

**ROSTRAVER TOWNSHIP SEWAGE AUTHORITY
MEETING MINUTES
REGULAR MEETING
MAY 27, 2025**

The Regular Meeting of May 27, 2025 of the Rostraver Township Sewage Authority was called to order by Chairman, Dennis C. Manown, at 4.00 p.m., in the Rostraver Township Sewage Authority Administration Building, Rostraver Township, PA 15012.

Members present at the Authority as follows:

Dennis Manown, Chairman

Stephan Morgan, Vice-Chairman

Aaron Gilbert, Treasurer - Absent

Clyde Gouker, Jr., Secretary

Michael Bonura, Asst. Secretary/Treasurer - Absent

Romel Nicholas, Esquire

David Coldren, PE, Engineer

Vincent Campbell, Manager

Kathleen Lemley, Secretary

Mr. Manown announced that an Executive Session was held to address property acquisition and related matters. No action was taken.

SECRETARY'S REPORT:

MOTION 1: A motion was made by Mr. Gouker to approve the minutes of the Regular Meeting of April 22, 2025, as presented. Seconded by Mr. Morgan.

Vote:

Bonura - A Gilbert - A Gouker - Yes Morgan - Yes Manown - Yes

Motion Carried

CITIZENS TO BE HEARD:

Ethan Windmeier of Thrive Construction appeared before the Board on behalf of Wingstop. Mr. Windmeier asked if an inside grease trap can be used instead of an outside grease trap. New drawings were provided for Board review. The Board requested additional information. Once the Board receives the new drawings/information the chairman will direct the decision and ratify at the next meeting.

CORRESPONDENCE, CHAIRMAN'S REPORT:

BUSINESS REPORT:

MOTION 2: A motion was made by Mr. Gouker to ratify the payment of bills in the amount of \$213,846.94 for May 2025. Seconded by Mr. Morgan.

Vote:

Bonura - A Gilbert - A Gouker - Yes Morgan - Yes Manown - Yes

Motion Carried

MOTION 3: A motion was made by Mr. Gouker to approve the Financial Reports for the month ending May 2025. Seconded by Mr. Morgan.

Vote:

Bonura - A Gilbert - A Gouker - Yes Morgan - Yes Manown - Yes

Motion Carried

MANAGER's REPORT

The May 2025 report was submitted by Vincent Campbell.

Excelos installed the cameras at the building. Excelos will install the WiFi upgrades/additions at the plant. Mr. Morgan asked why we do not have any cameras in the buildings at the plant. Mr. Morgan said we should have cameras at the doors. We have eight cameras now but not at the doors. Mr. Campbell said we have cameras on the perimeter of the building and a camera on the entrance gate. Mr. Manown asked Mr. Morgan where he thinks the other cameras should be. Mr. Morgan would like to see additional cameras at all entry points of all the buildings. Mr. Manown and Mr. Morgan will meet at the plant to view the area and further discuss.

Mr. Campbell asked if we will be putting Mr. Gorsic on the FOG program. Solicitor Bailey said no.

The Effluent sampler was delivered and installed.

Discussion was held regarding the cleaning of SBR #3 and #4. Lone Pine Construction did clean the SBR with a four-man crew for two days. Discussion was if this should be in-house or should Lone Pine continue to clean the SPR Tanks. Mr. Manown asked why did we stop cleaning the SBRs, was it a safety issue or was it a man-power issue. Mr. Campbell said there is a safety issue.

MOTION 4: A motion was made by Mr. Gouker to authorize the manager to have Lone Pine clean the SBR #3 and #4. Seconded by Mr. Morgan.

Vote:

Bonura - A Gilbert - A Gouker - Yes Morgan - Yes Manown - Yes

Motion Carried

On April 14, 2025 we had a backup at the CFS Bank Event Center. The line was jetted and cleaned by the Township. It was discovered Bubba's Burgers has a grease trap inside the building that is not being maintained properly. Grease was found in MH #7. The total of all invoices to jet, clean and camera the line is \$6076.25. The Board directed the manager to send the invoices to CFS Bank for reimbursement.

The Authority issued 20 tap-permits this year to date.

The Authority has completed 32 point of sale tests.

