

**ROSTRAVER TOWNSHIP SEWAGE AUTHORITY
MEETING MINUTES
REGULAR MEETING
SEPTEMBER 28, 2021**

The Regular Meeting of the Rostraver Township Sewage Authority was called to order by Chairman, Dennis C. Manown, at 4:00 p.m., in the Rostraver Township Sewage Authority Administration Building, Rostraver Township, PA 15012.

Members present at the Authority as follows:

Dennis Manown, Chairman

William Callaway, Secretary

Gary Dilmore, Assistant Secretary/Treasurer

Ann Scott, Manager

Dave Coldren, Engineer

Romel Nicholas, Solicitor

Members absent at the Meeting as follows;

William Ruozzi

SECRETARY'S REPORT:

***Motion 1** – A motion was made by Mr. Callaway to approve the minutes for the Regular Meeting of August 24, 2021 as presented. Seconded by Mr. Dilmore.*

Vote:

Callaway – Yes Dilmore – Yes Manown-Yes

Motion Carried

CITIZENS TO BE HEARD:

Let the Record show no citizens were present, nor submitted anything in writing.

CORRESPONDENCE, CHAIRMAN'S REPORT and BUSINESS REPORT:

The Pollock Run Operating Account Report was presented for approval.

Pollock Run General Operating Account Report

***Motion 2** – A motion was made by Mr. Dilmore to ratify the payments of bills in the amount of \$190,765.06 for September 2021 Seconded by Mr. Callaway.*

Vote:

Callaway – Yes Dilmore – Yes Manown-Yes

Motion Carried

Motion 3 - A motion was made by Mr. Callaway to approve the Financial Reports for the month ending August 2021. Seconded by Dilmore.

Vote:

Callaway – Yes Dilmore – Yes Manown-Yes

Motion Carried

ENGINEER'S REPORT: KLH Engineers, Inc.

The written Engineer's Report was submitted by Dave Coldren, PE. A copy of the Monthly Report is attached hereto and made part of these minutes.

Mr. Coldren noted, the Todd Farm Rehabilitation Project has been completed. Flow monitors have been placed in the system for September & October for comparison of flow in the project area.

Mr. Coldren noted last month the Board adopted a Resolution to enter into the agreement for reimbursement for the 51/70 sewer line extension project with PENNDOT. Mr. Coldren noted the Board will need to consider to approving and executing the Settlement Statement as presented. This document authorizes the reimbursement of direct costs for engineering, design and easements required to complete the project. Note – PENNDOT will construct the sewer line as part of the roadway project.

Mr. Coldren noted, the Belt Filter Press has been ordered, shop drawings have been approved, it is estimated to take 16 to 20 weeks for the equipment to be delivered

Motion 4 - A motion was made by Mr. Dilmore to authorize to enter into the Settlement Statement with PENNDOT regarding the 51/70 Project, Sewer Line Extension, Reimbursement for Direct Costs incurred by RTSA – Engineers Estimate - \$85,250 (reimbursement of 100% of costs as presented and recommended). Seconded by Callaway.

Vote:

Callaway – Yes Dilmore – Yes Manown-Yes

Motion Carried

Motion 5 - A motion was made by Mr. Dilmore to approve the Engineer's Report for September 2021 as presented. Seconded by Mr. Callaway.

Vote:

Callaway – Yes Dilmore– Yes Manown-Yes

Motion Carried

SOLICITOR'S REPORT:

The written Solicitor's Report was presented by Romel Nicholas, Esq. A copy of the Monthly report is attached hereto and made part of these minutes.

Attorney Nicholas noted he has reviewed the PENNDOT Settlement Statement which includes the Agreement of Sale, Deed and Temporary Easement the Board for the Landslide Project on Coal Hollow Road (across from the Treatment Plant). PENNDOT has offered a sum of \$9,200 as settlement to complete the project. PENNDOT has assured the Manager, the Authority will maintain access at all times to the Plant during the work and they are aware of the main waterline across the roadway. The Board may consider entering into the Agreement.

Attorney Nicholas noted, the Time of Sale Testing is being conducted on a weekly basis. Some challenges have been presented. He is working with the Manager to modify the Rules and Regulations to take into consideration a few of the "snags". He proposes to have something for the Board at the next meeting for consideration.

Motion 6 - *A motion was made by Mr. Callaway to authorize entering into the Settlement Statement including the Agreement of Sale, Deed and Temporary Easement with PENNDOT for the Landslide Project on Coal Hollow Road, as recommended. Seconded by Mr. Dilmore.*

Vote:

Callaway – Yes Dilmore– Yes Manown-Yes

Motion Carried

Motion 7 - *A motion was made by Mr. Dilmore to approve the Solicitor's Report for September 2021 as presented. Seconded by Mr. Callaway.*

Vote:

Callaway – Yes Dilmore– Yes Manown-Yes

Motion Carried

MANAGER'S REPORT:

The written Manager's Report was presented by Ann Scott, Manager, a copy of the report is attached and made part of these minutes.

The Manager has prepared the 2022 Minimum Municipal Obligation (MMO) in accordance with Act 205 and PMRS in the amount of \$11,460. The Board will need to approve the MMO as presented.

Motion 8 - A motion was made by Mr. Dilmore to approve the 2022 MMO as presented in the amount of \$11,460. Seconded by Mr. Callaway.

Vote:

Callaway – Yes Dilmore – Yes Manown-Yes
Motion Carried

Motion 9 - A motion was made by Mr. Dilmore to approve the Manager's Report as presented for September 2021. Seconded by Mr. Callaway.

Vote:

Callaway – Yes Dilmore – Yes Manown-Yes
Motion Carried

OLD BUSINESS:

NEW BUSINESS:

ADJOURNMENT:

Motion 10 - A motion was made by Mr. Callaway to adjourn the meeting of September 28, 2021 at 4:30 pm. Seconded by Mr. Dilmore.

Vote:

Callaway – Yes Dilmore -Yes Manown - Yes
Motion Carried

So Ordered Meeting Adjourned at 4:30 p.m.

William Callaway, Secretary
Gary Dilmore, Assistant Secretary/Treasurer