



REGULAR MEETING È FINAL
June 27, 2023 – Regular Meeting

4:00 P.M.

(THIS MEETING IS RECORDED)

4:00 PM . Vince Campbell, Union Representative

1. **Roll Call:** (Regular Meeting)

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

2. **Secretary's Report:**

MOTION 1: To approve the minutes of the Regular Meeting of May 23, 2023, as presented.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

3. **Citizens Comments:**

MOTION 2: To open the floor to any citizen wishing to speak before the Board regarding any matters appearing on the Agenda only.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

4. **Correspondence:**

5. **Chairman's Report:**

6. **Business Report:**

Pollock Run General Operating Account Report

MOTION 3: To ratify the payments of bills in the amount of \$205,251.45 for June 2023.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

MOTION 4: To Accept the Financial Reports as submitted for June 2023.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown



7. **EngibYfDj F Ydort**

Written report submitted by KLH Engineers for consideration.

DISCUSS

- a. Blower Project . Awarded to JP Environmental . Status and Update, Anticipated Delivery and Installation Dates
- b. Electrical Distribution Inspection & Arc Flash . Bid Awarded Henron Electrical Resources - \$34,479.25 . Update (Meeting held 6.13.2023)
- c. SCADA System and Security System Projects . Project Update . Status Plans
- d. 2023 CCTV Project . 10,000 lf main line . Update; 168 missing manholes Discuss . Plans and Specifications
- e. 2023 Paving Project . Bids due *June 15, 2023* . Four Options . Award Discuss Options to award
- f. Morgan Proposed Development . New Preliminary Project, Includes Pump Station . Both sides of roadway (61 properties). No new information
- g. Todd Woodlands Proposed Development . Total . Reduced to 43 Homes Revised Plan . 39 Gravity Flow; 4 - Grinder Pumps . Road dropped 6 ft. Discuss
- h. Willowbrook Golf Course . Proposed Development . Update . Final Plans Final Sewer Plans Reviewed and Approved
- i. SR 51/70 Project . Final Utility Design . Update . Plan Finalized Bid Awarded . Golden Triangle Construction; Work started June 13, 2022; Utility Construction Meeting . Weekly - Update
- j. SR 70 Project . Arnold City Project . Meeting with PENNDOT-Update Design & Construction Schedule; KLH prepared probable Cost - \$874,240. Adopt Resolution . 2023-02 and Sign Utility Relocation Letter
- k. Proposed Development . Scarmazzi Homes, 135-145 Patio Homes; Opacic Property (Indian Hill Road, near SR70). Sewer line extension authorized by PENNDOT . Update
- l. Proposed New Development . Castle Ridge Land Development . 270 EDU\$ 8 new 3-story apartment buildings . behind old MVH
- m. Cedar Creek . Phase 3 . Development . Authorize to reduce Bond from \$90,338 to \$13.600 . Air test completed.
- n. Cedar Creek Villas . 46 Single Family Residences . Sewer Plan Approved EDU\$ approved by DEP. Work to begin next few weeks.

MOTION 5 : Award 2023 Paving Project to _____ for Options _____ as recommended by the Engineer.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

MOTION 6 : Adopt Resolution No. 2023-02 . SR 70 Arnold City Project as presented and recommended by the Engineer.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown



MOTION 7 : Authorize to reduce the bond for Cedar Creek Development Phase 3 to \$13,600 as recommended by the Engineer.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

MOTION 8: Accept the Engineers Report for June 2023 as presented by KLH Engineers.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

8. **Solicitor's Report:**

Written report submitted by Gaitens, Tucceri & Nicholas, Esquire for consideration.
DISCUSSION

Solicitor's Report Continued

- a. Easements . 51/70 Project . Condemnation Update
- b. Discuss Easements required . Willowbrook Project . Moving Forward
- c. Rules and Regulations . Updates
- d. Personnel Policy . Solicitor and Manager have completed review. Organizing and summarizing revisions. - Discuss

MOTION 9: Accept the Solicitor's Report for June 2023 as presented by Gaitens, Tucceri & Nicholas, LLC.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

9. **MUWYF Report:**

Written report submitted by Authority Manager for consideration.
DISCUSS:

- a. DEP Plant Inspection . October 26, 2022 . Response submitted
- b. Grant Monies Awarded . All Grants Contracts Signed and Submitted
 1. SCADA . Remote Pump Station Control Monitoring
Total Project - \$168,000; Grant - \$137,00; Authority Share - \$31,000
 2. Security System Upgrade
Total Project - \$165,000; Grant - \$150,000; Authority Share - \$15,000
 3. Willowbrook Sewer Line Extension Project
Total Project - \$242,000; Grant - \$200,000; Authority Share - \$42,000
- c. Time of Sale Testing . New Homes . Email sent to Township
- d. Marian Woodlands . Site Tees and Inspection Ports
- e. PMAA Annual Conference . 9/17 . 9/20/2023 . Poconos
- f. Employee 457 Plan - Discuss



MOTION 10: Accept the Managers Report for June 2023 as presented.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

10. **Old Business: (DISCUSSION)**

MOTION 11: A motion to enter into executive session at _____.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

11. **Executive Session**

- a. Zoloff Claim, 1460 Broad Avenue
- b. Union Negotiations
- c. Personnel Matters

MOTION 12: A motion to end Executive Session and return to Public Meeting. at _____.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

12. **New Business:**

13. **Adjournment:**

MOTION 13: To Adjourn the Meeting of June 27, 2023.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown