ROSTRAVER TOWNSHIP SEWAGE AUTHORITY
MEETING MINUTES
REGULAR MEETING
September 27, 2022

The Regular Meeting of September 27, 2022 of the Rostraver Township Sewage Authority was called to order by Chairman, Dennis C. Manown, at 4:00 p.m., in the Rostraver Township Sewage Authority Administration Building, Rostraver Township, PA 15012.

Members present at the Authority as follows:
Dennis Manown, Chairman
Gary Dilmore, Vice Chairman
William Callaway, Secretary
Stephen Morgan
Ann Scott, Manager
Christine Seymour, Esquire
Carl DeiCas, PE, Engineer

Members absent at the Authority as follows:
Brian Sokol, Treasurer

Motion 1 *– A motion was made by Mr. Calaway to approve the minutes of the Regular Meeting of August 23, 2022, 2022 as presented. Seconded by Mr. Morgan..*

Vote:
Callaway – Yes Dilmore – Yes Morgan – Yes Manown - Yes
Motion Carried

SECRETARY'S REPORT:
CITIZENS TO BE HEARD:

The Chairman announced to let the Record show no citizens were present, nor submitted anything in writing.

CORRESPONDENCE, CHAIRMAN'S REPORT and BUSINESS REPORT:

The Pollock Run Operating Account Report was presented for approval.

Pollock Run General Operating Account Report

Motion 2 *– A motion was made by Mr. Dilmore to ratify the payments of bills in the amount of $223,969.13 for September 2022 Seconded by Mr. Callaway.*

Vote:
Callaway – Yes Dilmore – Yes Morgan – Yes Manown - Yes
Motion Carried

Motion 3 - *A motion was made by Mr. Callaway to approve the Financial Reports for the month ending August 2022. Seconded by Mr. Morgan.*

Vote:
Callaway – Yes Dilmore – Yes Morgan – Yes Manown - Yes
Motion Carried

ENGINEER'S REPORT: KLH Engineers, Inc.

The written Engineer's Report was submitted by Carl DeiCas, PE. A copy of the Monthly Report for September is attached hereto and made part of these minutes. Mr. DeiCas noted, Mr. Coldren was out of town.

Mr. DeiCas noted, the Board approved the replacement of the conveyor belt at the new Press with an authorized cost of $103,509. Shop Drawings have been approved and equipment has been ordered.

Mr. DeiCas noted that the Service Study has been completed for the Generator Transfer Switch at the Plant by EPPI. A price has been obtained by IETS-OH based upon the completed Study. The bid was awarded for the Basic Scope Repairs at a cost of $33,968 at the July Meeting. Mr. DeiCas noted, the switch is over 20 years old and the proposal includes a GE Power Break Main Utility Circuit breaker and spare, reducing any interruptions in power at the Plant.

Mr. DeiCas noted KLH is reviewing the completed CCTV data in the Clair Manor area of the Township and will be preparing an estimate for repairs and rehabilitation. He noted the Board authorized in July to have a project shelf ready for future grant funding opportunities.

Mr. DeiCas noted the Developer for the Willowbrook Golf Course Project has submitted Final Design Plans to the Township for consideration, the developer must address the comments submitted by the Township. KLH has prepared Plans to extend the main sewer line and eliminate the Willowbrook Pump Station. He noted the project requires six (6) easements; the Authority has received two (2) as of this date. The project is in the early phases right now, Mr. DeiCas noted in order for the Authority to begin work on our project, the developer would need to complete the sewer line extension project for the development.

Mr. DeiCas noted KLH is working on plans for the PENNDOT Arnold City Project. KLH & the Manager attended a virtual meeting with PENNDOT to discuss the impacts on the existing sanitary sewer and the required relocations. Authority and KLH to submit required PENNDOT cost sharing forms, resolutions and design drawings.

Mr. DeiCas noted, PENNDOT stated reimbursement for the Authority portion of the work completed on the project is capped at Ninety (90%) percent. The Board noted the sewer line in the area was installed in approximately 2008 and is in relatively good shape.

A letter has been sent to PENNDOT regarding the reimbursement percentage, noting the costs to relocate these sewer lines should be at the expense of PENNDOT, not the Authority. No response as of this date.

Motion 4 *- A motion was made by Mr. Callaway to approve the Engineer's Report for September 2022 as presented. Seconded by Mr. Dilmore.*

Vote:
Callaway – Yes Dilmore – Yes Morgan – Yes Manown - Yes
Motion Carried

SOLICITOR'S REPORT:

The written Solicitor's Report was presented by Christine Seymour, Esq. A copy of the Monthly report for September 2022 is attached hereto and made part of these minutes.

Attorney Seymour noted that she has been working with the Manager regarding the Dye Test and Lateral Inspection fees and concerns. A cost justification has been provided to the Board and the other matter will be covered under new business for discussion.

Motion 5 *- A motion was made by Mr. Callaway to approve the Solicitor's Report for September 2022 as presented. Seconded by Mr. Dilmore.*

Vote:
Callaway – Yes Dilmore – Yes Morgan – Yes Manown - Yes
Motion Carried

MANAGER'S REPORT:

The written Manager's Report was presented by Ann Scott, Manager, a copy of the report for September 2022 is attached and made part of these minutes.

Ms. Scott noted, the GIS main line sewer system project being completed through PA Rural Water continues, so far approximately 1,000 manholes have been located and inputted into the system.

Ms. Scott noted, the 2023 Minimum Municipal Obligation (MMO) has been submitted to the Board for the RTSA Non-Uniformed Pension Plan as required by Act 205 in the amount of $21,20 for approval.