A quote for the software for the FOG program from BMP Compliance Group is \$1,700.00 a year.

IGS Energy and JMI Consultants sent information on energy costs.

MOTION 5: A motion was made by Mr. Morgan to authorize the manager to sign the IGS agreement with final approval from the Solicitor. Seconded by Mr. Gouker.

Vote:

Bonura - A Gilbert - A Gouker - Yes Morgan - Yes Manown - Yes

Motion Carried

Mr. and Mrs. Quinto of 1271 Willowbrook Road informed RTSA they do not wish to have the sewer line on their property.

Quotes for roof repairs on three buildings at the treatment plant are: Operations Building - \$10,550.00; De-Watering Building - \$7075.00 and SBR Building - \$4525.00.

MOTION 6: A motion was made by Mr. Gouker to accept the manager's report. Seconded by Mr. Morgan.

Vote:

Bonura - A Gilbert - A Gouker - Yes Morgan - Yes Manown - Yes

Motion Carried

ENGINEER'S REPORT: KLH Engineers, Inc.

The May 2025 Engineer's Report was submitted by David Coldren, PE.

KLH has applied for the PennDOT Highway Occupancy Permit required to bore beneath Willowbrook Road. PennDOT is requiring a \$10,000 security in the form of a letter of credit/bond for total highway restoration and maintenance within PennDOT's legal right-of-way. The bond has been submitted to PennDot.

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Turik's has begun work on the SCADA System at Collinsburg, Fellsburg, Concord and Rehoboth. Turiks submitted Payment Request No. 1 in the amount of \$28,063.53.

MOTION 7: A motion was made by Mr. Morgan to approve Payment Request No. 1 in the amount of \$28,063.53 to Turiks. Seconded by Mr. Gouker.

Vote:

Bonura - A Gilbert - A Gouker – Yes Morgan – Yes Manown - Yes

Motion Carried

A PA Small Water & Sewage Grant request in the amount of \$382,500 was submitted to DCED in April 2025 for replacement of the SBR blowers, digester valves and dewatered sludge box cover.

KLH is preparing an update to the Authority's Tap Fee calculation.

Mr. Coldren reported KLH is approximately 40 percent complete with the design for the Sweeney-Fellsburg WWTP Raw Sewage Pump Replacement.

MOTION 8: A motion was made by Mr. Gouker to approve the Engineer's Report for May 2025. Seconded by Mr. Morgan.

Vote:

Bonura - A Gilbert - A Gouker – Yes Morgan – Yes Manown - Yes

Motion Carried

SOLICITOR'S REPORT:

The May 2025 Solicitor's Report was presented by Bailey Gilchrist, Esq.

Attorney Gilchrist presented to the Board the updated rules and regulations for adoption.

MOTION 9: A motion was made by Mr. Morgan to adopt the rules and regulations taking effect June 1, 2025. Seconded by Mr. Gouker.

Vote:

Bonura - A Gilbert - A Gouker – Yes Morgan – Yes Manown - Yes

Motion Carried

MOTION 10: A motion was made by Mr. Gouker to enter into Executive Session at 5:05 p.m. for property acquisitions. Seconded by Mr. Morgan.

Vote:

Bonura - A Gilbert - A Gouker – Yes Morgan – Yes Manown - Yes

Motion Carried

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Let the record show the meeting reconvened at 5:36 p.m.

MOTION 11: No Action Taken.

MOTION 12: A motion was made by Mr. Gouker to approve the Solicitor's Report for May 2025. Seconded by Mr. Morgan.

Vote:

Bonura - A Gilbert - A Gouker - A Morgan - Yes Manown - Yes

Motion Carried

OLD BUSINESS: No old business to report

NEW BUSINESS: No new business to report

ADJOURNMENT:

MOTION 13: A motion was made by Mr. Gouker to adjourn the meeting of May 2025 at 5:36 p.m. Seconded by Mr. Morgan.

Vote:

Bonura - A Gilbert - A Gouker - A Morgan - Yes Manown - Yes

Motion Carried

So Ordered Meeting Adjourned at 5:36 p.m.



Clyde Gouker Jr., Secretary

Michael Bonura, Assistant Secretary/Treasurer