ROSTRAVER TOWNSHIP SEWAGE AUTHORITY
MEETING MINUTES
REGULAR MEETING
March 28, 2023

The Regular Meeting of March 28, 2023 of the Rostraver Township Sewage Authority was called to order by Chairman, Dennis C. Manown, at 4.00 p.m., in the Rostraver Township Sewage Authority Administration Building, Rostraver Township, PA 15012.

Members present at the Authority as follows:
Dennis Manown, Chairman
Gary Dilmore, Vice Chairman
William Callaway, Secretary
Aaron Gilbert - Treasurer
Stephen Morgan, Assistant Secretary/Treasurer

Ann Scott, Manager
Christine Seymour, Esquire
David Coldren, PE, Engineer

John Marchines, Union Member was in attendance at the meeting. He discussed ideas he had to improve operations at the Plant. He provided the Board with a listing of potential equipment to be considered. The Board asked that pricing for these items be obtained, and added to the Critical Spare List started and kept on file for future reference. He also noted that parking lot down at the Plant needs paved. The Authority is planning on putting out paving project in 2023.

SECRETARY'S REPORT; Citizens to be Heard

The Chairman noted, No one was in attendance at the meeting.

Motion 1 *– A motion was made by Mr. Gilbert to approve the minutes of the Regular Meeting dated February 28, 2023 as presented. Seconded by Mr. Callaway..*

Vote:
Callaway – Yes Dilmore – Yes Gilbert - Yes Morgan – Yes Manown - Yes
Motion Carried

CORRESPONDENCE, CHAIRMAN'S REPORT and BUSINESS REPORT:

The Pollock Run Operating Account Report was presented for approval.

Pollock Run General Operating Account Report

Motion 2 *– A motion was made by Mr. Callaway to ratify the payments of bills in the amount of $233,983.86 for March 2023. Seconded by Mr. Gilbert.*

Vote:
Callaway – Yes Dilmore – Yes Gilbert - Yes Morgan – Yes Manown - Yes
Motion Carried

Motion 3 - *A motion was made by Mr. Morgan to approve the Financial Reports for the month ending February 2023. Seconded by Mr. Dilmore*

Vote:
Callaway – Yes Dilmore – Yes Gilbert - Yes Morgan – Yes Manown - Yes
Motion Carried

ENGINEER'S REPORT: KLH Engineers, Inc.

The written Engineer's Report was submitted by David Coldren, PE. A copy of the Monthly Report for March is attached hereto and made part of these minutes.

Mr. Coldren noted, the Board approved the replacement of the conveyor belt at the new Press with an authorized cost of $103,509. Shop Drawings have been approved and equipment has been delivered January 23, 2023. The equipment was installed last week and start up begin March 16, 2023. Project is completed. Last month the Board awarded the installation to Lone Pine at a cost of $19,662.

Mr. Coldren noted the one blower at the Plant was not operating properly and had to be removed for repairs by Airtek. The second blower is in poor condition. The Board Authorized plans and specs to be prepared and advertised last month. Bids were due February 28, 2023. Three bids were received, Mr. Coldren noted the Board awarded the contract to JP Environmental for two blowers for a cost of $103,10. Mr. Coldren noted the Authority has the signed contractors, waiting for them to submit shop drawings for review. Nothing new to report at this time.

Mr. Coldren noted last month the Authority had a presentation from FTBA to discuss their updated proposal for the Electrical Distribution Inspection at the Plant. Since the proposal is over the PA Bid limit, he is recommending the Authority authorize putting the project out for bid, opening bids prior to the April 25 meeting.

Motion 4 - *A motion was made by Mr. Gilbert to authorize the Engineer to prepare plans and specification for the Electrical Distribution Project and provide the legal advertisement to the Manager. Seconded by Mr. Callaway*

Vote:
Callaway – Yes Dilmore – Yes Gilbert - Yes Morgan – Yes Manown - Yes
Motion Carried