

**ROSTRAVER TOWNSHIP SEWAGE AUTHORITY
MEETING MINUTES
REGULAR MEETING
FEBRUARY 23,2021**

The Regular Meeting of the Rostraver Township Sewage Authority was called to order by Chairman, Dennis C. Manown, at 4:00 p.m., in the Rostraver Township Sewage Authority Administration Building, Rostraver Township, PA 15012.

Members present at the Authority as follows:

Dennis Manown, Chairman
William Callaway, Secretary
Rudy Godzak, Treasurer
Gary Dilmore, Assistant Secretary/Treasurer
Ann Scott, Manager
Dave Coldren, Engineer
Romel Nicholas, Solicitor

Members not in attendance as follows:

William Ruoizzi, Vice Chairman

SECRETARY'S REPORT:

***Motion 1** – A motion was made by Mr. Godzak to approve the minutes for the Reorganization Meeting of January 26, 2021 as presented. Seconded by Mr. Callaway.*

Vote:

Godzak – Yes Callaway – Yes Dilmore– Yes Manown-Yes

Motion Carried

***Motion 2** – A motion was made by Mr. Callaway to approve the minutes for the Regular Meeting of January 26, 2021 as presented. Seconded by Mr. Godzak.*

Vote:

Godzak – Yes Callaway – Yes Dilmore– Yes Manown-Yes

Motion Carried

CITIZENS TO BE HEARD:

Let the Record show no citizens were present, nor submitted anything in writing.

CORRESPONDENCE, CHAIRMAN'S REPORT and BUSINESS REPORT:

The Pollock Run Operating Account Report was presented for approval.

Pollock Run General Operating Account Report

Motion 3 – A motion was made by Mr. Dilmore to ratify the payments of bills in the amount of \$221,432.54 for February 2021. Seconded by Mr. Callaway.

Vote:

Godzak – Yes Callaway – Yes Dilmore– Yes Manown-Yes

Motion Carried

Motion 4 - A motion was made by Mr. Dilmore to approve the Financial Report for the month ending January 2021. Seconded by Callaway.

Vote:

Godzak – Yes Callaway – Yes Dilmore– Yes Manown-Yes

Motion Carried

ENGINEER'S REPORT: KLH Engineers, Inc.

The written Engineer's Report was presented by Dave Coldren, PE. A copy of the Monthly Report is attached hereto and made part of these minutes.

Mr. Coldren noted, the Authority is in receipt of the Draft NPDES Permit received by the Department of Environmental Protection. The Authority is required, under the permit, to post the draft permit at the Authority Offices and at the Plant for a period of thirty (30) days. He stated the Permit allows the Authority to discharge to State Waters, as required by the Clean Water Program. He is requesting a motion from the Board to allow for the posting of the Buildings.

Mr. Coldren noted, the Todd Farm CCTV inspection has been completed and KLH has reviewed the videos and prepared a list of recommended repairs. The estimated project cost includes open-cut, point repairs and manhole to manhole lining and manhole rehabilitation. Bids were opened on Monday, January 25, 2021. Mr. Coldren and the Board discussed the bids received. Mr. Coldren noted, the bid for Contract 2020-02A, Sewer Rehabilitation, the low bidder price does not include pricing or allowance for open cut repairs. He submitted the CCTV data to the low bidder to review, verifying their intention of lining the approximately 90 lf of pipe. He spoke with a representative from Standard Pipe Services, and they confirmed they will be able to line this portion of the project in lieu of open cuts repairs. Mr. Coldren is recommending awarding the contact to Standard Pipe Services. Mr. Coldren also noted, Contract 2020-02B, Manhole Rehabilitation Project was awarded at the January Meeting. He is recommending this work is performed after the sewer rehabilitation project has been completed.

Mr. Coldren previously provided the Board with information regarding two different types of Filter Press Systems for consideration at the Plant, along with estimated costs for installation and general maintenance. After discussion, the Board requested the Engineer to begin preparing plans and specifications for the Belt Filter Press System, an upgrade of the current system. Mr. Coldren noted this system will fit in the current location. The alternate, Centrifuge system, the cost of the equipment and installation is significantly higher, along with overall general maintenance. The additional costs could not be justified for the difference in the equipment. Preparation of the Plans and Specs is work in progress, at the March Meeting, Mr. Coldren will request advertisement.

