



ROSTRAVER TOWNSHIP SEWAGE AUTHORITY

1744 Rostraver Road, Belle Vernon, PA 15012 (724) 930-7667, FAX (724) 930-9401

REGULAR MEETING - FINAL

July 25, 2023 – Regular Meeting

4:00 P.M.

(THIS MEETING IS RECORDED)

4:00 PM – John Cenker, Todd Farm Development

1. **Roll Call:** (Regular Meeting)

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

2. The Chairman notes, a special meeting was held on July 13, 2023 at 4:00 pm to discuss Personnel Matters. NO action taken at the meeting.

3. The Chairman notes, in regards to Cedar Creek Development – Phase 3, the Board needs to ratify the unanimous phone vote taken on July 6, 2023 to reduce the amount of the bond held in escrow from \$90,338 to \$13,600, noting the air test has been completed, two (2) manholes have been uncovered.

MOTION 1: To ratify the reduction of the Bond for Cedar Creek Phase 3 from \$90,338 to \$13,600 as recommended by the Engineer. All testing completed and approved.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

4. **Secretary's Report:**

MOTION 2: To approve the minutes of the Regular Meeting of June 27, 2023, as presented.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

5. **Citizens Comments:**

MOTION 3: To open the floor to any citizen wishing to speak before the Board regarding any matters appearing on the Agenda only.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

6. **Correspondence:**

7. **Chairman's Report:**

Business Report: *Pollock Run General Operating Account Report*



MOTION 4: To ratify the payments of bills in the amount of \$183,673.54 for July 2023.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

MOTION 5: To Accept the Financial Reports as submitted for July 2023.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

9. **Engineer's Report**

Written report submitted by KLH Engineers for consideration. **DISCUSS**

- a. Blower Project – Awarded to JP Environmental – Status and Update, Anticipated Delivery and Installation Dates
- b. Electrical Distribution Inspection & Arc Flash – Bid Awarded Henron Electrical Resources - \$34,479.25 – Update (Meeting held 6.13.2023)
- c. Electrical Hourly Rates - Discuss
- d. SCADA System and Security System Projects – Project Update – Status Plans
- e. 2023 CCTV Project – 10,000 lf main line – Update; Bids due July 25, 2023 – Award Bid
- f. 2023 Paving Project – Bids due *June 15, 2023* – Four Options – Award Discuss Options to award
- g. Morgan Proposed Development – New Preliminary Project, does NOT include a pump station – all gravity sewers, 25 ft deep. Prelim Plans sent to KLH for review and comment.
- h. Todd Woodlands Proposed Development – Total – Reduced to 43 Homes Revised Plan – 39 Gravity Flow; 4 - Grinder Pumps – Road dropped 6 ft. John Cenknor attending meeting.
- i. Willowbrook Golf Course – Proposed Development – Update – Final Plans Final Sewer Plans Reviewed and Approved - Postcard Exemption DEP
- j. SR 51/70 Project – Final Utility Design – Update – Plan Finalized Bid Awarded – Golden Triangle Construction; Work started June 13, 2022; Utility Construction Meeting – Weekly - Update
- k. SR 70 Project – Arnold City Project – Meeting with PENNDOT-Update Design & Construction Schedule; KLH prepared probable Cost - \$874,240. Adopt Resolution – 2023-02 and Sign Utility Relocation Letter
- l. Proposed Development – Scarmazzi Homes, 135-145 Patio Homes; Opacic Property (Indian Hill Road, near SR70). Sewer line extension authorized by PENNDOT – Update
- m. Proposed New Development – Castle Ridge Land Development – 270 EDU's 8 new 3-story apartment buildings – behind old MVH
- n. Cedar Creek Villas – 46 Single Family Residences – Sewer Plan Approved EDU's approved by DEP. Work started, inspector on site.



MOTION 6 : Award 2023 CCTV Project to _____ in the amount of \$ _____ as recommended by the Engineer.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

MOTION 7 : Award 2023 Paving Project to _____ for Options _____ as recommended by the Engineer.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

MOTION 8: Accept the Engineers Report for July 2023 as presented by KLH Engineers.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

8. **Solicitor's Report:**

Written report submitted by Gaitens, Tucceri & Nicholas, Esquire for consideration.
DISCUSSION

Solicitor's Report Continued

- a. Easements – 51/70 Project – (Gerda Condemnation) - Update
- b. Discuss Easements required – Willowbrook Project – Yeckel (Letter – Attorney Bumbaugh)
- c. Rules and Regulations – Updates
- d. Personnel Policy – Solicitor and Manager have completed review. Organizing and summarizing revisions. - Discuss

MOTION 9: Accept the Solicitor's Report for July 2023 as presented by Gaitens, Tucceri & Nicholas, LLC.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

9. **Manager's Report:**

Written report submitted by Authority Manager for consideration.
DISCUSS:

- a. DEP Plant Inspection – October 26, 2022 – Response submitted
- b. Grant Monies Awarded – All Grants Contracts Signed and Submitted
 1. SCADA – Remote Pump Station Control Monitoring
Total Project - \$168,000; Grant - \$137,00; Authority Share - \$31,000
 2. Security System Upgrade Total Project - \$165,000; Grant - \$150,000;
Authority Share - \$15,000
 3. Willowbrook Sewer Line Extension Project
Total Project - \$242,000; Grant - \$200,000; Authority Share - \$42,000



- c. Marian Woodlands – Site Tees and Inspection Ports
- d. Annual Audit – Approve and Authorize to Advertise

MOTION 10 : Approve the 2022 Audit as presented by Mark Turnley, CPA.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

MOTION 11 : Authorize to advertise the 2022 Audit as presented by Mark Turnley, CPA.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

MOTION 12: Accept the Managers Report for July 2023 as presented.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

10. **Old Business: (DISCUSSION)**

11. **New Business:**

- a. Personnel Matters

MOTION 13: Accept the Resignation of Ann C. Scott, Manager of the Authority effective July 21, 2023.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

MOTION 14: Appoint Gary Dilmore as the New Authority Manager, Effective _____, 2023.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown

12. **Adjournment:**

MOTION 15: To Adjourn the Meeting of July 25, 2023.

_____ Callaway _____ Dilmore _____ Gilbert _____ Morgan _____ Manown