

**ROSTRAVER TOWNSHIP SEWAGE AUTHORITY
MEETING MINUTES
REGULAR MEETING
FEBRUARY 25, 2020**

The Regular Meeting of the Rostraver Township Sewage Authority was called to order by Chairman, Dennis C. Manown, at 4:00 p.m., in the Rostraver Township Sewage Authority Administration Building, Rostraver Twp., PA.

Members present were as follows:

Dennis C. Manown, Chairman
William Ruozzi, Vice Chairman
William N. Callaway, Secretary
Rudy Godzak, Treasurer
Gary Dilmore, Assistant Secretary/Treasurer
Dave Coldren, KLH Engineers, Inc.
Romel Nicholas, Solicitor
Ann Scott, Manager

SECRETARY’S REPORT:

Motion 1 – A motion was made by Mr. Callaway to approve the minutes for the Reorganization Meeting of January 28, 2020. Seconded by Mr. Ruozzi.

Vote:

Godzak –Yes Callaway - Yes Dilmore– Yes Ruozzi –Yes Manown-Yes
Motion Carried

Motion 2 – A motion was made by Mr. Callaway to approve the minutes for the Regular Meeting of January 28, 2020. Seconded by Mr. Ruozzi.

Vote:

Godzak –Yes Callaway - Yes Dilmore– Yes Ruozzi –Yes Manown-Yes
Motion Carried

CITIZENS TO BE HEARD:

Let the Record show no citizens signed the sign in sheet.

CORRESPONDENCE:

CHAIRMAN'S REPORT:

BUSINESS REPORT:

The Pollock Run Operating Account Report was presented for approval.

**Rostraver Township Sewage Authority
Regular Meeting Minutes February 25, 2020
Page 2**

Pollock Run General Operating Account Report

Motion 3 – A motion was made by Mr. Ruozzi to ratify the payments of bills in the amount of \$74,574.33 for the month of February 2020. Seconded by Mr. Callaway.

Vote:

Godzak –Yes Callaway - Yes Dilmore – Yes Ruozzi – Yes Manown-Yes
Motion Carried

Motion 4 - A motion was made by Mr. Dilmore to approve the Financial Report for the month ending January 2020. Seconded by Mr. Ruozzi.

Vote:

Godzak –Yes Callaway - Yes Dilmore – Yes Ruozzi – Yes Manown-Yes
Motion Carried

ENGINEER'S REPORT: KLH Engineers, Inc.

The Engineer's Report was presented by Dave Coldren. A copy of the report is attached hereto and made part of these minutes.

Motion 5 – A motion was made by Mr. Dilmore to authorize Payment Request No. 1 and Final to Lone Pine Construction for the Chlorine Tank Walkway Project in the amount of \$46,232 as recommended. Seconded by Mr. Ruozzi.

Vote:

Godzak –Yes Callaway - Yes Dilmore – Yes Ruozzi – Yes Manown-Yes
Motion Carried

Motion 6 - A motion was made by Mr. Godzak to approve the Engineer's Report as presented. Seconded by Mr. Ruozzi.

Vote:

Godzak –Yes Callaway - Yes Dilmore – Yes Ruozzi – Yes Manown-Yes
Motion Carried

**Rostraver Township Sewage Authority
Regular Meeting Minutes February 25, 2020
Page 3**

SOLICITOR'S REPORT:

The Solicitor's Report was presented by Attorney Romel Nicholas. A copy of the report is attached hereto and made part of these minutes.

Attorney Nicholas discussed the items on the report and asked if the Board had any questions. He noted a meeting with the Township has been scheduled for March 12, 2020, to discuss the proposed Time of Sale Regulations with the Commissioners. He also noted, the Resolutions are prepared and in order, and will appear on the March 2020 agenda for consideration.

***Motion 7** - A motion was made by Mr. Ruoizzi to approve the Solicitor's Report. Seconded by Mr. Dilmore.*

Vote:

Godzak –Yes Callaway - Yes Dilmore – Yes Ruoizzi – Yes Manown-Yes
Motion Carried

MANAGER'S REPORT:

The written Manager's Report was presented by Ann Scott, Manager. A copy of the report is attached hereto and made part of these minutes.

Mr. Dilmore inquired if the many residents made mention to the billing insert regarding Consumption Reduction (4,500 gallons to 3,000 gallons per quarter). Ms. Scott noted the Office had received a few comments, however, when residents were provided information (Last Rate Increase was in 2012; Monthly Increase approximately \$2.88; Quarterly Increase - \$8.63) they appeared satisfied.

***Motion 8** - A motion was made by Mr. Callaway to approve the Manager's Report. Seconded by Mr. Ruoizzi.*

Vote:

Godzak –Yes Callaway - Yes Dilmore – Yes Ruoizzi – Yes Manown-Yes
Motion Carried

**Rostraver Township Sewage Authority
Regular Meeting Minutes February 25, 2020
Page 4**

OLD BUSINESS:

NEW BUSINESS:

ADJOURNMENT:

Motion 9 - A motion was made by Mr. Godzak and seconded by Mr. Ruozzi to adjourn the meeting at 4:11 p.m.

Vote:

Godzak –Yes Callaway – Yes Dilmore – Yes Ruozzi – Yes Manown-Yes

Motion Carried

So Ordered Meeting Adjourned at 4:11 p.m.

William Callaway, Secretary
Gary Dilmore, Assistant Secretary/Treasurer