



ROSTRAVER TOWNSHIP SEWAGE AUTHORITY

1744 Rostraver Road, Belle Vernon, PA 15012 (724) 930-7667, FAX (724) 930-9401

REGULAR MEETING ~~E~~ PRELIMINARY FEBRUARY 28, 2023 – Regular Meeting

4:00 P.M.

(THIS MEETING IS RECORDED)

3:45 PM FTBA Joe Marshall Electrical Inspection

4:00 PM David Balluch, Union Representative

1. **Roll Call:** (Regular Meeting)

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

2. **Secretary's Report:**

MOTION 1: To approve the minutes of the Reorganization Meeting of January 24, 2023, as presented.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

MOTION 2: To approve the minutes of the Regular Meeting of January 24, 2023, as presented.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

3. **Citizens Comments:**

MOTION 3: To open the floor to any citizen wishing to speak before the Board regarding any matters appearing on the Agenda only.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

4. **Correspondence:**

5. **Chairman's Report:**

6. **Business Report:**

Pollock Run General Operating Account Report

MOTION 4: To ratify the payments of bills in the amount of \$313,175,.24 for February 2023.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown



MOTION 5: To Accept the Financial Reports as submitted for January 2023.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

7. **Engib Yf B F Ydort**

Written report submitted by KLH Engineers for consideration.

DISCUSS

- a. Filter Cake Conveyor Belt Update Belt Purchased through Costars) Installation March 6, 2023 Lone Pine - \$19,662.00
- b. Morgan Proposed Development DEP required Sewer Planning Module 19 homes Grinder Pumps; Letter from CZ Surveying 2.8.2023 PENNDOT requires adoption of Resolution HOP Permit
- c. Blower Project Plans and Specs prepared, bids due 2.28.2023 (Award)
- d. KLH Engineers - ARC Flash Training Proposal Training held 2.23.2023
- e. Electrical Distribution Inspection completed at Plant FTBA submitted proposal April; Second proposal by Eaton Engineer completed review.
- f. Chapter 94 Report KLH has prepared annual report, consideration/approval
- g. Authorize Engineer prepare plans and specs CCTV Cleaning Project (Approximately 10,000 lf of main line 168 missing manholes)
- h. Discuss 2 Developments (HMT & Associates)
5351 PA Route 51 (Shed Sales Lot) & Gallitan Road (14 homes)
Assign outside review - Discuss
- i. Grease Traps Letter and Survey sent out to all commercial properties.
- j. Small Water & Sewer Grant Applications Submitted 12/2022 (Federal Funds)
 - Clair Manor Sweeney Plan Project - \$235,00 Grant; \$44,700 Mach
 - SCADA System - \$137,000 Grant; \$31,000 Mach
 - Security Office & Plant - \$105,000 Grant; \$21,500 MatchNote Upgrades to Admin not eligible for funding (costs removed)
- k. Willowbrook Golf Course Proposed Development - Update Preliminary Approval Township Approved; Final plan submitted to Township Engineer has completed review; submitted comments to Developer.
- l. Generator Transfer Switch Project at Plant Awarded June Meeting On Site 10.27.2022, still not completed; System is old, having difficulty with Replacement/grade. Original breaker removed, being rebuilt for spare.
- m. SR 51/70 Project Final Utility Design Update Plan Finalized Bid Awarded Golden Triangle Construction; Work started June 13, 2022; Utility Construction Meeting Weekly
- n. SR 70 Project Arnold City Project Meeting with PENNDOT-Update Design & Construction Schedule; KLH prepared probable Cost - \$874,240. Required documentation submitted to PENNDOT
- o. Proposed Development Scarmazzi Homes, 135-145 Patio Homes; Opacic Property (Indian Hill Road, near 70). Discuss proposed sewer line extension.



p. Cedar Creek Phase 3 Shuster Plan Work beginning (installation of sewers)

MOTION 6: Award the bid to _____ in the amount of _____ for Contract 2023-01 Blower Replacement Project as recommended by the Engineer.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

MOTION 7: Authorize Engineer to prepare plans and specs for the 2023 CCTV Cleaning Contract Approximately 10,000 lf of main sewer line. Report submitted by KLH Engineers for Operating Year 2022 as presented.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

MOTION 8: Accept the Chapter 94 Annual Report submitted by KLH Engineers for Operating Year 2022 as presented.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

MOTION 9 Appoint outside engineer to review two (2) plans on behalf of the Authority; 5351 SR 51 and Proposed Development on Gallitan Road, as recommended by the Engineer.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

MOTION 10: Accept the Engineers Report for February 2023 as presented by KLH Engineers.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

8. **Solicitor's Report:**

Written report submitted by Gaitens, Tucceri & Nicholas, Esquire for consideration.
DISCUSS

- a. Resolution Time of Sale Update Rules and Regs
 - Option 1 Air Vent/Clean Out required all locations
 - Option 2 Clean out only if no access through vent
- b. Easements 51/70 Project Condemnation Update
- c. Discuss Easements required Willowbrook Project Moving Forward
- d. Grease Trap Ordinance Township Inspecting
- e. Grinder Pump Agreement Discuss

MOTION 11 Adopt Resolution No. 2023-01 Time of Sale Update Rules and Regulations; _____ as recommended by the Solicitor.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown



MOTION 12: Accept the Solicitor s Report for February 2023 as presented by Gaitens, Tucceri & Nicholas, LLC.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

9. **MUBU YFD Yport:**

Written report submitted by Authority Manager for consideration.

DISCUSS:

- a. DEP Plant Inspection October 26, 2022 Response submitted
- b. GIS Contract PA Rural Water, - Work Began 6-6-2022
Located 1,806 manholes, 168 missing , 79.72 miles of mains and force mains
Maintaining list of buried manholes
- c. Coal Hollow Road PENNDOT Hill Stabilization Project Update

MOTION 13: Authorize PMRS to complete a non-cost Actuarial Study on the Non Uniformed Defined Benefit Pension Plan to determine cost for increasing the benefit formula calculation from 1.2% to 2.0% of final average salary.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

MOTION 14: Accept the Managers Report for February 2023 as presented.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

10. **Old Business: (DISCUSSION)**

11. **Executive Session**

- a. 508 Todd Farm Road Discussion

12. **New Business:**

13. **Adjournment:**

MOTION 15: To Adjourn the Meeting of February 28, 2023.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____