



## **ROSTRAVER TOWNSHIP SEWAGE AUTHORITY**

1744 Rostraver Road, Rostraver Township, PA 15012 (724) 930-7667, FAX (724) 930-9401  
(An Equal Opportunity Employer and Provider)

### **INSTRUCTIONS FOR COMPLETING THE APPLICATION FOR DOCUMENTATION OF CERTIFICATION FORM**

1. Complete the application form, please type or print clearly, the information required. DO NOT leave any blank spaces, write in N/A or unknown in the spaces provided.
2. Whoever (buyer/seller/agent) is applying for the test and completing the application will be considered the **Applicant**
3. Applicants and instruction forms can be obtained from the RTSA website at [www.rostraversewage.com](http://www.rostraversewage.com) or at the Authority Offices.
4. MAIL YOUR COMPLETED APPLICATION AND PAYMENT TO:  
Rostraver Township Municipal Authority  
1744 Rostraver Road  
Rostraver Township, PA 15012

Phone Number: 724-930-7667      FAX: 724-930-9401  
Business Hours: Monday-Friday 8:00 am. To 4:00 pm.

- Make Check payable to: RTSA (Rostraver Township Sewage Authority)

**Fees to perform the inspection for inflow sources (Dye Testing) along with televising (CCTV) of sewer laterals are as follows;**

- \$175.00 with a minimum of 7-day notice
- \$275.00 with 7 days or less notice or if the test is scheduled to be done after 2:00 pm on a weekday. Testing is completed during regular business hours.
- If private lateral exceeds 100 feet in length, an additional fee of \$.50/foot will be due after the inspection is complete and the exact footage is determined.
- A copy of the lateral televising video will be provided on a USB Flash Drive for an additional fee of \$15.00.
- The Authority will maintain a copy of the video inspection for a period of three (3) years on file.

### **DYE TESTING – Fee Schedule**

In the event that televising of the lateral has already been performed within a prior three (3) year period, the only mandated inspection is the basic dye test for direct sources of inflow, such as downspouts, area drains, etc. The cost for this inspection only is;

- \$50.00 with a minimum of seven (7) day notice (Regular business hours only)

Authority Office must receive the application and payment prior to the scheduling of the inspection. Upon receipt, the inspection will be scheduled. The owner or representative may request the work to be completed after 2:00 pm on weekdays at a cost of \$75.00 (dye test only).

The basic Dye Test is meant to identify any direct illegal connections to the system and/or problems with vents, cleanouts, etc. The dye test must be performed by RTSA personnel.

### **LATERAL TESTING**

The CCTV lateral inspection is mandated by the RTSA Rules and Regulations for each property transferred or sold unless such an inspection has already been performed on the lateral within the prior three (3) year period. In those cases, lateral televising is not mandated, however, the Authority makes no representation that the lateral condition has not deteriorated since the previous inspection. Even though a lateral inspection may not be mandated, upon request, the Authority will provide an updated inspection of the lateral upon receipt of the applicable fee. The fees outlined on Page 1 of these instructions, RTSA personnel perform the lateral inspection work.

Should the applicant choose to use a 3<sup>rd</sup> Party firm to televise the lateral, please contact the Authority office in advance for details as the required work and the associated fees to be imposed by the Authority for administrative and any associated field costs.

### **EXCEPTIONS**

Except for conditions listed above, the property **MUST** pass the basic dye test inspection for direct inflow sources and the lateral televising inspection. Structures failing the inspections will require corrective action to remedy the circumstances. When the inspection can **NOT** be performed prior to the closing due to weather, or defects are identified that can **NOT** be addressed prior to the closing date, the following procedures apply:

- If the inspection can **NOT** be performed due to weather conditions and the closing date cannot be altered, the applicant may apply for a temporary Document of Certification. RTSA Management must approve **ALL** reasonable requests for time extensions.
- The temporary certification includes a deposit in an amount mutually agreeable to all parties, including RTSA, seller, buyer and closing agent. The funds agreed upon will be escrowed by the closing company/agent.

- When the dye test/CCTV inspection can be performed and assuming no problems are identified, the Authority will authorize the \$4,000.00 held in escrow to be released to the Applicant, unless otherwise directed. (Funds can not be released to a contactor or a third party).
- If the dye test/CCTV inspection indicate a “failure” or necessary repairs required that may exceed the agreed upon escrow funding, the responsibility of any additional costs will be of that of the Applicant.
- It is important to note that the buyer of the property will be ultimately responsible for scheduling the inspection and correcting identified deficiencies.
- Should the results of an inspection indicate a “failure” that cannot be remedied prior to the proposed closing date, a Temporary Document of Certification may be issued that provides for the proper repairs to be done after the closing date. The recommended associated agreement for this type of situation provides for a minimum escrow amount to be withheld based upon submittal of a contract with a plumber/contractor providing a quote to perform the work. That amount or great should be withheld at closing to guarantee that the work will be performed. In the absence of a contrary agreement among the parties, it is important to note that the buyer of the property will be ultimately responsible for correcting identified deficiencies. The temporary Document of Certification will typically allow 30 days for completion of the required work unless an extension is granted by the Authority.

*The Rostraver Township Sewage Authority reserves the right to reinspect any FAILED dye test or CCTV inspection at any time. The Authority reserves the right to utilize any escrow funds held to complete said required repairs.*

Should the property owner of an authorized representative challenge the findings of a given inspection, an appeal can be made to the Authority Appeal Board by filling out the appropriate forms and submitting to the Authority office within 20 days of the inspection. The Authority Appeal Board will convene within 30 days of said filing to hear the appeal and will make a decision within three (3) business days after the hearing. The decision of the Appeal Board is final.

The preceding represents condensed instructions as to the required time of sale inspection program. In the event of a conflict between these condensed instructions and the RTSA Rules and Regulations, the Rules and Regulations language shall prevail.