

**ROSTRAVER TOWNSHIP SEWAGE AUTHORITY  
MEETING MINUTES  
REGULAR MEETING  
May 25, 2021**

The Regular Meeting of the Rostraver Township Sewage Authority was called to order by Chairman, Dennis C. Manown, at 4:00 p.m., in the Rostraver Township Sewage Authority Administration Building, Rostraver Township, PA 15012.

Members present at the Authority as follows:

Dennis Manown, Chairman  
William Ruozzi, Vice Chairman  
William Callaway, Secretary  
Gary Dilmore, Assistant Secretary/Treasurer  
Ann Scott, Manager  
Dave Coldren, Engineer  
Romel Nicholas, Solicitor

Members absent at the Meeting as follows;

Rudy Godzak, Treasurer

**SECRETARY ' S R E P O R T :**

***Motion 1** – A motion was made by Mr. Callaway to approve the minutes for the Regular Meeting of April 27, 2021 as presented. Seconded by Mr. Dilmore.*

Vote:

Callaway . Yes Dilmore. Yes Ruozzi . Yes Manown-Yes  
Motion Carried

**CITIZENS TO BE HEARD:**

Let the Record show no citizens were present, nor submitted anything in writing.

**CORRESPONDENCE, CHAIRMAN'S REPORT and BUSINESS REPORT:**

The Pollock Run Operating Account Report was presented for approval.

**Pollock Run General Operating Account Report**

***Motion 2** – A motion was made by Mr. Ruozzi ratify the payments of bills in the amount of \$193,370.38 for May 2021 Seconded by Mr. Callaway.*

Vote:

Callaway . Yes Dilmore. Yes Ruozzi . Yes Manown-Yes  
Motion Carried

***Motion 3*** - A motion was made by Mr. Ruozzi to approve the Financial Report for the month ending April 2021. Seconded by Callaway.

Vote:

Callaway . Yes Dilmore. Yes Ruozzi . Yes Manown-Yes

Motion Carried

### **ENGINEER'S REPORT: KLH Engineers, Inc.**

The written report was presented by Dave Coldren, PE. A copy of the Monthly Report is attached hereto and made part of these minutes.

Mr. Coldren noted, the PA Department of Environmental Approved the NPDES Permit for the Authority. KLH has reviewed and provided the Plant personnel a summary of the revisions, which are minor. The Effective date of the Permit is May 1, 2021 and will be valid for a period of five (5) years.

Mr. Coldren noted, the Todd Farm Rehabilitation Project Contract 2020-2A work has been completed the sewer rehabilitation portion of the project. This includes; open cut, lining, lateral grouting and spot repairs. No payment request has been received for consideration by Standard Pipe Services. The second contract, Manhole Rehabilitation will begin June 7, 2021.

Mr. Coldren stated bids for the Belt Filter Press Project were opened on Monday, May 24, 2021. Six (6) bids were received. He explained there was an Option with the Bid for a deduction in the total bid price. This deduction was for the type of equipment utilized in the press process for the dispensing of the chemical (polymer). If the Authority chose the upgraded equipment, no deduction in the bid price would be awarded. If the Board selected the downgraded standard equipment, the bid would be reduced by the deduction submitted. After Board discussion, it was agreed to proceed with accepting the bid that included the upgraded equipment (no reduction taken).

***Motion 4*** - A motion was made by Mr. Ruozzi to approve the Financial Report for the month ending April 2021. Seconded by Callaway.

Vote:

Callaway . Yes Dilmore. Yes Ruozzi . Yes Manown-Yes

Motion Carried

Mr. Coldren noted Marian Woodland Phase 3 installation of the main sewers is completed. Cedar Creek Estates, work continues.

Mr. Coldren noted he has reviewed and approved the Stonegate Woods Phase 3 Development. He noted 8 buildings with 16 units is proposed. An extension of a portion of the existing sanitary line is included in the Plan.

Mr. Coldren noted the Final Design for the PENNDOT 51/70 project has been completed. The easements agreements have been prepared and sent to the property owners by the Authority. He is working with PENNDOT on the reimbursement Agreement between PENNDOT and the Authority for expenditures. One easement has been returned, the Authority, Engineer and Solicitor are working on revisions to the agreement for another piece of property and the last property, no word from homeowner or representative.

