ROSTRAVER TOWNSHIP SEWAGE AUTHORITY
MEETING MINUTES
REGULAR MEETING
JULY 26, 2022

The Regular Meeting of July 26, 2022 of the Rostraver Township Sewage Authority was called to order by Chairman, Dennis C. Manown, at 4:00 p.m., in the Rostraver Township Sewage Authority Administration Building, Rostraver Township, PA 15012.

Members present at the Authority as follows:
Dennis Manown, Chairman
Gary Dilmore, Vice Chairman
William Callaway, Secretary
Brian Sokol, Treasurer
Stephen Morgan
Ann Scott, Manager
Shawn Wenger, Engineer
Mike McCaffery, Engineer
Romel Nicholas, Solicitor

Shawn Wenger and Mike McCaffrey presented to the Board the Security System Study prepared by KLH. The Study included proposed locations of CCTV security cameras, site security upgrades and fire protection at the Treatment Plant and the main Administration Building. The Board discussed at length the proposed Study as presented. Mr. Wenger and Mr. McCaffrey provided additional information as questioned. The Board requested additional information to be included and presented at the August meeting.

Motion 1 *– A motion was made by Mr. Calaway to approve the minutes of the Regular Meeting of June 26, 2022 as presented. Seconded by Mr. Morgan..*

Vote:
Callaway – Yes Dilmore – Yes Sokol – Yes Morgan – Yes Manown - Yes
Motion Carried

SECRETARY'S REPORT:
CITIZENS TO BE HEARD:

The Chairman announced to let the Record show no citizens were present, nor submitted anything in writing.

CORRESPONDENCE, CHAIRMAN'S REPORT and BUSINESS REPORT:

The Pollock Run Operating Account Report was presented for approval.

Pollock Run General Operating Account Report

Motion 2 – *A motion was made by Mr. Dilmore to ratify the payments of bills in the amount of $197,678.77 for July 2022 Seconded by Mr. Sokol.*

Vote:
Callaway – Yes Dilmore – Yes Sokol – Yes Morgan – Yes Manown - Yes
Motion Carried

Motion 3 - *A motion was made by Mr. Callaway to approve the Financial Reports for the month ending June 2022. Seconded by Sokol.*

Vote:
Callaway – Yes Dilmore – Yes Sokol – Yes Morgan – Yes Manown - Yes
Motion Carried

ENGINEER'S REPORT: KLH Engineers, Inc.

The written Engineer's Report was submitted by Dave Coldren, PE. A copy of the Monthly Report for July is attached hereto and made part of these minutes.

Previously, Mr. Coldren noted, the Board approved the replacement of the conveyor belt at the new Press with an authorized cost of $103,509. He noted the equipment is being purchased through the Costars Program. Installation of the belt is estimated at approximately $20,000, upon delivery of the equipment, KLH will secure installation bids.

Ms. Scott noted, the Board prior had authorized KLH to prepare the plans and specifications for the 2022 Paving Project. She noted the project includes the Administration Offices and the Plant parking areas, including concrete/rebar area near the sludge dumpster and alternative pricing for Pricedale Pump Station and the upgrade of the concrete ramp at the rear door at the Plant. She stated Mr. Coldren estimated August to advertise the project. Mr. Morgan requested that Mr. Coldren submit a copy of the specs to him for review.

Mr. McCaffery noted that the Service Study has been completed for the Generator Transfer Switch at the Plant by EPPI. A price has been obtained by IETS-OH based upon the completed Study. Mr. McCaffery recommended Basic Scope Repairs at a cost of $33,968, although no other bid received, two other companies were contacted with no response. Mr. McCaffery noted, the switch is over 20 years old and the proposal includes a GE Power Break Main Utility Circuit breaker and spare, reducing any interruptions in power at the Plant. He is recommending the Board consider awarding IETS-OH to replace the Transfer Switch at the Plant at a cost of $33,968.00.

Motion 4 - *A motion was made by Mr. Sokol to accept and the proposal from IETS-OH for the placement of the Transfer Switch at the Plant in the amount of $33,968, as presented and recommended by the Engineer. Seconded by Dilmore.*