

**ROSTRAVER TOWNSHIP SEWAGE AUTHORITY  
MEETING MINUTES  
REGULAR MEETING  
MARCH 25, 2025**

The Regular Meeting of March 25, 2025 of the Rostraver Township Sewage Authority was called to order by Chairman, Dennis C. Manown, at 4.00 p.m., in the Rostraver Township Sewage Authority Administration Building, Rostraver Township, PA 15012.

Members present at the Authority as follows:

Dennis Manown, Chairman

Stephan Morgan, Vice-Chairman

Aaron Gilbert, Treasurer

Clyde Gouker, Jr., Secretary

Michael Bonura, Asst. Secretary/Treasurer

Romel Nicholas, Esquire

David Coldren, PE, Engineer

Vincent Campbell, Manager - Absent

Kathleen Lemley, Secretary

**SECRETARY'S REPORT:**

***MOTION 1: A motion was made by Mr. Gilbert to approve the minutes of the Regular Meeting of March 25, 2025, as presented. Seconded by Mr. Gouker.***

Vote:

Bonura - Yes Gilbert - Yes Gouker - Yes Morgan - Yes Manown - Yes

Motion Carried

**CITIZENS TO BE HEARD:**

Let the record show there were no citizens in attendance.

**CORRESPONDENCE, CHAIRMAN'S REPORT:**

**BUSINESS REPORT:**

***MOTION 2: A motion was made by Mr. Bonura to ratify the payment of bills in the amount of \$234,128.35 for March 2025. Seconded by Mr. Gouker.***

Vote:

Bonura - Yes Gilbert - Yes Gouker - Yes Morgan - Yes Manown - Yes

Motion Carried

***MOTION 3: A motion was made by Mr. Gilbert to approve the Financial Reports for the month ending March 2025. Seconded by Mr. Gouker. Question: Mr. Gilbert asked the Chairman if RTSA was keeping pace with the 2025 Budget. Chairman responded it all works out in the end.***

Vote:

Bonura - Yes Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes

Motion Carried

**ENGINEER'S REPORT: KLH Engineers, Inc.**

The March 25, 2025 written Engineer's Report was submitted by David Coldren, PE.

Mr. Coldren reported that KLH has updated its panel design for the SCADA System. A revised COSTARS quote was received from Fletcher Industries and is presented for approval. Question: Mr. Gilbert asked Mr. Coldren if he is confident the updated quote is the final quote? Mr. Coldren responded yes.

***MOTION 4: A motion to approve the revised COSTARS quote from Fletcher Industries in the amount of \$87,839.00 was made by Mr. Gilbert. Seconded by Mr. Morgan.***

Vote:

Bonura - Yes Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes

Motion Carried

Mr. Coldren reported KLH is reviewing the design upgrades to the Concord Lane Pump Station.

Mr. Coldren reported on the Arnold City Interchange Project. The project includes the replacement of two bridges at Indian Hill Road and Crawford Lane. Several of the Authority's sewer lines along Finley Road and Crawford Lane will need to be relocated. The total estimated construction cost of the project is \$875,000. Golden Triangle Construction was awarded the project by PennDOT. A utility coordination meeting was held on February 28<sup>th</sup> and initial construction anticipated to begin in April.

Mr. Coldren asked the Board to approve the Chapter 94 Report for Operating Year 2024, which is due to DEP by March 31, 2025.

***MOTION 5: A motion by Mr. Gilbert to approve the Chapter 94 Report for Operating Year 2024. Seconded by Mr. Gouker.***

Vote:

Bonura - Yes Gilbert - Yes Gouker – Yes Morgan – Yes Manown - Yes

Motion Carried

Mr. Coldren reported on the new HVAC Unit. Prontotech completed the installation of the new unit on March 12, 2025.

An engineering design proposal for the Sweeney-Fellsburg WWTP Raw Sewage Pump Replacement was presented to the Board at the February meeting for review. Mr. Coldren is requesting the board to accept the proposal. Question: Mr. Gilbert asked what is the cost of the design proposal. Mr. Coldren responded \$20,000. Mr. Gilbert asked is this is part of the \$200,000 grant. Mr. Coldren responded yes, we put in for 10%.

