

**ROSTRAVER TOWNSHIP SEWAGE AUTHORITY  
MEETING MINUTES  
REGULAR MEETING  
JANUARY 28, 2020**

The Regular Meeting of the Rostraver Township Sewage Authority was called to order by Chairman, Dennis C. Manown, at 4:05 p.m.; immediate following reorganization, in the Rostraver Township Sewage Authority Administration Building, Rostraver Twp., PA.

Members present were as follows:

Dennis C. Manown, Chairman

William Ruozzi, Vice Chairman

William N. Callaway, Secretary

Rudy Godzak, Treasurer

Gary Dilmore, Assistant Secretary/Treasurer

Dave Coldren, KLH Engineers, Inc.

Romel Nicholas, Solicitor

Ann Scott, Manager

Kathy Lemley, Secretary

**SECRETARY'S REPORT:**

***Motion 1** – A motion was made by Mr. Callaway to approve the minutes for the Meeting of December 17, 2020. Seconded by Mr. Ruozzi.*

Vote:

Godzak –Yes    Callaway - Yes    Dilmore– Yes    Ruozzi –Yes    Manown-Yes

Motion Carried

**CITIZENS TO BE HEARD:**

Let the Record show no citizens signed the sign in sheet.

**CORRESPONDENCE:**

**CHAIRMAN'S REPORT:**

**BUSINESS REPORT:**

The Pollock Run Operating Account Report was presented for approval.

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**Pollock Run General Operating Account Report**

***Motion 2*** A motion was made by Mr. Ruozzi to ratify the payments of bills in the amount of \$197,696.81 for the month of January 2020. Seconded by Mr. Callaway.

Vote:

Godzak –Yes      Callaway - Yes      Dilmore – Yes      Ruozzi – Yes      Manown-Yes  
Motion Carried

***Motion 3*** - A motion was made by Mr. Callaway to approve the Financial Report for the month ending December 2019. Seconded by Mr. Ruozzi.

Vote:

Godzak –Yes      Callaway - Yes      Dilmore – Yes      Ruozzi – Yes      Manown-Yes  
Motion Carried

**ENGINEER'S REPORT: KLH Engineers, Inc.**

The Engineer was presented by Dave Coldren. A copy of the report is attached hereto and made part of these minutes.

***Motion 4*** – A motion was made by Mr. Dilmore to authorize the installation of flow monitors for a minimum of 60 days in the Todd Farm area for the cost of \$1,060.00 per month, plus a rain gauge fee, prior to the completion of the proposed sewer rehabilitation project. Seconded by Mr. Ruozzi.

Vote:

Godzak –Yes      Callaway - Yes      Dilmore – Yes      Ruozzi – Yes      Manown-Yes  
Motion Carried

***Motion 5*** – A motion was made by Mr. Dilmore to authorize Pay Request No. 1 to Jet Jack in the amount of \$65,565.25 for the Willowbrook Road Project. Seconded by Mr. Callaway.

Vote:

Godzak –Yes      Callaway - Yes      Dilmore – Yes      Ruozzi – Yes      Manown-Yes  
Motion Carried

***Motion 6*** - A motion was made by Mr. Callaway to approve the Engineer's Report as presented. Seconded by Mr. Ruozzi.

Vote:

Godzak –Yes      Callaway - Yes      Dilmore – Yes      Ruozzi – Yes      Manown-Yes

Motion Carried

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**SOLICITOR'S REPORT:**

The Solicitor's Report of Attorney Nicholas was presented by Attorney Nicholas. A copy of the report is attached hereto and made part of these minutes.

Attorney Nicholas thanked the Board for the reappointment.

Attorney Nicholas discussed the items on the report and asked if the Board had any questions.

***Motion 7*** - A motion was made by Mr. Callaway to approve the Solicitor's Report. Seconded by Mr. Ruozzi.

Vote:

Godzak –Yes    Callaway - Yes    Dilmore – Yes    Ruozzi – Yes    Manown-Yes

Motion Carried

**MANAGER'S REPORT:**

The written Manager's Report was presented by Ann Scott, Manager. A copy of the report is attached hereto and made part of these minutes.

Manager Scott requested the Board to adopt Resolution No. 2020-1, Establishing the Rates and Fees associated with the Wastewater Collection, Conveyance and Treatment, Effective Date April 1, 2020, pending approval by Rostraver Township.

***Motion 8*** – A motion was made by Mr. Dilmore to adopt Resolution No. 2020-01. Seconded by Mr. Ruozzi.

Vote:

Godzak –Yes    Callaway - Yes    Dilmore – Yes    Ruozzi – Yes    Manown-Yes

Motion Carried

***Motion 9*** - A motion was made by Mr. Callaway to accept the Manager's Report as presented. Seconded by Mr. Ruozzi.

Vote:

Godzak –Yes    Callaway - Yes    Dilmore – Yes    Ruozzi – Yes    Manown-Yes

Motion Carried

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**OLD BUSINESS:**

**NEW BUSINESS:**

**ADJOURNMENT:**

***Motion 10** - A motion was made by Mr. Ruozzi and seconded by Mr. Callaway to adjourn the meeting at 4:13 p.m.*

Vote:

Godzak –Yes   Callaway – Yes   Dilmore – Yes   Ruozzi – Yes   Manown-Yes

Motion Carried

So Ordered Meeting Adjourned at 4:13 p.m.

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William Callaway, Secretary  
Gary Dilmore, Assistant Secretary/Treasurer