



ROSTRAVER TOWNSHIP SEWAGE AUTHORITY

1744 Rostraver Road, Belle Vernon, PA 15012 (724) 930-7667, FAX (724) 930-9401

REGULAR MEETING

August 22, 2023 – Regular Meeting

4:00 P.M.

(THIS MEETING IS RECORDED)

1. **Roll Call:** (Regular Meeting)

_____ Callaway _____ Gilbert _____ Morgan _____ Manown

2. **Secretary's Report:**

MOTION 1: To approve the minutes of the Regular Meeting of July 25, 2023, as presented.

_____ Callaway _____ Gilbert _____ Morgan _____ Manown

5. **Citizens Comments:**

MOTION 2: To open the floor to any citizen wishing to speak before the Board.

_____ Callaway _____ Gilbert _____ Morgan _____ Manown

6. **Executive Session:**

MOTION 3: A motion to enter into executive session at _____ P.M. for personnel matters.

_____ Callaway _____ Gilbert _____ Morgan _____ Manown

7. **Correspondence:**

8. **Chairman's Report:**

Business Report: *Pollock Run General Operating Account Report*

MOTION 4: To ratify the payment of bills in the amount of \$202,010.93 for August 2023.

_____ Callaway _____ Gilbert _____ Morgan _____ Manown

MOTION 5: To Accept the Financial Reports as submitted for August 2023.

_____ Callaway _____ Gilbert _____ Morgan _____ Manown

9. **Engineer's Report**

Written report submitted by KLH Engineers for consideration.

- a. Blower Project – Awarded to JP Environmental – Status and Update, Anticipated Delivery and Installation Dates
- b. SCADA System and Security System Projects – Project Update – Status Plans
- c. 2023 Paving Project – Bids due *June 15, 2023* – Four Options – Award
Discuss Options to award
- d. Morgan Proposed Development – New Preliminary Project, does include a pump station – all gravity sewers, 25 ft deep. Prelim Plans sent to KLH for review and comment.
- e. Todd Woodlands Proposed Development – Total – Reduced to 43 Homes
Revised Plan – 39 Gravity Flow; 4 - Grinder Pumps – Road dropped 6 ft.
John Cenknor attending meeting.
- f. Willowbrook Golf Course – Proposed Development – Update – Final Plans
Final Sewer Plans Reviewed and Approved - Postcard Exemption DEP
- g. SR 51/70 Project – Final Utility Design – Update – Plan Finalized
Bid Awarded – Golden Triangle Construction; Work started June 13, 2022;
Utility Construction Meeting – Weekly - Update
- h. SR 70 Project – Arnold City Project – Meeting with PENNDOT-Update
Design & Construction Schedule; KLH prepared probable Cost - \$874,240.
Adopt Resolution – 2023-02 and Sign Utility Relocation Letter
- i. Proposed Development – Scarmazzi Homes, 135-145 Patio Homes; Opacic Property (Indian Hill Road, near SR70). Sewer line extension authorized by PENNDOT – Update ON HOLD
- j. Cedar Creek Villas – 46 Single Family Residences – Sewer Plan Approved
EDU's approved by DEP. Work started, inspector on site.

MOTION 6: Accept the Engineers Report for August 2023 as presented by KLH Engineers.

_____ Callaway _____ Gilbert _____ Morgan _____ Manown

8. **Solicitor's Report:**

Written report submitted by Gaitens, Tucceri & Nicholas, Esquire for consideration.

- a. Easements – 51/70 Project – (Gerda Condemnation) - Update
- b. Discuss Easements required – Willowbrook Project – Yeckel (Letter – Attorney Bumbaugh)
- c. Rules and Regulations – Updates
- d. Personnel Policy – Solicitor and Manager have completed review. Organizing and summarizing revisions. – Discuss

MOTION 7: Accept the Solicitor's Report for August 2023 as presented by Gaitens, Tucceri & Nicholas, LLC.

_____ Callaway _____ Gilbert _____ Morgan _____ Manown

9. **Manager's Report:**

Written report submitted by Authority Manager for consideration.

- a. Insurance Renewal with CSC Insurance.
- b. Dale Kimberly repaired the manholes on Hamilton Avenue
- c. Grease Issue at the Plant

MOTION 8: Accept the Managers Report for August 2023 as presented.

_____ Callaway _____ Gilbert _____ Morgan _____ Manown

10. **Old Business:**

11. **New Business:**

- a. Time of Sale Testing
- b. Temporary Certificates – Enforcement guidelines
- c. 1120 Rostraver Road – Office on top of garage
- d. J & L Property – Air-vent located inside of Dr. Holliday's unit.
- e. New Hire Procedures – Background Checks, Drug & Alcohol Testing
- f. 921 Collinsburg Road – camper using holding tank

12. **Adjournment:**

MOTION 9: To Adjourn the Meeting of August 22, 2023.

_____ Callaway _____ Gilbert _____ Morgan _____ Manown