ROSTRAVER TOWNSHIP SEWAGE AUTHORITY
MEETING MINUTES
REGULAR MEETING
November 22, 2022

The Regular Meeting of November 20, 2022 of the Rostraver Township Sewage Authority was called to order by Chairman, Dennis C. Manown, at 4:00 p.m., in the Rostraver Township Sewage Authority Administration Building, Rostraver Township, PA 15012.

Members present at the Authority as follows:
Dennis Manown, Chairman
Gary Dilmore, Vice Chairman
William Callaway, Secretary
Stephen Morgan, Assistant Secretary/Treasurer
Ann Scott, Manager
Romel Nicholas, Esquire
David Coldren, PE, Engineer

New Board Member::
Aaron Gilbert

The Chairman welcomed newest Board member, Aaron Gilbert to the Authority, appointed by the Township at their meeting in October 2022. Mr. Manown noted, the Board will need to reorganize.

Motion 1 *– A motion was made by Mr. Callaway to reorganize the Authority Board, appointing Mr. Gilbert to the position of Treasure (vacant position), while maintaining remainder of Board in the current positions. Seconded by Mr. Morgan..*

Vote:
Callaway – Yes Dilmore – Yes Morgan – Yes Manown - Yes
Motion Carried

Motion 2 *– A motion was made by Mr. Callaway to approve the minutes of the Regular Meeting of October 25, 2022 as presented. Seconded by Mr. Dilmore..*

Vote:
Callaway – Yes Dilmore – Yes Gilbert - Yes Morgan – Yes Manown - Yes
Motion Carried

SECRETARY'S REPORT:
CITIZENS TO BE HEARD:

The Chairman announced to let the Record show no citizens were present, nor submitted anything in writing.

Rostraver Township Sewage Authority
Regular Meeting Minutes,
November 22, 2022

CORRESPONDENCE, CHAIRMAN'S REPORT and BUSINESS REPORT:

The Pollock Run Operating Account Report was presented for approval.

Pollock Run General Operating Account Report

Motion 3 *– A motion was made by Mr. Dilmore to ratify the payments of bills in the amount of $176,416.63 for November 2022 Seconded by Mr. Callaway.*

Vote:
Callaway – Yes Dilmore – Yes Gilbert - Yes Morgan – Yes Manown - Yes
Motion Carried

Motion 4 - *A motion was made by Mr. Callaway to approve the Financial Reports for the month ending October 2022. Seconded by Mr. Dilmore.*

Vote:
Callaway – Yes Dilmore – Yes Gilbert - Yes Morgan – Yes Manown - Yes
Motion Carried

ENGINEER'S REPORT: KLH Engineers, Inc.

The written Engineer's Report was submitted by David Coldren, PE. A copy of the Monthly Report for November is attached hereto and made part of these minutes.

Mr. Coldren noted, the Board approved the replacement of the conveyor belt at the new Press with an authorized cost of $103,509. Shop Drawings have been approved and equipment has been ordered, estimated arrival, 6 months.

Mr. Coldren noted that the Service Study has been completed for the Generator Transfer Switch at the Plant by EPPI. A price has been obtained by IETS-OH based upon the completed Study. The bid was awarded at a cost of $33,968 at the July Meeting. Mr. Coldren noted, the switch is over 20 years old and the proposal includes a GE Power Break Main Utility Circuit breaker and spare, reducing any interruptions in power at the Plant. He noted, work began on the project this week, however, contractor ran into a few issues, and the backup breaker wasn't functioning properly, revisions required before old switch is removed.

Mr. Coldren noted KLH completed review of the CCTV data in the Clair Manor area. A proposed rehabilitation project with an engineer's estimate has been prepared, including work in the Sweeney Plan. The total estimate of the project $280,000. The Authority will submit a Small Water and Sewer Grant Application (Due 12.21.2022) for this project.