

**ROSTRAVER TOWNSHIP SEWAGE AUTHORITY
MEETING MINUTES
REGULAR MEETING
APRIL 22, 2025**

The Regular Meeting of April 22, 2025 of the Rostraver Township Sewage Authority was called to order by Chairman, Dennis C. Manown, at 4.00 p.m., in the Rostraver Township Sewage Authority Administration Building, Rostraver Township, PA 15012.

Members present at the Authority as follows:

Dennis Manown, Chairman

Stephan Morgan, Vice-Chairman

Aaron Gilbert, Treasurer

Clyde Gouker, Jr., Secretary – Absent

Michael Bonura, Asst. Secretary/Treasurer

Romel Nicholas, Esquire

David Coldren, PE, Engineer

Vincent Campbell, Manager

Kathleen Lemley, Secretary

SECRETARY'S REPORT:

MOTION 1: A motion was made by Mr. Gilbert to approve the minutes of the Regular Meeting of March 25, 2025, as presented. Seconded by Mr. Morgan.

Vote:

Bonura - Yes Gilbert - Yes Gouker – A Morgan – Yes Manown - Yes

Motion Carried

CITIZENS TO BE HEARD:

Let the record show there were no citizens in attendance.

CORRESPONDENCE, CHAIRMAN'S REPORT:

BUSINESS REPORT:

MOTION 2: A motion was made by Mr. Bonura to ratify the payment of bills in the amount of \$274,566.01 for April 2025. Seconded by Mr. Morgan.

Vote:

Bonura - Yes Gilbert - Yes Gouker - A Morgan – Yes Manown - Yes

Motion Carried

MOTION 3: A motion was made by Mr. Gilbert to approve the Financial Reports for the month ending April 2025. Seconded by Mr. Bonura.

Vote:

Bonura - Yes Gilbert - Yes Gouker - A Morgan - Yes Manown - Yes

Motion Carried

MANAGER's REPORT

The April 22, 2025 written report was submitted by Vincent Campbell.

Mr. Campbell reported Mr. Vanard has cancelled the project on Willowbrook Road to extend the sewage line to his house. He will be refunded the money RTSA is holding in escrow. No updates on any other development.

Mr. Campbell reported on the security system. Mr. Morgan suggested that we should have more cameras in the areas of the plant where someone can get hurt. Mr. Morgan stated if we have room for 16 cameras, we should make use of the space for all 16 cameras. Mr. Campbell responded we can have more cameras but we will have to decide where to put them. Mr. Morgan asked who will be monitoring the cameras. It was suggested that the manager will monitor the cameras and he is the only one who should have the login information. Mr. Campbell said the cameras will be installed within two weeks.

A meeting was held with Mr. Gorsic regarding grease trap rules and regulations. Mr. Campbell spoke with Jeff Keffer of the Township to request to meet with the Township to keep them updated. Attorney Nicholas asked the Board to look at the proposed rules and regulations. Attorney Gilchrest asked the Board to review the rules very carefully, there were a lot of updates. Mr. Gilbert asked if there can be a web-based application for the reports. Mr. Coldren said yes, there is a program and it will be for the establishments, also. Mr. Morgan asked if this can generate money. Mr. Campbell said we can charge a fee.

Mr. Campbell reported on April 14, 2025 startup was completed on the new effluent pump.

On April 14, 2025 we had a backup at the CFS Bank Event Center. The line was jetted and cleaned by the Township. It was discovered Bubba's Burgers has a grease trap inside the building that is not being maintained properly. Grease was found in MH #7. The line will be cleaned and televised next week. The Board decided that the cleaning of the sewage line to the manhole will be paid for by the owner.

Drnach Environmental has finished the flow monitor from January to March. We should have the report for the May meeting. Drnach will be installing a meter at Rostraver Estates to monitor flow. Drnach will give a quote for our own meter. It will be \$60.00 per month. We will still get the same reports as Drnach does now.

The Authority issued 14 tap-permits this year to date.

The Authority has completed 23 point of sale tests.

A KEG Mini Chain Cutter w/skid was ordered for the Township VAC truck. The cost is \$4,666.00.

Mr. Campbell said he will contact BMP Compliance Group about software for the FOG Program.

MOTION 4: A motion was made by Mr. Gilbert to accept the manager's report. Seconded by Mr. Morgan.

