ROSTRAVER TOWNSHIP SEWAGE AUTHORITY
MEETING MINUTES
REGULAR MEETING
JUNE 28, 2022

The Regular Meeting of June 28, 2022 of the Rostraver Township Sewage Authority was called to order by Chairman, Dennis C. Manown, at 4:00 p.m., in the Rostraver Township Sewage Authority Administration Building, Rostraver Township, PA 15012.

Members present at the Authority as follows:
Dennis Manown, Chairman
Gary Dilmore, Vice Chairman
William Callaway, Secretary
Brian Sokol, Treasurer
Stephen Morgan
Ann Scott, Manager
Dave Coldren, Engineer
Christine Seymour, Solicitor

Motion 1 *– A motion was made by Mr. Calaway to approve the minutes of the Regular Meeting of May 24, 2022 as presented. Seconded by Mr. Dilmore.*

Vote:
Callaway – Yes Dilmore – Yes Sokol – Yes Morgan – Yes Manown - Yes
Motion Carried

SECRETARY'S REPORT:
CITIZENS TO BE HEARD:

The Chairman announced to let the Record show no citizens were present, nor submitted anything in writing.

CORRESPONDENCE, CHAIRMAN'S REPORT and BUSINESS REPORT:

The Pollock Run Operating Account Report was presented for approval.

Pollock Run General Operating Account Report

Motion 2 *– A motion was made by Mr. Dilmore to ratify the payments of bills in the amount of $212,874.07 for June 2022 Seconded by Mr. Sokol.*

Vote:
Callaway – Yes Dilmore – Yes Sokol – Yes Morgan – Yes Manown - Yes
Motion Carried

Motion 3 - *A motion was made by Mr. Callaway to approve the Financial Reports for the month ending May 2022. Seconded by Dilmore.*

Vote:
Callaway – Yes Dilmore – Yes Sokol – Yes Morgan – Yes Manown - Yes
Motion Carried

ENGINEER'S REPORT: KLH Engineers, Inc.

The written Engineer's Report was submitted by Dave Coldren, PE. A copy of the Monthly Report for June is attached hereto and made part of these minutes.

Mr. Coldren noted the Belt Filter press project has been completed and the contractor has been paid in full. He noted a maintenance bond has been posted for 18 months.

Mr. Coldren noted, KLH presented 3 pricing options to consider regarding the filter cake conveyor belt at the Press last month (removed from the original contract); Option 1 – Rebuild existing - $65,000; Purchase New (Estimated) - $90,000; Alternative Keystone Conveyor Belt - $150,000. Mr. Coldren recommended the purchase of the new conveyor belt. The actual price of the replacement is $103,509 and requesting approval to proceed with the purchase. He noted the equipment is being purchased through the Costars Program. Installation of the belt is estimated at approximately $20,000 and a separate cost. He is requesting a motion to approve the increased cost.

Mr. Coldren discussed the proposed 2022 Paving Project. He stated the Board authorized KLH to prepare the plans and specification and advertise at the last meeting. He noted the project includes the Administration Offices and the Plant parking areas, including concrete/rebar area near the sludge dumpster and alternative pricing for Pricedale Pump Station and the upgrade of the concrete ramp at the rear door at the Plant. Mr. Coldren estimates July to advertise the project.

Mr. Coldren noted that the Service Study has been completed for the Generator Transfer Switch at the Plant. He received the completed study just prior to the meeting. He noted EPPI has submitted a cost proposal for the repairs and preventative maintenance. He recommended to the Board to consider obtaining another proposal to compare. The estimated cost is under the bid requirement. Mr. Sokol recommended BK Electric, a company he has had experience working with as an alternative. Ms. Scott noted the contact information and will contact for an estimate. A copy of the study will be provided to BK Electric.

Mr. Coldren noted KLH has reviewed the two bids received for Electrical Distribution Study. He recommends that Board consider obtaining a third estimate, as the two received varied in price significantly. Mr. Sokol noted when contacting BK Electric for the transfer switch project, perhaps they would also submit a bid on this project.