*

Vote:
Godzak ï Yes Dilmoreï Yes Ruozzi ï Yes Manown-Yes
Motion Carried

Motion 3 - *A motion was made by Mr. Dilmore to approve the Financial Report for the month ending July 2020. Seconded by Ruozzi.*

Vote:
Godzak ï Yes Dilmoreï Yes Ruozzi ï Yes Manown-Yes
Motion Carried

ENGINEER'S REPORT: KLH Engineers, Inc.

The written E n g i n e e r rtôwas presented by Dave Coldren, PE. A copy of the Monthly Report is attached hereto and made part of these minutes.

Mr. Coldren noted, the Todd Farm flow monitoring project has been completed, KLH is reviewing. The Authority submitted a Small Water and Sewer Grant application, however, the Authority received notification the project was not awarded funding. The Board discussed moving forward utilizing bond funds to complete the project. The Solicitor noted the Authority has had problems in the past in this area.

Mr. Coldren noted as part of the Capital Improvement Program, KLH prepared plans for the 2020 CCTV & Cleaning project for the Clair Manor area sewers. Three (3) bids were received, and is recommended awarding the project to State Pipe Services.

Mr. Coldren noted, Marian Woodlands Phase 2 project has been completed and the main lines air tested, as required. Noted a maintenance bonds in the amount of $28,200 has been received. He is recommending release of the full Letter of Credit.

Mr. Coldren discussed with the Board, the proposed private sewer line extension project on Parkview. Mr. Kennedy has prepared preliminary plans and specifications; the line is approximately 500 lf plus installation of three (3) manholes. The plan has been reviewed and approved by the Engineer, the post card exemption has also been approved by the DEP. At this time, the Manager is working with Mr. Kennedy to obtain the necessary easements. Mr. Kennedy is working on securing a contractor to complete the project.

Motion 4 - *A motion was made by Mr. Ruozzi to accept the bid for the 2020 CCTV & Cleaning project from State Pipe Services in the amount of $18,175 as recommended by the Engineer. Seconded by Mr. Dilmore.*

Vote:
Godzak ï Yes Dilmoreï Yes Ruozzi ï Yes Manown-Yes
Motion Carried

Motion 5 - *A motion was made by Mr. Dilmore to authorize the release of the final Letter of Credit for the Marian Woodlands Development in the amount of $69,025 and accept the Maintenance Bond in the amount of $28,200 for a period of 18 months, as required. Seconded by Mr. Ruozzi*

Vote:
Godzak ï Yes Dilmoreï Yes Ruozzi ï Yes Manown-Yes
Motion Carried

Motion 6 - *A motion was made by Mr. Ruozzi to authorize the Engineer to begin preparing Plans and Specification to complete the Todd Farm Rehabilitation Project in accordance with the preliminary plans of the submitted grant application. Seconded by Mr. Dilmore.*

Vote:
Godzak ï Yes Dilmoreï Yes Ruozzi ï Yes Manown-Yes
Motion Carried

Motion 7 *- A motion was made by Mr. Ruozzi to approve the Engineerôs Report. Seconded by Mr. Dilmore.*

Vote:
Godzak ï Yes Dilmoreï Yes Ruozzi ï Yes Manown-Yes
Motion Carried

SOLICITOR'S REPORT:

The written Solicitor's Report was presented by Romel Nicholas, Esq. A copy of the Monthly report is attached hereto and made part of these minutes.

Attorney Nicholas noted for the record, due to the Pandemic, the Time of Sale Resolutions have been put on hold. The Board will consider in the future. He noted the Rostraver Township Board of Commissioners adopted Resolution 1175 at their

April Meeting, supporting and approving Time of Sale dye testing and lateral inspection.

Attorney Nicholas reported his office has been working on a few other matters with the Manager, and will report as necessary.

Motion 8 *- A motion was made by Mr. Ruozzi to approve the Solicitorôs Report. Seconded by Mr. Dilmore.*

Vote:
Godzak ï Yes Dilmoreï Yes Ruozzi ï Yes Manown-Yes
Motion Carried

MANAGERôS REPORT:

The written Manager ôs Report was presented by Ann Scott, Manager. A copy of the report is attached and made part of these minutes.

Ms. Scott noted the Authority received a proposal from Advanced Rehabilitation Technology to ñcoatò the Rehoboth Pump Station wet well. This coating will assist in maintaining the integrity of the wet well walls and reduce the effects of the hydrogen sulfide.

Ms. Scott noted the 2021 MMO for the RTSA Non-Uniformed Pension Plan has been received in the amount of $11,269