

**ROSTRAVER TOWNSHIP SEWAGE AUTHORITY
MEETING MINUTES
REGULAR MEETING
JUNE 24, 2025**

The Regular Meeting of June 24, 2025 of the Rostraver Township Sewage Authority was called to order by Chairman, Dennis C. Manown, at 4.00 p.m., in the Rostraver Township Sewage Authority Administration Building, Rostraver Township, PA 15012.

Members present at the Authority as follows:

Dennis Manown, Chairman

Stephan Morgan, Vice-Chairman

Aaron Gilbert, Treasurer

Clyde Gouker, Jr., Secretary - Absent

Michael Bonura, Asst. Secretary/Treasurer

Romel Nicholas, Esquire

David Coldren, PE, Engineer

Vincent Campbell, Manager

Kathleen Lemley, Secretary

Chairman Manown put on the record an Executive Session was held 30 minutes prior to the meeting for property acquisition.

SECRETARY'S REPORT:

MOTION 1: A motion was made by Mr. Gilbert to approve the minutes of the Regular Meeting of June 24, 2025, as presented. Seconded by Mr. Morgan.

Vote: Bonura - Yes Gilbert - A Gouker – Yes Morgan – Yes Manown - Yes

Motion Carried

CITIZENS TO BE HEARD:

Let the record show there were no citizens in attendance.

Exelos presented to the Board an updated design for the cameras at the Pollock Run Sewage Plant. Mr. Morgan said the goal of the cameras is for the safety of the employees. We want the camera to cover the grounds inside the fence. The placement of the cameras will be up to you, keeping in mind covering the ground and avoiding dead zones. Mr. Manown asked how hard would it be once the cameras are installed if we want to add more cameras or move them. Justin said it all depends on the current equipment. You may have to install more ports or buy larger backup equipment. After a lengthy Q & A, Mr. Manown asked the Board if they were satisfied with the discussion. All responded yes. Mr. Gilbert asked about the proposal. Justin said the proposal will need to be updated for the additional cameras and equipment. Mr. Gilbert asked about the email accounts. Justin said we ordered the licenses today, once we get the licenses we then can set up the email accounts for everyone.

BUSINESS REPORT:

MOTION 2: A motion was made by Mr. Gilbert to ratify the payment of bills in the amount of \$251,660.49 for June 2025. Seconded by Mr. Bonura.

Vote: Bonura - Yes Gilbert - A Gouker – Yes Morgan – Yes Manown - Yes
Motion Carried

MOTION 3: A motion was made by Mr. Gilbert to approve the Financial Reports for the month ending June 2025. Seconded by Mr. Bonura.

Vote: Bonura - Yes Gilbert - A Gouker – Yes Morgan – Yes Manown - Yes
Motion Carried

MANAGER's REPORT

The June 2025 report was submitted by Vincent Campbell.

Manager reported on the Developments. Courtyards at Rolling Hill Farm is moving forward. Coen Market is also moving forward.

The effluent sampler was delivered. We are waiting on the power connector. Lone Pine to make repairs on Basin #2 decanter on Wednesday.

Rehoboth Pump Station – RAM Industrial Services will be doing PM on all three pumps. The coolant hose was replaced on the generator.

Pricedale Pump Station – RAM Industrial Services completed PM on the pumps, we are down to one pump.

Airport Pump Station – Electric Motor Service is repairing a motion on a pump.

A customer asked if the board would reconsider the current conditions of the Vacant Property Status. He doesn't want to remove the sinks and the toilets from his property. The water is shut and he is willing to cap the sewer line at the tap. The Board said if it is in the rules, then we need to follow the rules.

Thirteen (13) resumes were received for the entry level wastewater position.

Golden Triangle will begin relocating the force main on Finley Road on June 24 2025. An inspector will be onsite. However, it has been reported Gold Triangle cannot locate the force main.

Drnach Environmental will have a report on the meter installed at Rostraver Estates. Mr. Morgan asked are we getting anywhere with this. Mr. Campbell said yes.

The Authority issued twenty-three (23) tap permits to date.

The Authority has completed thirty-nine (39) point of sale tests.

Shoppes at Rostraver sewer inspection. The building has eight individual 6" laterals tying into an 8" private sewer in the rear. During inspection, a manhole containing grease was located downstream. Township zoning officer visited Domino's Pizza to inspect the grease trap. They only clean the grease trap twice a year. They were advised it will need to be cleaned more frequently going forward.

MOTION 4: A motion was made by Mr. Morgan to accept the manager's report. Seconded by Mr. Gilbert.

Vote: Bonura - Yes Gilbert - A Gouker - Yes Morgan - Yes Manown - Yes

Motion Carried

ENGINEER'S REPORT: KLH Engineers, Inc.

The June 2025 Engineer's Report was submitted by

KLH has completed the design of a sanitary sewer extension from the former Willowbrook Golf Course to Willowbrook Road. The sewer extension will allow for the demolition of the Willowbrook Pump Station and will provide service to four (4) existing homes. A Statewide LSA grant of \$200,000 has been received for the project. The grant agreement expires on June 30, 2026.

KLH has applied for the PennDOT HOP required to bore beneath Willowbrook Road. The HOP Permit was issued on June 12, 2025.

The sanitary sewer work on the Arnold City Interchange Improvement Project is anticipated to begin work in July.

KLH is preparing an update to the Authority's Tap Fee Calculation.

The Sweeney-Fellsburg WWTP Ray Sewage Pump Replacement Project design is approximately 40% complete.

KLH is investigating the repaving of the treatment plant parking lot.

MOTION 5: A motion was made by Mr. Gilbert to approve the Engineer's Report for June 2025. Seconded by Mr. Morgan.

Vote: Bonura - Yes Gilbert - A Gouker - Yes Morgan - Yes Manown - Yes

Motion Carried

SOLICITOR'S REPORT:

The June 2025 Solicitor's Report was presented by Bailey Gilchrist, Esq.

Attorney Gilchrist reported the personnel manual is a work in progress.

Work continues with the staff in the implementation of the revised FOG program.

Solicitor requested an Executive Session for property acquisitions and personnel matters.

MOTION 6: A motion was made by Mr. Gilbert to enter into Executive Session at 5:55 p.m. for property acquisition and personnel matters. Seconded by Mr. Morgan.

Vote: Bonura - Yes Gilbert - A Gouker - Yes Morgan - Yes Manown - Yes

Motion Carried

Let the record show the meeting reconvened at 8:40 p.m.

MOTION 7: A motion was made by Mr. Gilbert to approve the Solicitor's Report for June 2025. Seconded by Mr. Morgan.

Vote: Bonura - Yes Gilbert - A Gouker - Yes Morgan - Yes Manown - Yes

Motion Carried

OLD BUSINESS: No old business to report

NEW BUSINESS: No new business to report

ADJOURNMENT:

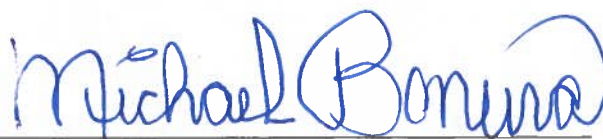
MOTION 8: A motion was made by Mr. Gilbert to adjourn the meeting of June 2025 at 8:43 p.m. Seconded by Mr. Morgan.

Vote:

Bonura - Yes Gilbert - A Gouker - A Morgan - Yes Manown - Yes

Motion Carried

So Ordered Meeting Adjourned at 8:43 p.m.



Clyde Gouker Jr., Secretary

Michael Bonura, Assistant Secretary/Treasurer