

**ROSTRAVER TOWNSHIP SEWAGE AUTHORITY
MEETING MINUTES
REGULAR MEETING
JANUARY 28, 2025**

The Regular Meeting of January 28, 2025 of the Rostraver Township Sewage Authority was called to order by Chairman, Dennis C. Manown, at 4.00 p.m., in the Rostraver Township Sewage Authority Administration Building, Rostraver Township, PA 15012.

Members present at the Authority as follows:

Dennis Manown, Chairman
Stephan Morgan, Vice-Chairman
Aaron Gilbert, Treasurer
Clyde Gouker, Jr., Secretary
Michael Bonura, Asst. Secretary/Treasurer
Romel Nicholas, Esquire
David Coldren, PE, Engineer
Vincent Campbell, Field Superintendent
Kathleen Lemley, Secretary

SECRETARY'S REPORT:

MOTION 1: *A motion was made by Mr. Gilbert to approve the minutes of the Regular Meeting dated December 17, 2024, as presented. Seconded by Mr. Bonura.*

Vote:

Bonura - Yes Gilbert - Yes Gouker – Absent Morgan – Yes Manown - Yes
Motion Carried

CITIZENS TO BE HEARD:

Chairman noted there were no citizens in attendance.

CORRESPONDENCE, CHAIRMAN'S REPORT and BUSINESS REPORT:

MOTION 2: *A motion was made by Mr. Gilbert to ratify the payment of bills in the amount of \$218,114.99 for January 2025. Seconded by Mr. Morgan.*

Vote:

Bonura - Yes Gilbert - Yes Gouker - Absent Morgan – Yes Manown - Yes
Motion Carried

MOTION 3: *A motion was made by Mr. Gilbert to approve the Financial Reports for the month ending January 2025. Seconded by Mr. Morgan.*

Vote:

Bonura - Yes Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes
Motion Carried

ENGINEER'S REPORT: KLH Engineers, Inc.

The January 28, 2025 written Engineer's Report was submitted by David Coldren, PE.

Mr. Coldren reported Insite Pipe completed all original contract work in early August for the Clair Manor and Sweeney Plant Sewer Rehabilitation. Insite Pipe completed an additional 1,067 feet of lining along Summit and Circle Drive in early January. The project is complete.

MOTION 4: *A motion as made by Mr. Gilbert to approve the payment of Change Order No. 2 in the amount of \$47,422.60 to Insite Pipe. Seconded by Mr. Morgan.*

Vote:

Bonura - Yes Gilbert - Yes Gouker – Absent Morgan – Yes Manown - Yes
Motion Carried

MOTION 5: *A motion as made by Mr. Gilbert to approve the payment of Change Order No. 3 in the amount of \$47,922.60 to Insite Pipe. Seconded by Mr. Bonura.*

Vote:

Bonura - Yes Gilbert - Yes Gouker – Absent Morgan – Yes Manown - Yes
Motion Carried

Mr. Coldren reported a pre-construction meeting is being scheduled for the first week of February for the SCADA system.

Mr. Coldren reported he is getting quotes to install a 6-inch bypass pump pipe Connection on the force main adjacent the Concord Pump Station. Concord Pump Stations. Cost should be below the bid threshold of \$23,800.00. Mr. Coldren requested the Boad approve the lowest responsible bidder.

MOTION 6: *A motion was made by Mr. Gilbert to approve the quote for the installation of a bypass pump pipe connection at the Concord Pump Station to Lone Pine Construction in the amount of \$19,769.00. Seconded by Mr. Bonura.*

Vote:

Bonura - Yes Gilbert - Yes Gouker – Absent Morgan – Yes Manown - Yes
Motion Carried

KLH will begin working on the chapter 94 Report for operating year 2024. The report is due to DEP by March 31, 2025.

KLH is developing a typical utility locations standard and is preparing updates for excavation and backfill, as well as other miscellaneous developer standards.

Mr. Coldren reported to the Board the Authority's NPDES Permit for the Pollock Run Water Pollution Control expires on April 30, 2026. The renewal application is due to DEP by November 1, 2025.

KLH will assist with grant paperwork and reimbursement requests as needed for the design and installation of the office and plant security system.

MOTION 7: *A motion was made by Mr. Gilbert to approve the Engineer's Report for January 2025, as presented. Seconded by Mr. Bonura.*

Vote:

Bonura - Yes Gilbert - Yes Gouker – Absent Morgan – Yes Manown - Yes

Motion Carried

SOLICITOR'S REPORT:

The written January 28, 2025 Solicitor's Report was presented by Romel Nicholas, Esq.

Mr. Nicholas reported a compromise was secured with McKim & Creed. Mr. Nicholas asked for Board approval to conclude the business relationship with McKim & Creed and send a follow-up letter.

MOTION 8: *A motion was made by Mr. Gilbert to conclude the business relationship with McKim & Creed and send a follow-up letter. Seconded by Mr. Bonura.*

Vote:

Bonura - Yes Gilbert - Yes Gouker – Absent Morgan – Yes Manown - Yes

Motion Carried

Mr. Nicholas reported the Board of Viewers has not set a hearing in the Gerda Condemnation matter.

Mr. Nicholas reported the rules and regulations are still being worked on.

Ms. Gilchrist reported on the Willowbrook-RTSA Extension Project. The solicitor is working on next steps toward condemnation proceedings and obtaining necessary reports. The title searches for the properties have been received all but one.

MOTION 9: *A motion was made by Mr. Gilbert to approve the Solicitor's Report for January 2025, as presented. Seconded by Mr. Bonura.*

Vote:

Bonura - Yes Gilbert - Yes Gouker – Absent Morgan – Yes Manown - Yes
Motion Carried

MANAGER'S REPORT

The January 28, 2025 written report was presented by Vincent Campbell.

Mr. Campbell requested the lateral testing fee be increased to \$200.00 and a 14-day notice. The attorney is working on updating the rules and regulations. Mr. Morgan suggested we have another meeting with the realtors and closing agents to clarify how the dye test and lateral inspections are required to be performed.

Mr. Campbell reported there was a sewer line backup on Stump Drive. There were roots in the line. The line was jetted and cleaned, more roots were found protruding inside the manhole. Kimberly Contracting will assess the situation.

Mr. Campbell mentioned to the Board he will be in a class on March 25, 2025 and asked if the Board wanted to move the meeting. The Board asked Mr. Campbell to submit his report early and, if possible, call in on the meeting date. The meeting will not be changed.

MOTION 9: *A motion was made by Mr. Gilbert to approve the Manager's Report for January 2025, as presented. Seconded by Mr. Morgan.*

Vote:

Bonura - Yes Gilbert - Yes Gouker – Absent Morgan – Yes Manown - Yes
Motion Carried

OLD BUSINESS:

NEW BUSINESS:

MOTION 10: *A motion was made by Mr. Gilbert to enter into executive session at 4:55 p.m. Seconded by Mr. Morgan.*

Vote:

Bonura - Yes Gilbert - Yes Gouker – Absent Morgan – Yes Manown - Yes
Motion Carried

Let the Record show the Board reconvened at 5:55 p.m.

MOTION 11: A motion was made by Mr. Gilbert to appoint Vincent Campbell as Manager of the Rostraver Township Sewage Authority. Seconded by Mr. Bonura.

Vote:

Bonura - Yes Gilbert - Yes Gouker – Absent Morgan – Yes Manown - Yes

Motion Carried

ADJOURNMENT:

MOTION 12: A motion was made by Mr. Gilbert to adjourn the meeting of January 28, 2025 at 6:00 p.m. Seconded by Mr. Bonura

Vote:

Bonura - Yes Gilbert - Yes Gouker – Absent Morgan – Yes Manown - Yes

Motion Carried

So Ordered Meeting Adjourned at 6:00 p.m.



Clyde Gouker Jr., Secretary
Michael Bonura, Assistant Secretary/Treasurer