

**ROSTRAVER TOWNSHIP SEWAGE AUTHORITY
MEETING MINUTES
REGULAR MEETING
NOVEMBER 19, 2024**

The Regular Meeting of November 19, 2024 of the Rostraver Township Sewage Authority was called to order by Chairman, Dennis C. Manown, at 4.00 p.m., in the Rostraver Township Sewage Authority Administration Building, Rostraver Township, PA 15012.

Members present at the Authority as follows:

Dennis Manown, Chairman
Stephan Morgan, Vice-Chairman
Aaron Gilbert, Treasurer
Clyde Gouker, Jr., Secretary
Michael Bonura, Asst. Secretary/Treasurer
Romel Nicholas, Esquire
David Coldren, PE, Engineer
Vincent Campbell, Field Superintendent
Kathleen Lemley, Secretary

SECRETARY'S REPORT:

MOTION 1: A motion was made by Mr. Gilbert to approve the minutes of the Regular Meeting dated October 22, 2024, as presented. Seconded by Mr. Morgan.

Vote:

Bonura – Yes Gilbert - Yes Gouker –Yes Morgan – Yes Manown - Yes

Motion Carried

CITIZENS TO BE HEARD:

Let the record show there were no citizens in attendance.

CORRESPONDENCE:

CHAIRMAN'S REPORT and BUSINESS REPORT:

MOTION 2: A motion was made by Mr. Gilbert to ratify the change to the pay rates, as discussed in executive session, effective October 12, 2024. Seconded by Mr. Bonura.

Vote:

Bonura – Yes Gilbert - Yes Gouker –Yes Morgan – Yes Manown - Yes

Motion Carried

MOTION 3: *A motion was made by Mr. Gilbert to amend the agenda to change the meeting date. Seconded by Mr. Bonura.*

Vote:
Bonura – Yes Gilbert - Yes Gouker –Yes Morgan – Yes Manown - Yes
Motion Carried

MOTION 4: *A motion was made by Mr. Gilbert to change the meeting date from November 26, 2024 to November 19, 2024. Seconded by Mr. Gouker.*

Vote:
Bonura – Yes Gilbert - Yes Gouker –Yes Morgan – Yes Manown - Yes
Motion Carried

MOTION 5: *A motion was made by Mr. Gilbert to ratify the payment of bills in the amount of \$197,852.77 for November 2024. Seconded by Mr. Morgan.*

Vote:
Bonura – Yes Gilbert - Yes Gouker –Yes Morgan – Yes Manown - Yes
Motion Carried

MOTION 6: *A motion was made by Mr. Gilbert to approve the Financial Reports for the month ending November 2024. Seconded by Mr. Bonura.*

Vote:
Bonura – Yes Gilbert - Yes Gouker –Yes Morgan – Yes Manown - Yes
Motion Carried

ENGINEER'S REPORT: KLH Engineers, Inc.

The written Engineer's Report was submitted by David Coldren, PE.

Mr. Coldren reported on the SCADA Project and asked to accept the two COSTARS quotes.

Mr. Gilbert asked what the total expenses will be. Mr. Coldren said \$289,000.

Mr. Gilbert asked when will this be done. Mr. Coldren said by the end of 2025.

November 19, 2024

Page 3

MOTION 7: *A Motion was made by Mr. Gilbert to approve Fletcher Industries, Inc., COSTARS quote of \$85,499.00 for the furnishing of plant and pump stations PLC panels. Seconded by Mr. Gouker.*

Vote:

Bonura – Yes Gilbert - Yes Gouker –Yes Morgan – Yes Manown - Yes

Motion Carried

MOTION 8: *A motion was made by Mr. Gilbert to approve Turik’s Electric COSTARS quote of \$94,300.00 for the furnishing of electrical construction services for the SCADA project. Seconded by Mr. Morgan.*

Vote:

Bonura – Yes Gilbert - Yes Gouker –Yes Morgan – Yes Manown - Yes

Motion Carried

Mr. Coldren provided information on two LSA grants one for Concord Pump Station and the Pollock Run WWTP and asked to adopt Resolutions No. 2024-5 and 2024-6.

MOTION 9: *A motion was made by Mr. Gilbert to Adopt Resolution No. 2024-5 declaring the Authority’s intend to apply for LSA grant for upgrades to the Concord Pump Stations. Seconded by Mr. Gouker.*

Vote:

Bonura – Yes Gilbert - Yes Gouker –Yes Morgan – Yes Manown - Yes

Motion Carried

MOTION 10: *A motion was made by Mr. Gilbert to Adopt Resolution No. 2024-6 declaring the Authority’s intend to apply for an LSA Grant for upgrades to the Pollock Run WWTP. Seconded by Mr. Gouker.*

Vote:

Bonura – Yes Gilbert - Yes Gouker –Yes Morgan – Yes Manown - Yes

Motion Carried

Mr. Morgan suggested we thank our state representative and senator for the grants. Chairman Manown asked Mr. Morgan to contact Mr. Davanzo.

Mr. Coldren submitted a final pay request for Jet Jack for the Carson Street Bridge Project. Mr. Coldren said the pay request will be on the December meeting agenda.

MOTION 11: *A motion was made by Mr. Gilbert to approve the Engineer's Report for November 2024, as presented. Seconded by Mr. Bonura.*

Vote:

Bonura – Yes Gilbert - Yes Gouker –Yes Morgan – Yes Manown - Yes
Motion Carried

SOLICITOR'S REPORT:

The written Solicitor's Report was presented by Bailey Gilchrist, Esq.

Ms. Gilchrist reported on the Gerda Board of Viewers. A Board of Viewers was appointed in March 2024. Solicitor has not been contacted regarding scheduling. Solicitor is preparing and working to coordinate site visit with appraiser.

MOTION 12: *A motion was made by Mr. Gilbert to approve the condemnation resolution for the Willowbrook Grant. Seconded by Mr. Gouker.*

Vote:

Bonura – Yes Gilbert - Yes Gouker –Yes Morgan – Yes Manown - Yes
Motion Carried

No action was taken on the motion for an appraiser for the Willowbrook Grant.

MOTION 13: *A motion was made by Mr. Gilbert to approve the Solicitor's Report for November 2024, as presented. Seconded by Mr. Gouker.*

Vote:

Bonura – Yes Gilbert - Yes Gouker –Yes Morgan – Yes Manown - Yes
Motion Carried

FIELD SUPERINTENDENT REPORT:

The written Field Superintendent's Report was submitted by Vincent Campbell.

Mr. Campbell reported on the items on his report and asked for the following motions.

MOTION 14: *A motion was made by Mr. Morgan to satisfy aged liens for property located at 208 Cypress Street, West Newton, PA 15089. Seconded by Mr. Gilbert.*

Vote:
Bonura – Yes Gilbert - Yes Gouker –Yes Morgan – Yes Manown - Yes
Motion Carried

MOTION 15: *A motion was made by Mr. Gilbert to approve the 2025 Budget, as presented. Seconded by Mr. Bonura.*

Vote:
Bonura – Yes Gilbert - Yes Gouker –Yes Morgan – Yes Manown - Yes
Motion Carried

MOTION 16: *A motion was made by Mr. Gilbert to approve moving forward with roof repairs. Seconded by Mr. Gouker.*

Vote:
Bonura – Yes Gilbert - Yes Gouker –Yes Morgan – Yes Manown - Yes
Motion Carried

Discussion was held on the McKim & Creed contract. No action was taken with McKim & Creed or pursue other options.

MOTION 17: *A motion as made by Mr. Gilbert to approve the Field Superintendent's Report, as presented. Seconded by Mr. Morgan.*

Vote:
Bonura – Yes Gilbert - Yes Gouker –Yes Morgan – Yes Manown - Yes
Motion Carried

OLD BUSINESS:

MOTION 18: *A motion was made by Mr. Gilbert to approve the Developer's Agreement with normal contingencies for the following developments: Talon Development; Willowbrook Golf Course; Willowbrook Road Lien Extension; and Coen Market. Seconded by Mr. Morgan.*

Vote:
Bonura – Yes Gilbert - Yes Gouker –Yes Morgan – Yes Manown - Yes
Motion Carried

November 19, 2024

Page 6

NEW BUSINESS:

Mr. Gilbert asked about the AED's if RTSA is still working on ordering them for office and plant. Mr. Campbell will work on ordering the AED's.

Mr. Gilbert presented his findings on Exelos Security. The Board was provided with the pricing and documentation for review and comments. Action will be taken at the next meeting.

Mr. Gilbert said he would like to have a CPR class for the employees.

ADJOURNMENT:

MOTION 19: *A motion was made by Mr. Gouker to adjourn the meeting of November 19, 2024 at 5:25 p.m. Seconded by Mr. Morgan.*

Vote:

Bonura – Yes Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes

Motion Carried

So Ordered Meeting Adjourned at 5:25 p.m.

Clyde Gouker, Jr., Secretary
Michael Bonura, Asst. Secretary/Treasurer