Vote:

Bonura - Yes Gilbert - Yes Gouker – A Morgan – Yes Manown - Yes

Motion Carried

ENGINEER'S REPORT: KLH Engineers, Inc.

The April 22, 2025 written Engineer's Report was submitted by David Coldren, PE.

KLH has applied for the PennDOT Highway Occupancy Permit required to bore beneath Willowbrook Road. PennDOT is requiring a \$10,000 security in the form of a letter of credit/bond for total highway restoration and maintenance within PennDOT's legal right-of-way. It is recommended that a motion to approve the project security and PennDOT resolution authorizing signature of the security.

MOTION 5: A motion was made by Mr. Gilbert to approve the project security in the amount of \$10,000.00 and adopt the accompanying PennDot Resolution authorizing signature of the security. Seconded by Mr. Morgan.

Vote:

Bonura - Yes Gilbert - Yes Gouker – A Morgan – Yes Manown - Yes

Motion Carried

Lone Pine Construction completed the installation of the bypass pump pipe connection on the concord Pump Station force main.

Mr. Coldren presented to the Board Resolution 2025-3 declaring the Authority's official intent to apply for a PA Small Water and Sewer Grant.

MOTION 6: A motion was made by Mr. Gilbert to adopt Resolution No. 2025-3 declaring the Authority's official intent to apply for a PA Small Water and Sewer Grant. Seconded by Mr. Morgan.

Vote:

Bonura - Yes Gilbert - Yes Gouker – A Morgan – Yes Manown - Yes

Motion Carried

KLH is requesting authorization to update the Authority's Tap Fee Calculation. Mr. Morgan asked what it takes to calculate this fee. Mr. Coldren said we take the existing calculations, transfer the calculations to the present time and present to DEP.

MOTION 7: *A motion was made by Mr. Gilbert to authorize KLH to update the tap fee calculations. Seconded by Mr. Morgan.*

Vote:

Bonura - Yes Gilbert - Yes Gouker – A Morgan – Yes Manown - Yes

Motion Carried

Mr. Coldren reported KLH is approximately 10 percent complete with the design for the Sweeney-Fellsburg WWTP Raw Sewage Pump Replacement.

Mr. Coldren reported that PennDot does not seem receptive to the idea of boring or casing pipe for the Arnold City Exit Interchange Project. PennDot does have a meeting scheduled for next week.

MOTION 8: *A motion was made by Mr. Gilbert to approve the Engineer's Report for April 2025, as resented. Seconded by Mr. Bonura.*

Vote:

Bonura - Yes Gilbert - Yes Gouker – A Morgan – Yes Manown - Yes

Motion Carried

SOLICITOR'S REPORT:

The written April 25, 2025 Solicitor's Report was presented by Bailey Gilchrist, Esq.

Attorney Gilchrist updated the Board on the updated rules and regulations. She expressed that there have been significant updates and asked the Board to review the updates. Attorney Gilchrist said she wants to have this finalized for the May meeting to adopt the rules and regulations. Mr. Gilbert asked for the Board to review the updates and then have a meeting to discuss if anything further needs to be added or deleted.

Attorney Gilchrist updated the Board on the Willowbrook-RTSA Extension/Pum Station Project. The Solicitor is preparing to file condemnation pleadings on April 23, 2025.

Attorney Nicholas updated the Board on the Gerda matter. The condemnation is still in the hands of the Board of Viewers.

Attorney Nicholas mentioned that RTSA does not have cyber insurance. Certain procedures need to be put in place. Mr. Campbell said he will meet with Excelos to see what needs to be done.

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MOTION 9: A motion was made by Mr. Gilbert to approve the Solicitor's Report for April 2025, as presented. Seconded by Mr. Morgan5.

Vote:

Bonura - Yes Gilbert - Yes Gouker - A Morgan - Yes Manown - Yes

Motion Carried

OLD BUSINESS: No old business to report

NEW BUSINESS: No new business to report

ADJOURNMENT:

MOTION 10: A motion was made by Mr. Gilbert to adjourn the meeting of April, 2025 at 4:58 p.m. Seconded by Mr. Morgan.

Vote:

Bonura - Yes Gilbert - Yes Gouker - A Morgan - Yes Manown - Yes

Motion Carried

So Ordered Meeting Adjourned at 4:58 p.m.



Clyde Gouker Jr., Secretary
Michael Bonura, Assistant Secretary/Treasurer