***Motion 5*** - A motion was made by Mr. Dilmore to award the Bid for Contract 2021-01 for the Belt Filter Press Project to Ferri Contracting Company for the amount of \$563,000 as recommended the Engineer. Seconded by Mr. Dilmore.

Vote:

Callaway . Yes Dilmore. Yes Ruozzi . Yes Manown-Yes

***Motion 6*** - A motion was made by Mr. Callaway to approve the Engineers' Report as presented for May 2021. Seconded by Mr. Ruozzi.

Vote:

Callaway . Yes Dilmore. Yes Ruozzi . Yes Manown-Yes

Motion Carried

## **SOLICITOR'S REPORT:**

The written ~~U[34] 19 A~~ Report was presented by Romel Nicholas, Esq.. A copy of the Monthly report is attached hereto and made part of these minutes.

Attorney Nicholas noted, the Authority is ready to proceed with the Time of Sale requirements, which includes smoke/dye testing and televising laterals for any residential or commercial property sold in the service area, effective July 1, 2021.

Attorney Nicholas noted, the Board needs to consider appointing the Appeals Board under the Time of Sale requirements. He stated, in the other communities he represents, only a few hearings were ever required. He recommends the Board consider appointing, the Engineer, Manager and perhaps a residents who has some general construction knowledge. He suggested the Board bring a few names to the next meeting for consideration.

**Motion 7** - A motion was made by Mr. Callaway to approve the Solicitor's Report for May 2021 as presented. Seconded by Mr. Dilmore.

Vote:

Callaway . Yes Dilmore. Yes Ruozzi . Yes Manown-Yes

## **M A N A G E R ' S R E P O R T :**

The written Manager's Report was presented by Ann Scott, Manager, a copy of the report is attached and made part of these minutes.

Ms. Scott noted, the Authority owns a 2006 F250 pickup truck (over 160,000 miles) that is rusted and in poor condition. The Truck is not utilized by the crew and is recommending the Authority dispose of the property. Ms. Scott noted the Blue Book Value of the vehicle is between \$1,200 and \$2,000. The Solicitor looked into the matter regarding proper disposal under the Authorities Code. He noted, if the value of a property is under \$2,000, the Authority may dispose of said property as they see fit. (No bid or advertisement required).

Mr. Dilmore suggested the Manager contact We Buy Any Car+, their advertisement states they will offer a price for any vehicle.

Ms. Scott requested a motion from the Board to dispose of the vehicle, with the best alternative for disposal.

**Motion 8**- A motion was made by Mr. Callaway to authorize the Authority Manager to dispose of the 2006 F250 Truck, as noted, after the best alternative has been determined, keeping the \$2,000 limit in mind. Seconded by Mr. Ruozzi. .

Vote:

Callaway . Yes Dilmore. Yes Ruozzi . Yes Manown-Yes

**Motion 9** - A motion was made by Mr. Callaway to approve the Manager's Report as presented for May 2021. Seconded by Mr. Dilmore.

Vote:

Callaway . Yes Dilmore. Yes Ruozzi . Yes Manown-Yes

Motion Carried

**OLD BUSINESS:**

Board discussed the status of the easement agreement on the private roadway (Quarry Lane). near the Rehoboth Pump Station. Mr. Manown stated the Authority met with the property owner and their Attorney to discuss the Agreement. He requested time to review and provide revisions, and will submit to the Authority upon completion. Ms. Scott noted, as of the meeting, no revisions have been submitted for consideration.

**NEW BUSINESS:**

**ADJOURNMENT:**

***Motion 10** - A motion was made by Mr. Ruozzi to adjourn the meeting of May 25, 2021 at 4:17 pm. Seconded by Mr. Callaway.*

Vote:

Callaway . Yes Dilmore . Yes Ruozzi-Yes Manown - Yes

Motion Carried

So Ordered Meeting Adjourned at 4:17 p.m.

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William Callaway, Secretary  
Gary Dilmore, Assistant Secretary/Treasurer