***MOTION 6: A motion was made by Mr. Gilbert to accept KLH's engineering design proposal for the Sweeney-Fellsburg WWTP Raw Sewage Pump Replacement Project. Seconded by Mr. Morgan.***

Vote:

Bonura - Yes Gilbert - Yes Gouker - Yes Morgan - Yes Manown - Yes

Motion Carried

The office and plant security initial reimbursement request for engineering has been submitted to DCED. The balance on the grant is \$135,000.

***MOTION 7: A motion was made by Mr. Gilbert to approve the Engineer's Report for March 2025, as presented. Seconded by Mr. Bonura.***

Vote:

Bonura - Yes Gilbert - Yes Gouker - Yes Morgan - Yes Manown - Yes

Motion Carried

## **SOLICITOR'S REPORT:**

The written March 25, 2025 Solicitor's Report was presented by Bailey Gilchrist, Esq.

Solicitor requested the Board to adopt Resolution No. 2025-2 increasing the required developer's escrow deposits from 15% to 20% of construction costs.

***MOTION 8: A motion was made by Mr. Gilbert to adopt Resolution No. 2025-2 increasing the required developer's escrow deposits from 15% to 20% of construction costs. Seconded by Mr. Gouker.***

Vote:

Bonura - Yes Gilbert - Yes Gouker - Yes Morgan - Yes Manown - Yes

Motion Carried

Mr. Gilbert asked Solicitor what is next on the punch list? Solicitor said we are working hard to finalize the time of sale documents and the FOG program. This is what will be focused on. Ms. Lemley asked the Board how to handle a foreclosed residential property for a time of sale. The buyer asked if he could put money in escrow in order to move forward with the sale of the property and he would make the necessary repairs after the closing. The Board discussed the issue and all Board members agreed the defects will be repaired before the closing.

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Mr. Morgan discussed the time of sale fees. It was agreed the time of sale fees will be reviewed and updated for the next meeting.

***MOTION 9: A motion was made by Mr. Gilbert to approve the Solicitor's Report for March 25 2025, as presented. Seconded by Mr. Bonura.***

Vote:

Bonura - Yes Gilbert - Yes Gouker - Yes Morgan - Yes Manown - Yes

Motion Carried

### **MANAGER's REPORT**

The March 25, 2025 written report was submitted by Vincent Campbell.

The following motion were requested.

***MOTION 10: A motion was made by Mr. Gilbert to approve the purchase of an All Weather Sampler for the Pollack Run Treatment Plant from HACH in the amount of \$10,890.18. Seconded by Mr. Bonura.***

Vote:

Bonura - Yes Gilbert - Yes Gouker - Yes Morgan - Yes Manown - Yes

Motion Carried

***MOTION 11: A motion was made by Mr. Gilbert to authorize the manager to renew the county Hauling Agreement. Seconded by Mr. Bonura.***

Vote:

Bonura - Yes Gilbert - Yes Gouker - Yes Morgan - Yes Manown - Yes

Motion Carried

***MOTION 12: A motion was made by Mr. Gilbert to approve the Chairman to sign and execute the Exelos Agreement. Seconded by Mr. Gouker.***

Vote:

Bonura - Yes Gilbert - Yes Gouker - Yes Morgan - Yes Manown - Yes

Motion Carried

***MOTION 13: A motion was made by Mr. Bonura to authorize the manager to purchase two check valves in the amount of \$9,587.00. Seconded by Mr. Morgan.***

Vote:

Bonura - Yes Gilbert - Yes Gouker - Yes Morgan - Yes Manown - Yes

Motion Carried

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***MOTION 14: A motion was made by Mr. Bonura to approve the Manager's Report for March 25 2025, as presented. Seconded by Mr. Morgan.***

Vote:

Bonura - Yes Gilbert - Yes Gouker - Yes Morgan - Yes Manown - Yes

Motion Carried

**OLD BUSINESS: No old business to report**

**NEW BUSINESS: No new business to report**

**ADJOURNMENT:**

***MOTION 15: A motion was made by Mr. Gilbert to adjourn the meeting of March 25, 2025 at 4:58 p.m. Seconded by Mr. Gouker.***

Vote:

Bonura - Yes Gilbert - Yes Gouker - Yes Morgan - Yes Manown - Yes

Motion Carried

So Ordered Meeting Adjourned at 4:58 p.m.



Clyde Gouker Jr., Secretary

Michael Bonura, Assistant Secretary/Treasurer