

**ROSTRAVER TOWNSHIP SEWAGE AUTHORITY  
MEETING MINUTES  
REGULAR MEETING  
May 21, 2024**

The Regular Meeting of May 21, 2024 of the Rostraver Township Sewage Authority was called to order by Chairman, Dennis C. Manown, at 4.00 p.m., in the Rostraver Township Sewage Authority Administration Building, Rostraver Township, PA 15012.

Members present at the Authority as follows:

Dennis Manown, Chairman  
Stephan Morgan, Vice-Chairman  
Aaron Gilbert, Treasurer  
Michael Bonura, Asst. Secretary/Treasurer  
Romel Nicholas, Esquire  
David Coldren, PE, Engineer  
Gary Dilmore, Manager  
Vincent Campbell, Field Supervisor  
Kathleen Lemley, Secretary

Absent: Clyde Gouker, Jr., Secretary

The Chairman reported the Rostraver Sewage Authority Board held an Executive Session on April 23, 2024 from 5:00 p.m. to 6:00 pm. for personnel matters.

The Board held an Executive Session on May 21, 2024 from 3:30 p.m. to 4:00 p.m. for personnel matters.

**SECRETARY'S REPORT:**

**MOTION 1:** *A motion was made by Mr. Gilbert to approve the minutes of the Regular Meeting dated April 23, 2024, as presented. Seconded by Mr. Morgan.*

Vote:

Bonura – Yes Gilbert - Yes Gouker – A Morgan – Yes Manown - Yes  
Motion Carried

**CITIZENS TO BE HEARD:** Chairman noted there were no citizens in attendance.

**CORRESPONDENCE, CHAIRMAN'S REPORT and BUSINESS REPORT:**

**MOTION 2:** A motion was made by Mr. Gilbert to ratify the payment of bills in the amount of \$213,332.39 for May 2024. Seconded by Mr. Bonura.

Vote:

Bonura – Yes Gilbert - Yes Gouker –A Morgan – Yes Manown - Yes

Motion Carried

**MOTION 3:** A motion was made by Mr. Gilbert to approve the Financial Reports for the month ending May 2024. Seconded by Mr. Morgan.

Vote:

Bonura – Yes Gilbert - Yes Gouker – A Morgan – Yes Manown - Yes

Motion Carried

**ENGINEER'S REPORT: KLH Engineers, Inc.**

The written Engineer's Report was submitted by David Coldren, PE. A copy of the Monthly Report for May 2024 is attached hereto and made part of these minutes.

Mr. Coldren reported the bid documents are being finalized on the SCADA system and should be ready to bid by late June or early July.

Mr. Coldren reported a pre-construction meeting for the Claire Manor-Sweeney Plan Rehabilitation project is scheduled for May 28, 2024 at 9:00 a.m.

Mr. Coldren reported as to the Carson Street Bridge project, PennDot is standing firm on the 75% reimbursement. PennDOT is also willing to reimburse the Authority 75% of any rights-of-way costs.

**MOTION 4:** A motion was made by Mr. Gilbert to approve the Engineer's Report for May 2024, as presented. Seconded by Mr. Morgan.

Vote:

Bonura – Yes Gilbert - Yes Gouker –A Morgan – Yes Manown - Yes

Motion Carried

**SOLICITOR'S REPORT:**

The written Solicitor's Report was presented by Romel Nicholas, Esq. A copy of the Monthly report for May 2024, is attached hereto and made part of these minutes.

Mr. Nicholas reported on the Gerda Condemnation matter, the Board of Viewers hearing has not been scheduled. The appraiser will do another report prior to the scheduled hearing.

**MOTION 5:** *A motion was made by Mr. Gilbert to approve the Solicitor's Report for May 2024, as presented. Seconded by Mr. Bonura.*

Vote:

Bonura – Yes Gilbert - Yes Gouker – A Morgan – Yes Manown - Yes  
Motion Carried

**MANAGER'S REPORT:**

The written Manager's Report was presented by Gary Dilmore. A copy of the Monthly report for May 2024, is attached hereto and made part of these minutes.

Mr. Dilmore requested permission to advertise for a union plant employee to fill a vacant position. Mr. Bonura and Mr. Morgan requested a job description prior to advertising for the vacant union plant position. No Action Taken on the motion

**MOTION 6:** *A motion was made by Mr. Gilbert to authorize the Manager to secure competitive bids for general liability insurance. Seconded by Mr. Morgan.*

Vote:

Bonura – Yes Gilbert - Yes Gouker – A Morgan – Yes Manown - Yes  
Motion Carried

Mr. Dilmore requested permission to secure Costar pricing on a 2024 F150 Pick Up truck not to exceed \$60,000.00. Discussion was held and the Board would like to know what the vehicle needs will be. No Action Taken at this time.

*Mr. Dilmore reported on the status on each of the developments.*

**MOTION 7:** *A motion was made by Mr. Gilbert to approve the Manager's Report for May 2024, as presented. Seconded by Mr. Bonura.*

Vote:

Bonura – Yes Gilbert - Yes Gouker – A Morgan – Yes Manown - Yes  
Motion Carried

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**OLD BUSINESS:**

**NEW BUSINESS:**

Mr. Campbell reported all is going well. Just a few bumps along the way but everything was taken care of.

**ADJOURNMENT:**

**MOTION 8:** *A motion was made by Mr. Gilbert to adjourn the meeting of May 21, 2024 at 4:50 p.m. Seconded by Mr. Morgan.*

Vote:

Bonura – Yes Gilbert - Yes Gouker – A Morgan – Yes Manown - Yes

Motion Carried

So Ordered Meeting Adjourned at 4:50 p.m.



Clyde Gouker, Jr., Secretary

Michael Bonura, Asst. Secretary/Treasurer