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**REGULAR MEETING È FINAL**  
**June 27, 2023 – Regular Meeting**

4:00 P.M.

(THIS MEETING IS RECORDED)

4:00 PM . Vince Campbell, Union Representative

1. **Roll Call:** (Regular Meeting)

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

2. **Secretary's Report:**

**MOTION 1:** To approve the minutes of the Regular Meeting of May 23, 2023, as presented.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

3. **Citizens Comments:**

**MOTION 2:** To open the floor to any citizen wishing to speak before the Board regarding any matters appearing on the Agenda only.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

4. **Correspondence:**

5. **Chairman's Report:**

6. **Business Report:**

*Pollock Run General Operating Account Report*

**MOTION 3:** To ratify the payments of bills in the amount of \$205,251.45 for June 2023.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

**MOTION 4:** To Accept the Financial Reports as submitted for June 2023.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown



7. **EngibYfDj F Ydort**

Written report submitted by KLH Engineers for consideration.

**DISCUSS**

- a. Blower Project . Awarded to JP Environmental . Status and Update, Anticipated Delivery and Installation Dates
- b. Electrical Distribution Inspection & Arc Flash . Bid Awarded Henron Electrical Resources - \$34,479.25 . Update (Meeting held 6.13.2023)
- c. SCADA System and Security System Projects . Project Update . Status Plans
- d. 2023 CCTV Project . 10,000 lf main line . Update; 168 missing manholes Discuss . Plans and Specifications
- e. 2023 Paving Project . Bids due *June 15, 2023* . Four Options . Award Discuss Options to award
- f. Morgan Proposed Development . New Preliminary Project, Includes Pump Station . Both sides of roadway (61 properties). No new information
- g. Todd Woodlands Proposed Development . Total . Reduced to 43 Homes Revised Plan . 39 Gravity Flow; 4 - Grinder Pumps . Road dropped 6 ft. Discuss
- h. Willowbrook Golf Course . Proposed Development . Update . Final Plans Final Sewer Plans Reviewed and Approved
- i. SR 51/70 Project . Final Utility Design . Update . Plan Finalized Bid Awarded . Golden Triangle Construction; Work started June 13, 2022; Utility Construction Meeting . Weekly - Update
- j. SR 70 Project . Arnold City Project . Meeting with PENNDOT-Update Design & Construction Schedule; KLH prepared probable Cost - \$874,240. Adopt Resolution . 2023-02 and Sign Utility Relocation Letter
- k. Proposed Development . Scarmazzi Homes, 135-145 Patio Homes; Opacic Property (Indian Hill Road, near SR70). Sewer line extension authorized by PENNDOT . Update
- l. Proposed New Development . Castle Ridge Land Development . 270 EDU\$ 8 new 3-story apartment buildings . behind old MVH
- m. Cedar Creek . Phase 3 . Development . Authorize to reduce Bond from \$90,338 to \$13.600 . Air test completed.
- n. Cedar Creek Villas . 46 Single Family Residences . Sewer Plan Approved EDU\$ approved by DEP. Work to begin next few weeks.

**MOTION 5 :** Award 2023 Paving Project to \_\_\_\_\_ for Options \_\_\_\_\_ as recommended by the Engineer.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

**MOTION 6 :** Adopt Resolution No. 2023-02 . SR 70 Arnold City Project as presented and recommended by the Engineer.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown



**MOTION 7 :** Authorize to reduce the bond for Cedar Creek Development Phase 3 to \$13,600 as recommended by the Engineer.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

**MOTION 8:** Accept the Engineers Report for June 2023 as presented by KLH Engineers.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

8. **Solicitor's Report:**

Written report submitted by Gaitens, Tucceri & Nicholas, Esquire for consideration.  
DISCUSSION

Solicitor's Report Continued

- a. Easements . 51/70 Project . Condemnation Update
- b. Discuss Easements required . Willowbrook Project . Moving Forward
- c. Rules and Regulations . Updates
- d. Personnel Policy . Solicitor and Manager have completed review. Organizing and summarizing revisions. - Discuss

**MOTION 9:** Accept the Solicitor's Report for June 2023 as presented by Gaitens, Tucceri & Nicholas, LLC.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

9. **MUWYF Report:**

Written report submitted by Authority Manager for consideration.  
DISCUSS:

- a. DEP Plant Inspection . October 26, 2022 . Response submitted
- b. Grant Monies Awarded . All Grants Contracts Signed and Submitted
  1. SCADA . Remote Pump Station Control Monitoring  
Total Project - \$168,000; Grant - \$137,00; Authority Share - \$31,000
  2. Security System Upgrade  
Total Project - \$165,000; Grant - \$150,000; Authority Share - \$15,000
  3. Willowbrook Sewer Line Extension Project  
Total Project - \$242,000; Grant - \$200,000; Authority Share - \$42,000
- c. Time of Sale Testing . New Homes . Email sent to Township
- d. Marian Woodlands . Site Tees and Inspection Ports
- e. PMAA Annual Conference . 9/17 . 9/20/2023 . Poconos
- f. Employee 457 Plan - Discuss



**MOTION 10:** Accept the Managers Report for June 2023 as presented.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

10. **Old Business: (DISCUSSION)**

**MOTION 11:** A motion to enter into executive session at \_\_\_\_\_.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

11. **Executive Session**

- a. Zoloff Claim, 1460 Broad Avenue
- b. Union Negotiations
- c. Personnel Matters

**MOTION 12:** A motion to end Executive Session and return to Public Meeting. at \_\_\_\_\_.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown

12. **New Business:**

13. **Adjournment:**

**MOTION 13:** To Adjourn the Meeting of June 27, 2023.

\_\_\_\_\_ Callaway \_\_\_\_\_ Dilmore \_\_\_\_\_ Gilbert \_\_\_\_\_ Morgan \_\_\_\_\_ Manown