



# ROSTRAVER TOWNSHIP SEWAGE AUTHORITY

1744 Rostraver Road, Belle Vernon, PA 15012 (724) 930-7667, FAX (724) 930-9401

## REGULAR MEETING – FINAL

**April 25, 2023 – Regular Meeting**

4:00 P.M.

(THIS MEETING IS RECORDED)

3:45 PM – John Cenknor, Todd Woodlands Development – 45 Homes  
Preliminary Subdivision – Discuss; Phase 1-26 homes; Phase 2–19 homes

4:00 PM – Randy Naylor, Union Representative

1. **Roll Call:** (Regular Meeting)

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

2. **Secretary's Report:**

**MOTION 1:** To approve the minutes of the Regular Meeting of March 28, 2023, as presented.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

3. **Citizens Comments:**

**MOTION 2:** To open the floor to any citizen wishing to speak before the Board regarding any matters appearing on the Agenda only.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

4. **Correspondence:**

5. **Chairman's Report:**

6. **Business Report:**

*Pollock Run General Operating Account Report*

**MOTION 3:** To ratify the payments of bills in the amount of \$161,749.32 for April 2023.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

**MOTION 4:** To Accept the Financial Reports as submitted for April 2023.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown



7. **Engineer's Report**

Written report submitted by KLH Engineers for consideration.

**DISCUSS**

- a. Blower Project – Awarded to JP Environmental – Status and Update
- b. Electrical Distribution Inspection & Arc Flash – Open Bids – 4.25.2023, Award Bid
- c. SCADA System and Security System Projects – Authorize Engineer to prepare plans and specs – both projects.
- d. 2023 CCTV Project – 10,000 lf main line – Update; 168 missing manholes  
Discuss – Plans and Specifications
- e. 2023 Paving Project – Discuss – Options
- f. Morgan Proposed Development – New Preliminary Project, Includes Pump Station – Both sides of roadway (80 properties)– Discuss -Attend May Meeting)
- g. Willowbrook Golf Course – Proposed Development – Update – Final Plans  
Final Sewer Plans submitted for review by Engineer.
- h. Generator Transfer Switch Project at Plant – Awarded – June Meeting –  
On Site 10.27.2022, still not completed; System is old, having difficulty with  
Replacement/grade. Original breaker removed, being rebuilt for spare.
- i. SR 51/70 Project – Final Utility Design – Update – Plan Finalized  
Bid Awarded – Golden Triangle Construction; Work started June 13, 2022;  
Utility Construction Meeting – Weekly - Update
- j. SR 70 Project – Arnold City Project – Meeting with PENNDOT-Update  
Design & Construction Schedule; KLH prepared probable Cost - \$874,240.  
Required documentation submitted to PENNDOT - Update
- k. Proposed Development – Scarmazzi Homes, 135-145 Patio Homes; Opacic  
Property (Indian Hill Road, near SR70). Sewer line extension authorized by  
PENNDOT – Update
- l. Cedar Creek – Phase 3 – Development - Update

**MOTION 5:** Award Bid – Electrical Distribution and Arc Flash, Contract 2023-02 to \_\_\_\_\_ apparent lowest bidder.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

**MOTION 6:** Authorize Engineer to begin preparing plans and specifications for the Security System Project at the Plant and Administration office.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

**MOTION 7:** Authorize Engineer to begin preparing plans and specifications for the SCADA System Upgrade Project.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown



**MOTION 8:** Accept the Engineers Report for April 2023 as presented by KLH Engineers.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

8. **Solicitor's Report:**

Written report submitted by Gaitens, Tucceri & Nicholas, Esquire for consideration.  
DISCUSSION

Solicitor's Report Continued

- a. Easements – 51/70 Project – Condemnation Update
- b. Discuss Easements required – Willowbrook Project – Moving Forward
- c. Rules and Regulations – Updates
- d. Personnel Policy – Solicitor and Manager working on updates;  
Negotiate with Union Contract – Update

**MOTION 9:** Accept the Solicitor's Report for April 2023 as presented by Gaitens, Tucceri & Nicholas, LLC.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

9. **Manager's Report:**

Written report submitted by Authority Manager for consideration.  
DISCUSS:

- a. DEP Plant Inspection – October 26, 2022 – Response submitted
- b. Grant Monies Awarded - Update
  1. SCADA – Remote Pump Station Control Monitoring  
Total Project - \$168,000; Grant - \$137,00; Authority Share - \$31,000
  2. Security System Upgrade  
Total Project - \$165,000; Grant - \$150,000; Authority Share - \$15,000
  3. Willowbrook Sewer Line Extension Project  
Total Project - \$242,000; Grant - \$200,000; Authority Share - \$42,000
- c. PMAA is conducting a Performance Assessment Program, cost \$250 included on Bill List.
- d. Leonard Prilla, 215 Alberta Village – Requesting Consumption Credit - Discuss
- e. Capital Improvement Plan – Critical Spare Parts – As requested
- f. GIS – Contract PA Rural Water, - Work Began – 6-6-2022  
Located 1,806 manholes, 168 “missing”, 79.72 miles of mains and force mains  
Maintaining list of buried manholes
- g. 2000 Harbor Trailer – Offer to purchase - \$400.00 Discuss
- h. Coal Hollow Road – PENNDOT Hill Stabilization Project – Update



**MOTION 10:** Accept the Managers Report for April 2023 as presented.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

10. **Old Business: (DISCUSSION)**

11. **Executive Session**

- a. 508 Todd Farm Road –Discussion
- b. Personnel Matters

12. **New Business:**

13. **Adjournment:**

**MOTION 11:** To Adjourn the Meeting of April 25, 2023.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_