Mr. Coldren is gathering information and will prepare an estimate for a future paving project, including the Administration Office Parking Lot and the area down at the Plant where the roll off dumpster is located for the sludge.

Motion 5 - *A motion was made by Mr. Dilmore to authorize to Post the Authority Office and the Pollock Run WPCP Plant with the NPDES Permit Public Notice for a period of thirty (30) days, noting the Permit allows the Authority to discharge into State Waters, as required by the Clean Water Program through the PA Department of Environmental Protection, as recommended by the Engineer. Seconded by Mr. Callaway.*

Vote:

Godzak – Yes Callaway – Yes Dilmore– Yes Manown-Yes

Motion 6 - *A motion was made by Mr. Callaway to accept the bid from Standard Pipe Services in the amount of \$169,980 for Contract 2020-02A for the Todd Farm Sewer Rehabilitation Project, as recommended by the Engineer. Seconded by Mr. Godzak.*

Vote:

Godzak – Yes Callaway – Yes Dilmore– Yes Manown-Yes

Motion Carried

Motion 7 - *A motion was made by Mr. Callaway to approve the Engineer's Report for February 2021 as presented. Seconded by Mr. Dilmore.*

Vote:

Godzak – Yes Callaway – Yes Dilmore– Yes Manown-Yes

Motion Carried

SOLICITOR'S REPORT:

The written Solicitor's Report was presented by Romel Nicholas, Esq.. A copy of the Monthly report is attached hereto and made part of these minutes.

Attorney Nicholas noted, the Authority is ready to proceed with the Time of Sale requirements, which includes smoke/dye testing and televising laterals for any residential or commercial property sold in the service area, effective July 1, 2021. He is recommending to the Board, consideration of the three (3) resolutions presented, noting all may be considered in one (1) motion.

Motion 8 - A motion was made by Mr. Godzak to adopt Resolution No. 2021-02 Amending the Rules and Regulations and adopting reasonable terms and conditions for prohibiting certain sanitary sewer connections attended to properties serviced by the Authority and providing for reasonable notice for prosecution for prohibited acts; Resolution 2021-03 requiring television of private sewer laterals; Resolution 2021-04 creating a Board of Review to hear challenges from aggrieved property owners regarding findings made pursuant to the inspection of sewers at the time of sale of properties. Seconded by Mr. Dilmore.

Vote:

Godzak – Yes Callaway – Yes Dilmore– Yes Manown-Yes

Motion Carried

Motion 9 - A motion was made by Mr. Dilmore to approve the Solicitor's Report for February 2021 as presented. Seconded by Mr. Dilmore.

Vote:

Godzak – Yes Callaway – Yes Dilmore– Yes Manown-Yes

Motion Carried

MANAGER'S REPORT:

The written Manager's Report was presented by Ann Scott, Manager, a copy of the report is attached and made part of these minutes.

Ms. Scott noted, the Board authorized last month, a title search of the Authority property located at the Rehoboth Pump Station. The information obtained includes the agreement with the Railroad. After review and discussion of the information, the Board approved having a survey completed on the property, with pins placed onsite. Access to the pump station is critical in the operation of the system. Survey still being completed.

Motion 9- A motion was made by Mr. Callaway to approve the Manager's Report as presented for February 2021. Seconded by Mr. Godzak.

Vote:

Godzak – Yes Callaway – Yes Dilmore– Yes Manown-Yes

Motion Carried

OLD BUSINESS:

NEW BUSINESS:

ADJOURNMENT:

***Motion 10** - A motion was made by Mr. Godzak to adjourn the meeting of February 23, 2021 at 4:18 pm. Seconded by Mr. Callaway.*

Vote:

Godzak – Yes Callaway – Yes Dilmore – Yes Manown - Yes

Motion Carried

So Ordered Meeting Adjourned at 4:26 p.m.

William Callaway, Secretary
Gary Dilmore, Assistant Secretary/Treasurer