

ROSTRAVER TOWNSHIP SEWAGE AUTHORITY
MEETING MINUTES
REGULAR MEETING
February 27, 2024

The Regular Meeting of February 27, 2024 of the Rostraver Township Sewage Authority was called to order by Chairman, Dennis C. Manown, at 4.00 p.m., in the Rostraver Township Sewage Authority Administration Building, Rostraver Township, PA 15012.

Members present at the Authority as follows:

Dennis Manown, Chairman
Stephan Morgan, Vice-Chairman
Aaron Gilbert, Treasurer
Clyde Gouker, Jr., Secretary
Romel Nicholas, Esquire
David Coldren, PE, Engineer
Gary Dilmore, Manager
Kathleen Lemley, Secretary

SECRETARY'S REPORT:

MOTION 1: *A motion was made by Mr. Gilbert to approve the minutes of the Regular Meeting dated January 23, 2024, as presented. Seconded by Mr. Gouker.*

Vote:

Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes
Motion Carried

MOTION 2: *A motion was made by Mr. Gilbert to approve the minutes of the Reorganization Meeting dated January 23, 2024, as presented. Seconded by Mr. Gouker.*

Vote:

Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes
Motion Carried

CITIZENS TO BE HEARD: Chairman noted there were no citizens in attendance.

Mr. Dilmore explained Mr. Gobbie was to be at the meeting to discuss his sewage lateral. Mr. Gobbie's lateral is not in accordance with the rules and regulations because his trap and cleanout are not in compliance. Mr. Dilmore advised the Board, we will not issue a sewage certificate if the defects are not repaired. After discussion with the Attorney & Board, it was ruled that a sewage certificate will not be issued if there are defects with the sewage line.

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CORRESPONDENCE, CHAIRMAN'S REPORT and BUSINESS REPORT:

MOTION 3: *A motion was made by Mr. Gilbert to ratify the payment of bills in the amount of \$223,208.44 for February 2024. Seconded by Mr. Gouker.*

Vote:

Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes

Motion Carried

MOTION 4: *A motion was made by Mr. Gilbert to approve the Financial Reports for the month ending February 2024. Seconded by Mr. Morgan.*

Vote:

Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes

Motion Carried

Mr. Dilmore gave a brief financial summary to the Board.

ENGINEER'S REPORT: KLH Engineers, Inc.

The written Engineer's Report was submitted by David Coldren, PE. A copy of the Monthly Report for February 2024 is attached hereto and made part of these minutes.

Mr. Coldren presented a draft of the Chapter 94 Report. Mr. Coldren reported that the plant has plenty capacity for the next twenty plus (20) years.

Mr. Coldren reported that the Blower Project is completed. Mr. Morgan asked if we were on budget. Mr. Coldren said he has not seen the invoices yet. Mr. Coldren said if we do see an overage, we need to push back and have them pay the difference.

MOTION 5: *A motion was made by Mr. Gilbert to approve the DEP Sewage Facilities Planning Module for Talon Development for 14 EDUs. Seconded by Mr. Morgan.*

Vote:

Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes

Motion Carried

MOTION 6: *A motion was made by Mr. Gilbert to approve the DEP Sewage Facilities Planning Module for Morgan Development. Seconded by Mr. Gouker.*

Vote:

Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes
Motion Carried

MOTION 7: *A motion was made by Mr. Gilbert to approve the Engineer's Report for February 2024, as presented. Seconded by Mr. Morgan.*

Vote:

Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes
Motion Carried

SOLICITOR'S REPORT:

The written Solicitor's Report was presented by Romel Nicholas, Esq. A copy of the Monthly report for February 2024, is attached hereto and made part of these minutes.

Mr. Nicholas reported to the Board the proposed changes on the Rules & Regulations.

Mr. Nicholas circulated the job description.

Mr. Nicholas reported on the Gerda Condemnation, a Notice for Appointment of Viewers was received and will be presented to the judge. Representatives from Rostraver Sewage Authority will need to attend.

Mr. Nicholas provided Mr. Dilmore a draft of a Developer Guidelines for review.

MOTION 8: *A motion was made by Mr. Morgan to approve the Solicitor's Report for February 2024, as presented. Seconded by Mr. Gouker.*

Vote:

Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes
Motion Carried

MANAGER'S REPORT:

The written Manager's Report was presented by Gary Dilmore. A copy of the Monthly report for February 2024, is attached hereto and made part of these minutes.

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The Board held a discussion on the current Temporary Certification procedures as to the failure of a sewage lateral. Mr. Dilmore explained our documents are not consistent and we are not collecting enough money in escrow to fix the line problems and we need to reach a consistent procedure.

Mr. Dilmore reported on the current security system. RTSA currently has security software. We are looking into a monitoring service.

Mr. Dilmore reported that he is working on a seven-year budget plan.

MOTION 9: A motion was made by Mr. Gilbert to approve the advertising internally for an Operations Superintendent as directed by the Board of Directors. Seconded by Mr. Gouker.

Vote:

Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes

Motion Carried

MOTION 10: A motion was made by Mr. Gilbert to approve the Manager's Report for February 2024, as presented. Seconded by Mr. Gouker.

Vote:

Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes

Motion Carried

Mr. Dilmore reported that Mr. Gouker is required to go to PNC Bank to sign a signature card for Rostraver Twp Sewage Authority.

OLD BUSINESS:

NEW BUSINESS:

Mr. Morgan asked why do we need to get the commissioners blessing to increase the sewage rate? Mr. Nicholas said that when the financing was done many years ago, the township helped with the financing, giving them the authority to oversee the rates. As long as the debt survives there is a Mother May I clause giving the township the authority to manage the rates. Mr. Nicholas said he will get in contact with bond counsel.

Mr. Gouker asked if we need a motion on Mr. Morgan's pump station. Mr. Nicholas said as long as it meets or exceeds the rules and regulations, then a motion is not necessary.

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ADJOURNMENT:

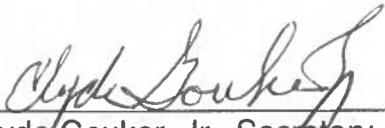
MOTION 11 - A motion was made by Mr. Gilbert to adjourn the meeting of February 27, 2024 at 6:05 p.m. Seconded by Mr. Gouker.

Vote:

Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes

Motion Carried

So Ordered Meeting Adjourned at 6:05 p.m.



Clyde Gouker, Jr., Secretary