ROSTRAVER TOWNSHIP SEWAGE AUTHORITY
MEETING MINUTES
REGULAR MEETING
JUNE 23, 2020

The Regular Meeting of the Rostraver Township Sewage Authority was called to order by Chairman, Dennis C. Manown, at 4:00 p.m., in the Rostraver Township Sewage Authority Administration Building, Rostraver Twp., PA.

Members present at the Authority as follows:
Dennis C. Manown, Chairman
William N. Callaway, Secretary
Rudy Godzak, Treasurer
Gary Dilmore, Assistant Secretary/Treasurer
Ann Scott, Manager
Dave Coldren, Engineer
Romel Nicholas, Solicitor

Members absent are as follows:
William Ruozzi, Vice Chairman

SECRETARY'S REPORT:

Motion 1 *– A motion was made by Mr. Godzak to approve the minutes for the Meeting of May 26,, 2020 as presented. Seconded by Mr. Dilmore.*

Vote:
Godzak –Yes Callaway – Yes Dilmore– Yes Manown-Yes
Motion Carried

CITIZENS TO BE HEARD:

Let the Record show no citizens were present, nor submitted anything in writing.

CORRESPONDENCE:

CHAIRMAN'S REPORT:
BUSINESS REPORT:

The Pollock Run Operating Account Report was presented for approval.

Pollock Run General Operating Account Report

Motion 2 *– A motion was made by Mr. Callaway to ratify the payments of bills in the amount of $159,013.00 for the month of June 2020. Seconded by Mr. Dilmore..*

Vote:
Godzak –Yes Callaway – Yes Dilmore – Yes Manown-Yes
Motion Carried

Motion 3 *- A motion was made by Mr. Callaway to approve the Financial Report for the month ending May 2020. Seconded by Mr. Dilmore.*

Vote:
Godzak –Yes Callaway – Yes Dilmore – Yes Manown-Yes
Motion Carried

ENGINEER'S REPORT: KLH Engineers, Inc.

The Engineer's Report was submitted presented. A copy of the Monthly Report is attached hereto and made part of these minutes.

Mr. Coldren noted, the Todd Farm flow monitoring project has been completed, KLH is reviewing. The Authority submitted a Small Water and Sewer Grant application to completed the rehabilitation project, waiting decision in September if the project will be funded.

Mr. Coldren noted the private sewer line extension on Willwobrook Road has been completed. Payment Estimate No. 1 is on the Agenda for consideration.

Mr. Coldren noted as part of the Capital Improvement Program, KLH is working on the specifications for the 2020 CCTV & Cleaning project for the Clair Manor area sewers for a cost not to exceed $20,000. The Board will consider bids next month.

Mr. Coldren discussed with the Board, the proposed private sewer line extension project on Parkview. Mr. Kennedy has prepared preliminary plans and specifications; the line is approximately 500 lf plus installation of three (3) manholes. He is asking that tap in fees be waived.

Motion 4 *- A motion was made by Mr. Dilmore to authorize Payment Request No. 1 for $37,525 to Lees Plumbing for the sewer line extension, private portion, of the WIllowbrook Project as recommended by the engineer. Seconded by Mr. Godzak.*

Vote:
Godzak –Yes Callaway – Yes Dilmore – Yes Manown-Yes
Motion Carried

Motion 5 *- A motion was made by Mr. Callaway to authorize to waive the tap in fees on Parkview Drive for the proposed private sewer line extension project, as recommended by the engineer. Seconded by Mr. Godzak.*

Vote:
Godzak –Yes Callaway – Yes Dilmore – Yes Manown-Yes
Motion Carried

Motion 6 *- A motion was made by Mr. Callaway to approve the Engineer's Report as presented. Seconded by Mr. Dilmore.*

Vote:
Godzak –Yes Callaway – Yes Dilmore – Yes Manown-Yes
Motion Carried

SOLICITOR'S REPORT:

The Solicitor's Report was submitted. A copy of the Monthly report is attached hereto and made part of these minutes.

Attorney Nicholas discussed the COVID-19 Pandemic, including Governor's Orders, Social Distancing, Public [illegible]