

**ROSTRAVER TOWNSHIP SEWAGE AUTHORITY
MEETING MINUTES
REGULAR MEETING
SEPTEMBER 22, 2020**

The Regular Meeting of the Rostraver Township Sewage Authority was called to order by Chairman, Dennis C. Manown, at 4:00 p.m., in the Rostraver Township Sewage Authority Administration Building, Rostraver Twp., PA.

Members present at the Authority as follows:

Rudy Godzak, Treasurer
William Callaway, Secretary
Gary Dilmore, Assistant Secretary/Treasurer
Ann Scott, Manager
Dave Coldren, Engineer
Romel Nicholas, Solicitor

Members attending remotely as follows:

William Ruoizzi, Vice Chairman

SECRETARY'S REPORT:

***Motion 1** – A motion was made by Mr. Callaway to approve the minutes for the Meeting of August 25, 2020 as presented. Seconded by Mr. Dilmore.*

Vote:

Godzak –Yes Callaway – Yes Dilmore– Yes Ruoizzi – Yes Manown-Yes
Motion Carried

CITIZENS TO BE HEARD:

Let the Record show no citizens were present, nor submitted anything in writing.

CORRESPONDENCE:

CHAIRMAN'S REPORT:

BUSINESS REPORT:

The Pollock Run Operating Account Report was presented for approval.

Pollock Run General Operating Account Report

***Motion 2** – A motion was made by Mr. Dilmore to ratify the payments of bills in the amount of \$192,962.26 for the month of September 2020. Seconded by Mr. Ruoizzi.*

Vote:

Godzak –Yes Callaway – Yes Dilmore– Yes Ruoizzi – Yes Manown-Yes
Motion Carried

Motion 3 - A motion was made by Mr. Callaway to approve the Financial Report for the month ending August 2020. Seconded by Ruozzi.

Vote:

Godzak –Yes Callaway – Yes Dilmore– Yes Ruozzi – Yes Manown-Yes
Motion Carried

ENGINEER'S REPORT: KLH Engineers, Inc.

The written Engineer's Report was presented by Dave Coldren, PE. A copy of the Monthly Report is attached hereto and made part of these minutes.

Mr. Coldren noted, the Todd Farm CCTV inspection has been completed, KLH has reviewed the videos and prepared a list of recommended repairs. The total project cost including open-cut, point repairs and manhole to manhole lining and manhole rehabilitation is \$362,000. On August 25, 2020, the Authority authorized KLH to be preparing bid documents to for the rehabilitation project, work in progress.

Mr. Coldren noted as part of the Capital Improvement Program, KLH prepared plans for the 2020 CCTV & Cleaning project for the Clair Manor area sewers. Three (3) bids were received and the contract was awarded last month to State Pipe Services. Work to begin the week of September 21, 2020.

Mr. Coldren updated the Board on the proposed private sewer line extension project on Parkview. Mr. Kennedy has prepared preliminary plans and specifications; the line is approximately 500 lf plus installation of three (3) manholes. The plan has been reviewed and approved by the Engineer; the post card exemption has been approved by the DEP and all easements received. Mr. Kennedy is working on securing a contractor to complete the project.

Motion 4 - A motion was made by Mr. Ruozzi to approve the Engineer's Report. Seconded by Mr. Callaway.

Vote:

Godzak –Yes Callaway – Yes Dilmore– Yes Ruozzi – Yes Manown-Yes
Motion Carried

SOLICITOR'S REPORT:

The written Solicitor's Report was presented by Romel Nicholas, Esq. A copy of the Monthly report is attached hereto and made part of these minutes.

Attorney Nicholas noted for the record, due to the Pandemic, the Time of Sale Resolutions have been put on hold. The Board will consider in the future. He noted the Rostraver Township Board of Commissioners adopted Resolution 1175 at their April Meeting, supporting and approving Time of Sale dye testing and lateral inspection.

Attorney Nicholas noted his office has been working with the Manager on the Right of Way Agreement with Marbill Jewelers, 163 Finley Road for the installation of a storm sewer within the sanitary right of way. The Agreement has been reviewed and finalized, and will need consideration from the Board.

Motion 5 - *A motion was made by Mr. Callaway to approve the proposed Right of Way Agreement as presented; allowing for the installation of a storm sewer collection system in the existing sanitary sewer right of way; located at 163 Finley Road, property owner CDP Reality, LLC (NAPA). Seconded by Mr. Dilmore.*

Vote:

Godzak –Yes Callaway – Yes Dilmore– Yes Ruozzi – Yes Manown-Yes
Motion Carried

Attorney Nicholas reported his office has been working on a few other matters with the Manager, and will report as necessary.

Motion 6 - *A motion was made by Mr. Callaway to approve the Solicitor's Report as presented by Gaitens, Tucceri & Nicholas, LLC. Seconded by Mr. Ruozzi.*

Vote:

Godzak –Yes Callaway – Yes Dilmore– Yes Ruozzi – Yes Manown-Yes
Motion Carried

MANAGER'S REPORT:

The written Manager's Report was presented by Ann Scott, Manager. A copy of the report is attached and made part of these minutes.

Motion 7 - *A motion was made by Mr. Callaway to approve the Manager's Report. Seconded by Mr. Ruozzi.*

Vote:

Godzak –Yes Callaway – Yes Dilmore– Yes Ruozzi – Yes Manown-Yes
Motion Carried

OLD BUSINESS:

NEW BUSINESS:

ADJOURNMENT:

***Motion 8** - A motion was made by Mr. Callaway and seconded by Mr. Godzak to adjourn the meeting at 4:15 p.m.*

So Ordered Meeting Adjourned at 4:15 p.m.

William Callaway, Secretary
Gary Dilmore, Assistant Secretary/Treasurer