

**ROSTRAVER TOWNSHIP SEWAGE AUTHORITY
MEETING MINUTES
REGULAR MEETING
APRIL 27, 2021**

The Regular Meeting of the Rostraver Township Sewage Authority was called to order by Chairman, Dennis C. Manown, at 4:00 p.m., in the Rostraver Township Sewage Authority Administration Building, Rostraver Township, PA 15012.

Members present at the Authority as follows:

Dennis Manown, Chairman

William Ruozzi, Vice Chairman

William Callaway, Secretary

Rudy Godzak, Treasurer

Gary Dilmore, Assistant Secretary/Treasurer

Ann Scott, Manager

Dave Coldren, Engineer

Romel Nicholas, Solicitor

SECRETARY'S REPORT:

***Motion 1** – A motion was made by Mr. Godzak to approve the minutes for the Regular Meeting of March 23, 2021 as presented. Seconded by Mr. Callaway.*

Vote:

Godzak – Yes Callaway – Yes Dilmore– Yes Ruozzi – Yes Manown-Yes

Motion Carried

CITIZENS TO BE HEARD:

Let the Record show no citizens were present, nor submitted anything in writing.

CORRESPONDENCE, CHAIRMAN'S REPORT and BUSINESS REPORT:

The Pollock Run Operating Account Report was presented for approval.

Pollock Run General Operating Account Report

***Motion 2** – A motion was made by Mr. Ruozzi ratify the payments of bills in the amount of \$203,062.13 for April 2021. Seconded by Mr. Callaway.*

Vote:

Godzak – Yes Callaway – Yes Dilmore– Yes Ruozzi – Yes Manown-Yes

Motion Carried

Motion 3 - A motion was made by Mr. Dilmore to approve the Financial Report for the month ending February 2021. Seconded by Callaway.

Vote:

Godzak – Yes Callaway – Yes Dilmore– Yes Ruozzi – Yes Manown-Yes
Motion Carried

ENGINEER'S REPORT: KLH Engineers, Inc.

The written Engineer's Report was presented by Dave Coldren, PE. A copy of the Monthly Report is attached hereto and made part of these minutes.

Mr. Coldren noted, the PA Department of Environmental Approved the NPDES Permit for the Authority. KLH has reviewed and provided the Plant personnel a summary of the revisions, which are minor. The Effective date of the Permit is May 1, 2021 and will be valid for a period of five (5) years.

Mr. Coldren noted, the Todd Farm Rehabilitation Project Contract 2020-2A work has begun, Payment Request No. 1 has been received in the amount of \$89,163.00 for Standard Pipe Services. He is requesting consideration for approval from the Board. This contract is for the open cut, lining, lateral grouting and spot repairs. He noted the contractor has approximately 2-3 weeks remaining of work to be completed. The second contract, Manhole Rehabilitation will begin mid-May.

Mr. Coldren previously provided the Board with information regarding two different types of Filter Press Systems for consideration at the Plant, along with estimated costs for installation and general maintenance. After discussion, the Board requested the Engineer to begin preparing plans and specifications for the Belt Filter Press System, an upgrade of the current system. Mr. Coldren noted this system will fit in the current location. The alternate, Centrifuge system, the cost of the equipment and installation is significantly higher, along with overall general maintenance. The additional costs could not be justified for the difference in the equipment. Mr. Coldren noted, he is requesting authorization to advertise the plans and specs for this project.

Mr. Coldren noted Marian Woodland Phase 3 installation of the main sewers is completed. Cedar Creek Estates, work continues.

Mr. Coldren noted the Final Design for the PENNDOT 51/70 project has been completed. The easements agreements have been prepared and sent to the property owners by the Authority. He is working with PENNDOT on the reimbursement Agreement between PENNDOT and the Authority for expenditures.

Motion 4 - A motion was made by Mr. Ruozzi to authorize Payment Request No. 1 in the amount of \$89,163.00 to Standard Pipe Services for the Todd Farm Sewer Rehabilitation Project, as recommended by the Engineer. Seconded by Mr. Dilmore.

