

ROSTRAVER TOWNSHIP SEWAGE AUTHORITY
MEETING MINUTES
REGULAR MEETING
April 23, 2024

The Regular Meeting of April 23, 2024 of the Rostraver Township Sewage Authority was called to order by Chairman, Dennis C. Manown, at 4.00 p.m., in the Rostraver Township Sewage Authority Administration Building, Rostraver Township, PA 15012.

Members present at the Authority as follows:

Dennis Manown, Chairman
Stephan Morgan, Vice-Chairman
Aaron Gilbert, Treasurer
Clyde Gouker, Jr., Secretary
Michael Bonura, Asst. Secretary/Treasurer
Romel Nicholas, Esquire
David Coldren, PE, Engineer
Gary Dilmore, Manager
Kathleen Lemley, Secretary

The Chairman reported the Rostraver Sewage Authority Board held an Executive Session on March 26, 2024 from 5:00 p.m. to 6:00 pm. for personnel matters.

SECRETARY'S REPORT:

Motion 1: A motion was made by Mr. Gilbert to enter into executive session for personnel matters at 4:05 p.m. Seconded by Mr. Morgan.

Vote:

Bonura – Yes Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes

Motion Carried

Meeting reconvened at 4:38 p.m.

MOTION 2: A motion was made by Mr. Gilbert to approve the minutes of the Regular Meeting dated March 26, 2024, as presented. Seconded by Mr. Gouker.

Vote:

Bonura – Yes Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes

Motion Carried

CITIZENS TO BE HEARD: Chairman noted there were no citizens in attendance.

CORRESPONDENCE, CHAIRMAN'S REPORT and BUSINESS REPORT:

MOTION 3: *A motion was made by Mr. Gilbert to ratify the payment of bills in the amount of \$207,043.13 for April 2024. Seconded by Mr. Gouker.*

Vote:

Bonura – Yes Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes
Motion Carried

MOTION 4: *A motion was made by Mr. Gilbert to approve the Financial Reports for the month ending April 2024. Seconded by Mr. Gouker.*

Vote:

Bonura – Yes Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes
Motion Carried

ENGINEER'S REPORT: KLH Engineers, Inc.

The written Engineer's Report was submitted by David Coldren, PE. A copy of the Monthly Report for April 2024 is attached hereto and made part of these minutes.

Mr. Coldren reported to the Board on the percentage of reimbursement for the Carson Street Bridge project. PennDot said the guideline is 75%. Mr. Nicholas said he reached out to someone to discuss this matter.

MOTION 5: *A motion was made by Mr. Morgan to accept the Engineer's proposal to advertise the bid for the SCADA Project. Seconded by Mr. Gilbert.*

Vote:

Bonura – Yes Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes
Motion Carried

MOTION 6: *A motion was made by Mr. Gilbert to award Contract No. 2024-1 Clair Manor/Sweeney Plan Sanitary Sewer Rehabilitation to Insite Pipe. Seconded by Mr. Morgan.*

Vote:

Bonura – Yes Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes
Motion Carried

MOTION 7: *A motion was made by Mr. Gilbert to approve the Engineer's Report for April 2024, as presented. Seconded by Mr. Bonura.*

Vote:

Bonura – Yes Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes

Motion Carried

SOLICITOR'S REPORT:

The written Solicitor's Report was presented by Romel Nicholas, Esq. A copy of the Monthly report for April 2024, is attached hereto and made part of these minutes.

Mr. Nicholas reported on the Gerda condemnation – a View Date or Hearing date has not been set.

Mr. Nicholas reported on the PA One Call. There was an issue with logging the PA One Call. RTSA was late by six (6) days. An appeal was submitted by RTSA and the office is waiting for an appeal date.

MOTION 8: *A motion was made by Mr. Gilbert to approve the Solicitor's Report for April 2024, as presented. Seconded by Mr. Gouker.*

Vote:

Bonura – Yes Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes

Motion Carried

MANAGER'S REPORT:

The written Manager's Report was presented by Gary Dilmore. A copy of the Monthly report for April 2024, is attached hereto and made part of these minutes.

Mr. Dilmore reported on the items in the Manager's Report.

MOTION 9: *A motion was made by Aaron Gilbert to extend and offer letter to hire an Operations Superintendent. Mr. Gilbert nominated Vincent Campbel. Seconded by Mr. Morgan.*

Vote:

Bonura – Yes Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes

Motion Carried

MOTION 10: A motion was made by Mr. Gilbert to accept the proposal from McKim & Creed for mechanical and electrical design for security cameras at the RTSA plan and RTSA office and a fire alarm design for RTSA Office. Proposal is for schematic design, design development, construction documents, and construction administration. Total design cost is \$32,500.00. Seconded by Mr. Morgan.

Vote:

Bonura – Yes Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes
Motion Carried

MOTION 11: A motion was made by Mr. Morgan to ratify the manager's action in appealing the 811 investigations for Case No. 036682 for failing to respond to a call ticket and failure to attend a meeting. Seconded by Mr. Gouker.

Vote:

Bonura – Yes Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes
Motion Carried

Motion 12: A motion was made by Mr. Gilbert to approve the cost sharing agreement with PennDot for the Carson Street Bridge subject to professional review.

Vote:

Bonura – Yes Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes
Motion Carried

MOTION 13: A motion was made by Mr. Gilbert to approve the Manager's Report for April 2024, as presented. Seconded by Mr. Gouker.

Vote:

Bonura – Yes Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes
Motion Carried

OLD BUSINESS:

NEW BUSINESS:

MOTION 14: A motion was made by Mr. Gilbert to enter into executive session at 5:35 P.M. for personnel matters. Seconded by Mr. Gouker.

Vote:

Bonura – Yes Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes

Motion Carried

Meeting reconvened at 6:00 p.m.

ADJOURNMENT:

MOTION 15 A motion was made by Mr. Gilbert to adjourn the meeting of April 23, 2024 at 6:01 p.m. Seconded by Mr. Gouker.

Vote:

Bonura – Yes Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes

Motion Carried

So Ordered Meeting Adjourned at 6:01 p.m.



Clyde Gouker, Jr., Secretary

Michael Bonura, Asst. Secretary/Treasurer