

**ROSTRAVER TOWNSHIP SEWAGE AUTHORITY
MEETING MINUTES
REGULAR MEETING
JANUARY 28, 2020**

The Regular Meeting of the Rostraver Township Sewage Authority was called to order by Chairman, Dennis C. Manown, at 4:05 p.m.; immediate following reorganization, in the Rostraver Township Sewage Authority Administration Building, Rostraver Twp., PA.

Members present were as follows:

Dennis C. Manown, Chairman
William Ruozzi, Vice Chairman
William N. Callaway, Secretary
Rudy Godzak, Treasurer
Gary Dilmore, Assistant Secretary/Treasurer
Dave Coldren, KLH Engineers, Inc.
Romel Nicholas, Solicitor
Ann Scott, Manager
Kathy Lemley, Secretary

SECRETARY'S REPORT:

Motion 1 – A motion was made by Mr. Callaway to approve the minutes for the Meeting of December 17, 2020. Seconded by Mr. Ruozzi.

Vote:

Godzak –Yes Callaway - Yes Dilmore– Yes Ruozzi –Yes Manown-Yes

Motion Carried

CITIZENS TO BE HEARD:

Let the Record show no citizens signed the sign in sheet.

CORRESPONDENCE:

CHAIRMAN'S REPORT:

BUSINESS REPORT:

The Pollock Run Operating Account Report was presented for approval.

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Pollock Run General Operating Account Report

***Motion 2** – A motion was made by Mr. Ruozzi to ratify the payments of bills in the amount of \$197,696.81 for the month of January 2020. Seconded by Mr. Callaway.*

Vote:

Godzak –Yes Callaway - Yes Dilmore – Yes Ruozzi – Yes Manown-Yes
Motion Carried

***Motion 3** - A motion was made by Mr. Callaway to approve the Financial Report for the month ending December 2019. Seconded by Mr. Ruozzi.*

Vote:

Godzak –Yes Callaway - Yes Dilmore – Yes Ruozzi – Yes Manown-Yes
Motion Carried

ENGINEER'S REPORT: KLH Engineers, Inc.

The Engineer's Report was presented by Dave Coldren. A copy of the report is attached hereto and made part of these minutes.

***Motion 4** – A motion was made by Mr. Dilmore to authorize the installation of flow monitors for a minimum of 60 days in the Todd Farm area for the cost of \$1,060.00 per month, plus a rain gauge fee, prior to the completion of the proposed sewer rehabilitation project. Seconded by Mr. Ruozzi.*

Vote:

Godzak –Yes Callaway - Yes Dilmore – Yes Ruozzi – Yes Manown-Yes
Motion Carried

***Motion 5** – A motion was made by Mr. Dilmore to authorize Pay Request No. 1 to Jet Jack in the amount of \$65,565.25 for the Willowbrook Road Project. Seconded by Mr. Callaway.*

Vote:

Godzak –Yes Callaway - Yes Dilmore – Yes Ruozzi – Yes Manown-Yes
Motion Carried

***Motion 6** - A motion was made by Mr. Callaway to approve the Engineer's Report as presented. Seconded by Mr. Ruozzi.*

Vote:

Godzak –Yes Callaway - Yes Dilmore – Yes Ruozzi – Yes Manown-Yes

Motion Carried

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SOLICITOR'S REPORT:

The Solicitor's Report was presented by Attorney Romel Nicholas. A copy of the report is attached hereto and made part of these minutes.

Attorney Nicholas thanked the Board for the reappointment.

Attorney Nicholas discussed the items on the report and asked if the Board had any questions.

***Motion 7** - A motion was made by Mr. Callaway to approve the Solicitor's Report. Seconded by Mr. Ruozzi.*

Vote:

Godzak –Yes Callaway - Yes Dilmore – Yes Ruozzi – Yes Manown-Yes

Motion Carried

MANAGER'S REPORT:

The written Manager's Report was presented by Ann Scott, Manager. A copy of the report is attached hereto and made part of these minutes.

Manager Scott requested the Board to adopt Resolution No. 2020-1, Establishing the Rates and Fees associated with the Wastewater Collection, Conveyance and Treatment, Effective Date April 1, 2020, pending approval by Rostraver Township.

***Motion 8** – A motion was made by Mr. Dilmore to adopt Resolution No. 2020-01. Seconded by Mr. Ruozzi.*

Vote:

Godzak –Yes Callaway - Yes Dilmore – Yes Ruozzi – Yes Manown-Yes

Motion Carried

***Motion 9** - A motion was made by Mr. Callaway to accept the Manager's Report as presented. Seconded by Mr. Ruozzi.*

Vote:

Godzak –Yes Callaway - Yes Dilmore – Yes Ruozzi – Yes Manown-Yes

Motion Carried

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OLD BUSINESS:

NEW BUSINESS:

ADJOURNMENT:

Motion 10 - A motion was made by Mr. Ruozzi and seconded by Mr. Callaway to adjourn the meeting at 4:13 p.m.

Vote:

Godzak –Yes Callaway – Yes Dilmore – Yes Ruozzi – Yes Manown-Yes

Motion Carried

So Ordered Meeting Adjourned at 4:13 p.m.

William Callaway, Secretary
Gary Dilmore, Assistant Secretary/Treasurer