



# ROSTRAVER TOWNSHIP SEWAGE AUTHORITY

1744 Rostraver Road, Belle Vernon, PA 15012 (724) 930-7667, FAX (724) 930-9401  
(An Equal Opportunity Employer and Provider)

## AUTHORIZATION AGREEMENT FOR DIRECT PAYMENTS (ACH DEBITS)

Please return this completed form, along with a voided check from the account you want to use for making payments to : Customer Service, Rostraver Township Sewage Authority, 1744 Rostraver Road, Belle Vernon, PA 15012 Or bring it to our office in person at the same address. Do Not Send To The Lock Box Address.

I hereby authorize Rostraver Township Sewage Authority to initiate withdrawals from my account at the financial institution named in this application for payment of Rostraver Township Sewage Authority monthly sewage bills. I understand each debit shall be made within (10) days from the bill date an amount equal to my account balance. Furthermore, I authorize the financial institution to make such withdrawals to my account. I understand that both the financial institution and Rostraver Township Sewage Authority reserves the right to terminate this payment plan and/or my participation therein. I understand this process can take up to two (2) billing cycles. I also understand that I will have to continue to pay the sewer bill until the bank account information is verified. I also understand that if I decide to discontinue this service or to change the bank account debited, I will need to notify the Rostraver Township Sewage Authority in writing at least 30 days in advance. I also understand that a charge of \$25.00 will be applied to my account for any ACH Debits that are returned from the bank for insufficient or uncollected funds.

Customer Name (as it appears on your bill) \_\_\_\_\_

Account No. \_\_\_\_\_ Home Phone No. \_\_\_\_\_

FINANCIAL INSTITUTION INFORMATION :  New Request  Bank Change

Bank Name \_\_\_\_\_ Bank Telephone Number \_\_\_\_\_

Bank Home Branch Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Account Type :  Checking (attach voided check)  Savings (no passbook)

Bank Account Number \_\_\_\_\_

Bank Routing Number \_\_\_\_\_

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