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**REGULAR MEETING Ë FINAL - REVISED**  
**April 25, 2023 – Regular Meeting**

4:00 P.M.

(THIS MEETING IS RECORDED)

3:45 PM . John Cenknor, Todd Woodlands Development . 45 Homes  
Preliminary Subdivision . Discuss; Phase 1-26 homes; Phase 2. 19 homes

4:00 PM . Randy Naylor, Union Representative

1. **Roll Call:** (Regular Meeting)

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

2. **Secretary's Report:**

**MOTION 1:** To approve the minutes of the Regular Meeting of March 28, 2023, as presented.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

3. **Citizens Comments:**

**MOTION 2:** To open the floor to any citizen wishing to speak before the Board regarding any matters appearing on the Agenda only.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

4. **Correspondence:**

5. **Chairman's Report:**

6. **Business Report:**

*Pollock Run General Operating Account Report*

**MOTION 3:** To ratify the payments of bills in the amount of \$161,749.32 for April 2023.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

**MOTION 4:** To Accept the Financial Reports as submitted for April 2023.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown



7. **Engineering Department**

Written report submitted by KLH Engineers for consideration.

**DISCUSS**

- a. Blower Project . Awarded to JP Environmental . Status and Update
- b. Electrical Distribution Inspection & Arc Flash . Open Bids . 4.25.2023, Award Bid
- c. SCADA System and Security System Projects . Authorize Engineer to prepare plans and specs . both projects.
- d. 2023 CCTV Project . 10,000 lf main line . Update; 168 missing manholes  
Discuss . Plans and Specifications
- e. 2023 Paving Project . Discuss . Options
- f. Morgan Proposed Development . New Preliminary Project, Includes Pump Station . Both sides of roadway (80 properties). Discuss -Attend May Meeting)
- g. Willowbrook Golf Course . Proposed Development . Update . Final Plans  
Final Sewer Plans submitted for review by Engineer.
- h. Generator Transfer Switch Project at Plant . Awarded . June Meeting .  
On Site 10.27.2022, still not completed; System is old, having difficulty with Replacement/grade. Original breaker removed, being rebuilt for spare.
- i. SR 51/70 Project . Final Utility Design . Update . Plan Finalized  
Bid Awarded . Golden Triangle Construction; Work started June 13, 2022;  
Utility Construction Meeting . Weekly - Update
- j. SR 70 Project . Arnold City Project . Meeting with PENNDOT-Update  
Design & Construction Schedule; KLH prepared probable Cost - \$874,240.  
Required documentation submitted to PENNDOT - Update
- k. Proposed Development . Scarmazzi Homes, 135-145 Patio Homes; Opacic Property (Indian Hill Road, near SR70). Sewer line extension authorized by PENNDOT . Update
- l. Cedar Creek . Phase 3 . Development - Update

**MOTION 5:** Award Bid . Electrical Distribution and Arc Flash, Contract 2023-02 to \_\_\_\_\_ apparent lowest bidder.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

**MOTION 6:** Authorize Engineer to begin preparing plans and specifications for the Security System Project at the Plant and Administration office.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

**MOTION 7:** Authorize Engineer to begin preparing plans and specifications for the SCADA System Upgrade Project.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown



**MOTION 8:** *Amenda Agenda as prepared to allow for authorizing the Engineer to finalize plans and specifications for the 2023 Paving Project and advertise. .*

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

**MOTION 9:** *Authorize the Engineer to finalize plans and specification for the 2023 Paving Project and advertise, as recommended by the Engineer*

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

**MOTION 10:** Accept the Engineers Report for April 2023 as presented by KLH Engineers.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

8. **Solicitor's Report:**

Written report submitted by Gaitens, Tucceri & Nicholas, Esquire for consideration.  
DISCUSSION

Solicitor's Report Continued

- a. Easements . 51/70 Project . Condemnation Update
- b. Discuss Easements required . Willowbrook Project . Moving Forward
- c. Rules and Regulations . Updates
- d. Personnel Policy . Solicitor and Manager working on updates;  
Negotiate with Union Contract . Update

**MOTION 11:** Accept the Solicitor's Report for April 2023 as presented by Gaitens, Tucceri & Nicholas, LLC.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

9. **MUW YFD Report:**

Written report submitted by Authority Manager for consideration.  
DISCUSS:

- a. DEP Plant Inspection . October 26, 2022 . Response submitted
- b. Grant Monies Awarded - Update
  - 1. SCADA . Remote Pump Station Control Monitoring  
Total Project - \$168,000; Grant - \$137,00; Authority Share - \$31,000
  - 2. Security System Upgrade  
Total Project - \$165,000; Grant - \$150,000; Authority Share - \$15,000
  - 3. Willowbrook Sewer Line Extension Project  
Total Project - \$242,000; Grant - \$200,000; Authority Share - \$42,000



- c. PMAA is conducting a Performance Assessment Program, cost \$250 included on Bill List.
- d. Leonard Prilla, 215 Alberta Village . Requesting Consumption Credit - Discuss
- e. Capital Improvement Plan . Critical Spare Parts . As requested
- f. GIS . Contract PA Rural Water, - Work Began . 6-6-2022  
Located 1,806 manholes, 168 %missing+, 79.72 miles of mains and force mains  
Maintaining list of buried manholes
- g. 2000 Harbor Trailer . Offer to purchase - \$400.00 Discuss
- h. Coal Hollow Road . PENNDOT Hill Stabilization Project . Update

**MOTION 12:** Accept the Managers Report for April 2023 as presented.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

10. **Old Business: (DISCUSSION)**

11. **Executive Session**

- a. 508 Todd Farm Road . Discussion
- b. Personnel Matters

12. **New Business:**

13. **Adjournment:**

**MOTION 13:** To Adjourn the Meeting of April 25, 2023.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_