ROSTRAVER TOWNSHIP SEWAGE AUTHORITY
MEETING MINUTES
REGULAR MEETING
NOVEMBER 24, 2020

The Regular Meeting of the Rostraver Township Sewage Authority was called to order by Chairman, Dennis C. Manown, at 4:00 p.m., in the Rostraver Township Sewage Authority Administration Building, Rostraver Twp., PA.

Members present at the Authority as follows:
Dennis Manown, Chairman
William Ruozzi, Vice Chairman
William Callaway, Secretary
Gary Dilmore, Assistant Secretary/Treasurer
Ann Scott, Manager
Dave Coldren, Engineer
Romel Nicholas, Solicitor

Members not in attendance as follows:
Rudy Godzak, Treasurer

SECRETARY'S REPORT:

Motion 1 *– A motion was made by Mr. Callaway to approve the minutes for the Meeting of October 27, 2020 as presented. Seconded by Mr. Ruozzi.*

Vote:
Callaway – Yes Dilmore– Yes Ruozzi – Yes Manown-Yes
Motion Carried

CITIZENS TO BE HEARD:

Let the Record show no citizens were present, nor submitted anything in writing.

CORRESPONDENCE:

CHAIRMAN'S REPORT:
BUSINESS REPORT:

The Pollock Run Operating Account Report was presented for approval.

Pollock Run General Operating Account Report

Motion 2 – *A motion was made by Mr. Ruozzi to ratify the payments of bills in the amount of $303,099.60 for November 2020 Seconded by Mr. Dilmore. .*

Vote:
Callaway – Yes Dilmore– Yes Ruozzi – Yes Manown-Yes
Motion Carried

Motion 3 - *A motion was made by Mr. Dilmore to approve the Financial Report for the month ending October 2020. Seconded by Ruozzi.*

Vote:
Callaway – Yes Dilmore– Yes Ruozzi – Yes Manown-Yes
Motion Carried

ENGINEER'S REPORT: KLH Engineers, Inc.

The written Engineer's Report was presented by Dave Coldren, PE. A copy of the Monthly Report is attached hereto and made part of these minutes.

Mr. Coldren noted the Willowbrook Authority Project is completed; all restoration is done. He is requesting the Board consider Final Pay Estimate (retainage on contract) of $4,650.75 be approved.

Mr. Coldren noted he is continuing to gather information and pricing on various Filter Press Systems. The guys at the Plant went and looked at one type, they are making arrangements to look at another system while he is gathering pricing information.

Mr. Coldren noted, the Todd Farm CCTV inspection has been completed, KLH has reviewed the videos and prepared a list of recommended repairs. The total project cost including open-cut, point repairs and manhole to manhole lining and manhole rehabilitation is estimated $362,000. KLH is preparing bid documents.

Mr. Coldren is gathering information and will prepare an estimate for a future paving project, including the Administration Office Parking Lot and the area down at the Plant where the roll off dumpster is located for the sludge.

Mr. Coldren noted, Cedar Creek Estates Phase 2 has been completed. The Developer (RWS) is requesting a reduction in the Letter of Credit to $18,500 (10% of project costs).

Mr. Coldren updated the Board on the proposed private sewer line extension project on Parkview. Mr. Kennedy has plans and specifications prepared; the line is approximately 500 lf plus installation of three (3) manholes. The plan has been reviewed and approved by the Engineer; the post card exemption has been approved by the DEP and all easements received. Mr. Kennedy has secured a contractor; work will begin in a few weeks.

Motion 4 *- A motion was made by Mr. Ruozzi to authorize Final Pay Estimate to Jet Jack for the WIllowbrook Project in the amount of $4,650.75 as recommended. Seconded by Mr. Callaway.*

Vote:
Callaway – Yes Dilmore– Yes Ruozzi – Yes Manown-Yes
Motion Carried