



# ROSTRAVER TOWNSHIP SEWAGE AUTHORITY

1744 Rostraver Road, Belle Vernon, PA 15012 (724) 930-7667, FAX (724) 930-9401

## **REGULAR MEETING – FINAL** **June 27, 2023 – Regular Meeting**

4:00 P.M.

(THIS MEETING IS RECORDED)

4:00 PM – Vince Campbell, Union Representative

1. **Roll Call:** (Regular Meeting)

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

2. **Secretary's Report:**

**MOTION 1:** To approve the minutes of the Regular Meeting of May 23, 2023, as presented.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

3. **Citizens Comments:**

**MOTION 2:** To open the floor to any citizen wishing to speak before the Board regarding any matters appearing on the Agenda only.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

4. **Correspondence:**

5. **Chairman's Report:**

6. **Business Report:**

*Pollock Run General Operating Account Report*

**MOTION 3:** To ratify the payments of bills in the amount of \$205,251.45 for June 2023.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

**MOTION 4:** To Accept the Financial Reports as submitted for June 2023.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown



**7. Engineer's Report**

Written report submitted by KLH Engineers for consideration.

**DISCUSS**

- a. Blower Project – Awarded to JP Environmental – Status and Update, Anticipated Delivery and Installation Dates
- b. Electrical Distribution Inspection & Arc Flash – Bid Awarded Henron Electrical Resources - \$34,479.25 – Update (Meeting held 6.13.2023)
- c. SCADA System and Security System Projects – Project Update – Status Plans
- d. 2023 CCTV Project – 10,000 lf main line – Update; 168 missing manholes  
Discuss – Plans and Specifications
- e. 2023 Paving Project – Bids due *June 15, 2023* – Four Options – Award  
Discuss Options to award
- f. Morgan Proposed Development – New Preliminary Project, Includes Pump Station – Both sides of roadway (61 properties)– No new information
- g. Todd Woodlands Proposed Development – Total – Reduced to 43 Homes  
Revised Plan – 39 Gravity Flow; 4 - Grinder Pumps – Road dropped 6 ft.  
Discuss
- h. Willowbrook Golf Course – Proposed Development – Update – Final Plans  
Final Sewer Plans Reviewed and Approved
- i. SR 51/70 Project – Final Utility Design – Update – Plan Finalized  
Bid Awarded – Golden Triangle Construction; Work started June 13, 2022;  
Utility Construction Meeting – Weekly - Update
- j. SR 70 Project – Arnold City Project – Meeting with PENNDOT-Update  
Design & Construction Schedule; KLH prepared probable Cost - \$874,240.  
Adopt Resolution – 2023-02 and Sign Utility Relocation Letter
- k. Proposed Development – Scarmazzi Homes, 135-145 Patio Homes; Opacic Property (Indian Hill Road, near SR70). Sewer line extension authorized by PENNDOT – Update
- l. Proposed New Development – Castle Ridge Land Development – 270 EDU's  
8 new 3-story apartment buildings – behind old MVH
- m. Cedar Creek – Phase 3 – Development – Authorize to reduce Bond from \$90,338 to \$13.600 – Air test completed.
- n. Cedar Creek Villas – 46 Single Family Residences – Sewer Plan Approved  
EDU's approved by DEP. Work to begin next few weeks.

**MOTION 5 :** Award 2023 Paving Project to \_\_\_\_\_ for Options \_\_\_\_\_ as recommended by the Engineer.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

**MOTION 6 :** Adopt Resolution No. 2023-02 – SR 70 Arnold City Project as presented and recommended by the Engineer.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown



**MOTION 7 :** Authorize to reduce the bond for Cedar Creek Development Phase 3 to \$13,600 as recommended by the Engineer.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

**MOTION 8:** Accept the Engineers Report for June 2023 as presented by KLH Engineers.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

8. **Solicitor's Report:**

Written report submitted by Gaitens, Tucceri & Nicholas, Esquire for consideration.  
DISCUSSION

Solicitor's Report Continued

- a. Easements – 51/70 Project – Condemnation Update
- b. Discuss Easements required – Willowbrook Project – Moving Forward
- c. Rules and Regulations – Updates
- d. Personnel Policy – Solicitor and Manager have completed review. Organizing and summarizing revisions. - Discuss

**MOTION 9:** Accept the Solicitor's Report for June 2023 as presented by Gaitens, Tucceri & Nicholas, LLC.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

9. **Manager's Report:**

Written report submitted by Authority Manager for consideration.  
DISCUSS:

- a. DEP Plant Inspection – October 26, 2022 – Response submitted
- b. Grant Monies Awarded – All Grants Contracts Signed and Submitted
  1. SCADA – Remote Pump Station Control Monitoring  
Total Project - \$168,000; Grant - \$137,00; Authority Share - \$31,000
  2. Security System Upgrade  
Total Project - \$165,000; Grant - \$150,000; Authority Share - \$15,000
  3. Willowbrook Sewer Line Extension Project  
Total Project - \$242,000; Grant - \$200,000; Authority Share - \$42,000
- c. Time of Sale Testing – New Homes – Email sent to Township
- d. Marian Woodlands – Site Tees and Inspection Ports
- e. PMAA Annual Conference – 9/17 – 9/20/2023 – Poconos
- f. Employee 457 Plan - Discuss



**MOTION 10:** Accept the Managers Report for June 2023 as presented.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

10. **Old Business: (DISCUSSION)**

**MOTION 11:** A motion to enter into executive session at \_\_\_\_\_.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

11. **Executive Session**

- a. Zoloff Claim, 1460 Broad Avenue
- b. Union Negotiations
- c. Personnel Matters

**MOTION 12:** A motion to end Executive Session and return to Public Meeting. at \_\_\_\_\_.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

12. **New Business:**

13. **Adjournment:**

**MOTION 13:** To Adjourn the Meeting of June 27, 2023.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown