

**ROSTRAVER TOWNSHIP SEWAGE AUTHORITY
MEETING MINUTES
REGULAR MEETING
FEBRUARY 25, 2025**

The Regular Meeting of February 25, 2025 of the Rostraver Township Sewage Authority was called to order by Chairman, Dennis C. Manown, at 4.00 p.m., in the Rostraver Township Sewage Authority Administration Building, Rostraver Township, PA 15012.

Members present at the Authority as follows:

Dennis Manown, Chairman
Stephan Morgan, Vice-Chairman
Aaron Gilbert, Treasurer
Clyde Gouker, Jr., Secretary
Michael Bonura, Asst. Secretary/Treasurer
Romel Nicholas, Esquire
David Coldren, PE, Engineer
Vincent Campbell, Field Superintendent
Kathleen Lemley, Secretary

SECRETARY'S REPORT:

MOTION 1: A motion was made by Mr. Gilbert to approve the minutes of the Reorganization Meeting dated January 28, 2025, as presented. Seconded by Mr. Morgan.

Vote:

Bonura - Yes Gilbert - Yes Gouker - Yes Morgan - Yes Manown - Yes

Motion Carried

MOTION 2: A motion was made by Mr. Gilbert to approve the minutes of the Regular Meeting dated January 28, 2025, as presented. Seconded by Mr. Morgan.

Vote:

Bonura - Yes Gilbert - Yes Gouker - Yes Morgan - Yes Manown - Yes

Motion Carried

CITIZENS TO BE HEARD:

Mr. and Mrs. Gorsic appeared before the Board to discuss the Right of Way in the road which leads to the West McClain Pump Station. Mr. Gorsic asked the Board for help with the maintenance of the road. Solicitor Gilchrist said we do not have any responsibility to maintain the right of way because the 17 taps given to the property owner was in lieu of the right of way. After a brief discussion, the Board offered to provide gravel for the road.

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Mr. Gorsic then asked the Board why he is getting a sewage bill for the house and one for the garage. Solicitor Nicholas said it is typical if you use a tap for a structure you will receive a bill for each tap. Mr. Gorsic accepted the explanation.

CORRESPONDENCE, CHAIRMAN'S REPORT:

Mr. Manown made the Board aware a letter will be mailed to the Commissioners to request a meeting.

BUSINESS REPORT:

MOTION 2: A motion was made by Mr. Gilbert to ratify the payment of bills in the amount of \$300,242.44 for February 2025. Seconded by Mr. Gouker.

Mr. Gilbert asked why the bill amount was higher this month. Mr. Campbell said we had issues at the pump stations.

Vote:

Bonura - Yes Gilbert - Yes Gouker - Yes Morgan - Yes Manown - Yes

Motion Carried

MOTION 3: A motion was made by Mr. Gilbert to approve the Financial Reports for the month ending February 2025. Seconded by Mr. Bonura.

Vote:

Bonura - Yes Gilbert - Yes Gouker - Yes Morgan - Yes Manown - Yes

Motion Carried

ENGINEER'S REPORT: KLH Engineers, Inc.

The February 25, 2025 written Engineer's Report was submitted by David Coldren, PE.

Mr. Coldren reported the design of the sanitary sewer extension from the former Willowbrook Golf Court to Willowbrook Road has been completed. It is about a month away from tying into the system.

Mr. Coldren reported on the SCADA System. A pre-construction meeting was held on February 5th. A tour of all sites was conducted. KLH is finalizing its panel designs and will be sending to Fletcher for panel fabrication. Turki's to begin prewiring for new panels.

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Lone Pine Construction is installing the bypass pump connection on the force main adjacent the Concord Pump Station.

Grant applications are now being accepted under the PA Small Water & Sewer Grant Program. Projects must have a total cost between \$30,000 and \$500,000. A 15% match is required. Applications are due April 30, 2025.

Golden Triangle Construction has been awarded the construction project by PennDOT. The notice to proceed was issued in early February 2025. A formal utility coordination meeting is being scheduled. Mr. Morgan asked is there a way we can get help from PennDot to get casing under the interchange. Mr. Gilbert asked how much would it cost. Mr. Coldren said about \$600.00 a foot. Mr. Coldren said we will revisit the request to PennDot. Mr. Coldren said it might be the time to do this because we have a contractor there to do an install.

Mr. Coldren reported he has begun the preparation of the Chapter 94 Report for Operating Year 2024 for Boards review. The report is due to DEP by March 31, 2025. Mr. Morgan asked if we will see an infiltration decrease. Mr. Coldren said yes, the Sweeney Plan project and the lateral inspections are helping. Mr. Campbell said we need the downspouts be removed from the system. This is why we are doing the time of sale inspections.

Mr. Coldren reported the Authority's NPDES Permit for Pollock Run Water Plant expires on April 30, 2026. The renewal application is due to DEP by November 1, 2025.

Mr. Coldren reminded the Board the HVAC Unit is scheduled to ship week of February 17th and installation to be scheduled shortly thereafter.

Mr. Coldren reported on the WWTP Ray Sewage Pump Replacement Project and asked for a motion to accept KLH's engineering design. Tabled for the March 2025 meeting.

MOTION 5: A motion was made by Mr. Gilbert to approve the Engineer's Report for February 2025, as presented. Seconded by Mr. Gouker.

Vote:

Bonura - Yes Gilbert - Yes Gouker - Yes Morgan - Yes Manown - Yes

Motion Carried

SOLICITOR'S REPORT:

The written February 25, 2025 Solicitor's Report was presented by Romel Nicholas, Esq.

Solicitor Gilchrist reported on the progress of the Rules & Regulations. She and the Manager discussed logistics of updates and ascertained date of most recent version. Solicitor recommending

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suggested revisions to the manager for review. The Time of Sale escrow and requirement updates have also been included in proposed revisions, for Board's review. A lengthy discussion was held on the FOG Program. Mr. Manown requested of the Solicitor and Engineer they have three months to have the FOG Program Rules and Regulations be ready for May meeting.

MOTION 6: A motion was made by Mr. Gilbert to approve the Pre-Development Application. Seconded by Mr. Gouker.

Vote:

Bonura - Yes Gilbert - Yes Gouker - Yes Morgan - Yes Manown - Yes

Motion Carried

Solicitor Gilchrist reported on the Willowbrook condemnations. A new appraiser was hired and is currently working on the appraisals.

Solicitor Nicholas reported he met with Exelos to discuss the Exelos Protech Agreement. Mr. Nicholas asked Exelos to make a few changes to the agreement. The agents for Exelos seemed to be in agreement with the changes and the Exelos Protech Agreement will be ready for signature next month.

MOTION 7: A motion was made by Mr. Gouker to approve the Solicitor's Report for February 25 2025, as presented. Seconded by Mr. Gilbert.

Vote:

Bonura - Yes Gilbert - Yes Gouker - Yes Morgan - Yes Manown - Yes

Motion Carried

MANAGER'S REPORT

The February 25, 2025 written report was presented by Vincent Campbell.

Manager reported the rate for District 1 was increased \$5.00 per month. Manager asked for Motion/Resolution to ratify Resolution 2025-1.

MOTION 8: A Motion/Resolution was made by Mr. Gilbert to ratify and adopt Resoltuon 2025-1 to increase the base rate for District 1 to \$47.00, pus \$2.00 capital improvement fee, as of January 1, 2025. Seconded by Mr. Gouker.

Vote:

Bonura - Yes Gilbert - Yes Gouker - Yes Morgan - Yes Manown - Yes

Motion Carried

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Mr. Campbell presented a written Payment Agreement form for Board approval.

MOTION 9: A motion was made by Mr. Gilbert to approve the Payment Agreement. Seconded by Mr. Gouker.

Vote:

Bonura - Yes Gilbert - Yes Gouker - Yes Morgan - Yes Manown - Yes

Motion Carried

Mr. Campbell reported Kimberly contracting repaired a manhole and blacktop on Finley Road, across from the Township Public Works Building.

Mr. Campbell updated the Board on PA Rural Water is continuing mapping the system.

MOTION 10: A motion was made by Mr. Bonura to approve the Manager's Report for February 25 2025, as presented. Seconded by Mr. Gilbert.

Vote:

Bonura - Yes Gilbert - Yes Gouker - Yes Morgan - Yes Manown - Yes

Motion Carried

OLD BUSINESS:

NEW BUSINESS:

ADJOURNMENT:

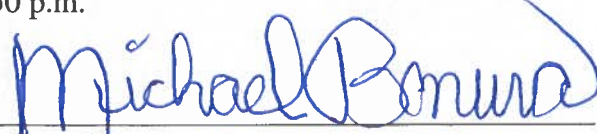
MOTION 12: A motion was made by Mr. Gilbert to adjourn the meeting of February 25, 2025 at 5:50 p.m. Seconded by Mr. Gouker.

Vote:

Bonura - Yes Gilbert - Yes Gouker - Yes Morgan - Yes Manown - Yes

Motion Carried

So Ordered Meeting Adjourned at 5:50 p.m.



Clyde Gouker Jr., Secretary

Michael Bonura, Assistant Secretary/Treasurer