Vote:

Godzak – Yes Callaway – Yes Dilmore– Yes Ruozzi – Yes Manown-Yes

Motion 5 - A motion was made by Mr. Godzak to authorize to advertise the Plans and Specifications for the Belt Press Project at the Plant, as recommend by the Engineer. Seconded by Mr. Godzak.

Vote:

Godzak – Yes Callaway – Yes Dilmore– Yes Ruozzi – Yes Manown-Yes

Motion Carried

Motion 6 - A motion was made by Mr. Callaway to approve the Engineers' Report as presented for April 2021. Seconded by Mr. Ruozzi.

Vote:

Godzak – Yes Callaway – Yes Dilmore– Yes Ruozzi – Yes Manown-Yes

Motion Carried

SOLICITOR'S REPORT:

The written Solicitor's Report was presented by Romel Nicholas, Esq.. A copy of the Monthly report is attached hereto and made part of these minutes.

Attorney Nicholas noted, the Authority is ready to proceed with the Time of Sale requirements, which includes smoke/dye testing and televising laterals for any residential or commercial property sold in the service area, effective July 1, 2021. He was held on April 13, 2021 at 11:00 am with Real Estate Agents, Attorneys and Closing Companies to review and discuss these procedures.

Attorney Nicholas noted, the Board needs to consider appointing the Appeals Board under the Time of Sale requirements. He stated, in the other communities he represents, only a few hearings were ever required. He recommends the Board consider appointing, the Engineer, Manager and perhaps a residents who has some general construction knowledge. He suggested the Board bring a few names to the next meeting for consideration.

Attorney Nicholas noted his office worked with the Engineer and Manager on preparing the easements required for the PENNDOT 51/70 Project.

Motion 7 - A motion was made by Mr. Callaway to Adopt Resolution No. 2021-05, updating the RTSA Rules and Regulations to incorporate the Time of Sale Regulations and a few other modifications as presented. Seconded by Mr. Ruozzi

Vote:

Godzak – Yes Callaway – Yes Dilmore– Yes Ruozzi – Yes Manown-Yes

Motion 8 - A motion was made by Mr. Callaway to approve the Solicitor's Report for April 2021 as presented. Seconded by Mr. Dilmore.

Vote:

Godzak – Yes Callaway – Yes Dilmore– Yes Ruozzi – Yes Manown-Yes

MANAGER'S REPORT:

The written Manager's Report was presented by Ann Scott, Manager, a copy of the report is attached and made part of these minutes.

Ms. Scott noted, In March 2020, during the pandemic, the Authority waived the consumption allocation for the two (2) Fire Departments (Central & Collinsburg) with sewage serving the Community. This was approved for a period of one (1) year. The Manager presented the Board the amount each department saved; total of \$1,006.25. The matter was discussed by the Board, and as a gesture of goodwill and community spirit recommended waiving consumption permanently. .

Motion 9- A motion was made by Mr. Dilmore to waive the Consumption Allocation for Rostraver Central and Collinsburg Volunteer Fire Departments, permanently, effective immediately as a show of goodwill and community spirit. Seconded by Mr. Callaway.

Vote:

Godzak – Yes Callaway – Yes Dilmore– Yes Ruozzi – Yes Manown-Yes

Motion 10- A motion was made by Mr. Callaway to approve the Manager's Report as presented for April 2021. Seconded by Mr. Dilmore.

Vote:

Godzak – Yes Callaway – Yes Dilmore– Yes Ruozzi – Yes Manown-Yes
Motion Carried

OLD BUSINESS:

NEW BUSINESS:

ADJOURNMENT:

Motion 11 - A motion was made by Mr. Godzak to adjourn the meeting of April 27, 2021 at 4:11 pm. Seconded by Mr. Callaway.

Vote:

Godzak – Yes Callaway – Yes Dilmore – Yes Ruozzi-Yes Manown - Yes
Motion Carried

So Ordered Meeting Adjourned at 4:11 p.m.

William Callaway, Secretary
Gary Dilmore, Assistant Secretary/Treasurer