



# ROSTRAVER TOWNSHIP SEWAGE AUTHORITY

1744 Rostraver Road, Belle Vernon, PA 15012 (724) 930-7667, FAX (724) 930-9401  
(An Equal Opportunity Employer and Provider)

## **AUTHORIZATION AGREEMENT FOR DIRECT PAYMENTS (ACH DEBITS)**

Please return this completed form, along with a voided check from the account you want to use for making payments to : Customer Service, Rostraver Township Sewage Authority, 1744 Rostraver Road, Belle Vernon, PA 15012. Or bring it to our office in person at the same address. **Do Not Send To The Lock Box Address.**

*I hereby authorize Rostraver Township Sewage Authority to initiate withdrawals from my account at the financial institution named in this application for payment of Rostraver Township Sewage Authority monthly sewage bills. I understand each debit shall be made ten (10) days from the bill date in an amount equal to my account balance. Furthermore, I authorize the financial institution to charge such withdrawals to my account. I understand that both the financial institution and Rostraver Township Sewage Authority reserves the right to terminate this payment plan and/or my participation therein. I understand this process can take up to two (2) billing cycles. I also understand that I will have to continue to pay the sewage bill until the bank account information is verified. I also understand that if I decide to discontinue this service or to change the bank account debited, I will need to notify the Rostraver Township Sewage Authority in writing at least 30 days in advance. I also understand that a charge of \$25.00 will be applied to my account for any ACH Debits that are returned from the bank for insufficient or uncollected funds.*

Customer Name (as it appears on your bill) \_\_\_\_\_

Account No. \_\_\_\_\_ Home Phone No. \_\_\_\_\_

FINANCIAL INSTITUTION INFORMATION :  New Request  Bank Change

Bank Name \_\_\_\_\_ Bank Telephone Number \_\_\_\_\_

Bank Home Branch Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Account Type :  Checking (attach voided check)  Savings (no passbook)

Bank Account Number \_\_\_\_\_

Bank Routing Number \_\_\_\_\_