

**ROSTRAVER TOWNSHIP SEWAGE AUTHORITY
MEETING MINUTES
REGULAR MEETING
OCTOBER 26, 2021**

The Regular Meeting of October 26, 2021 of the Rostraver Township Sewage Authority was called to order by Chairman, Dennis C. Manown, at 4:00 p.m., in the Rostraver Township Sewage Authority Administration Building, Rostraver Township, PA 15012.

Members present at the Authority as follows:

Dennis Manown, Chairman

William Callaway, Secretary

Gary Dilmore, Assistant Secretary/Treasurer

Ann Scott, Manager

Dave Coldren, Engineer

Romel Nicholas, Solicitor - Attendance via conference call

Brian Sokol, Newly appointed Board Member

Members absent at the Meeting as follows;

William Ruoizzi

Chairman Manown welcomed newly appointed Member Brian Sokol to the Authority. He thanked him for his interest in the Community. The Chairman noted, with a new Board Member, the Authority must reorganize.

Motion 1 – A motion was made by Mr. Callaway to Appoint Brian Sokol as Treasurer and maintain the remainder of the Board Members in current positions (Manown, Chairman, Ruoizzi, Vice Chairman, Callaway, Secretary, Dilmore, Assistant Secretary/Treasurer). Seconded by Mr. Dilmore.

Vote:

Callaway – Yes Dilmore – Yes Sokol – Yes Manown-Yes

Motion Carried

SECRETARY'S REPORT:

Motion 2 – A motion was made by Mr. Callaway to approve the minutes for the Regular Meeting of September 28, 2021 as presented. Seconded by Mr. Dilmore.

Vote:

Callaway – Yes Dilmore – Yes Sokol – Yes Manown-Yes

Motion Carried

CITIZENS TO BE HEARD:

The Chairman announced to let the Record show no citizens were present, nor submitted anything in writing.

CORRESPONDENCE, CHAIRMAN'S REPORT and BUSINESS REPORT:

The Pollock Run Operating Account Report was presented for approval.

Pollock Run General Operating Account Report

***Motion 3** – A motion was made by Mr. Dilmore to ratify the payments of bills in the amount of \$183,046.05 for October 2021. Seconded by Mr. Callaway.*

Vote:

Callaway – Yes Dilmore – Yes Sokol – Yes Manown-Yes

Motion Carried

***Motion 4** - A motion was made by Mr. Callaway to approve the Financial Reports for the month ending September 2021. Seconded by Sokol.*

Vote:

Callaway – Yes Dilmore – Yes Sokol – Yes Manown-Yes

Motion Carried

ENGINEER'S REPORT: KLH Engineers, Inc.

The written Engineer's Report was submitted by Dave Coldren, PE. A copy of the Monthly Report is attached hereto and made part of these minutes.

Mr. Coldren noted, the Todd Farm Rehabilitation Project has been completed. Flow monitors have been placed in the system for September & October for comparison of flow in the project area. The meters will be in for a few more days.

Mr. Coldren noted, the Belt Filter Press has been ordered, shop drawings have been approved, it is estimated to take 16 to 20 weeks for the equipment to be delivered, sometime in early 2022.

Mr. Coldren noted the Dollar General Development along SR 51, requires an HOP permit for construction. PENNDOT requires all HOP permits be applied for and in the name of the governing body (Authority) where project is located. The HOP permit requires posting of a bond for the use of the Right of Way in the amount of \$1,000. The Manager and Developer have agreed these monies will be placed in the Authority escrow by the Developer (in lieu of a bond) during the construction. This will be included as part of the Developer's Agreement

Mr. Coldren noted, the Willowbrook Sewer Line extension project, preliminary plans have been completed and provided to the Board. There appears to be question in the ownership of properties in the area. The Engineer and Manager are working on obtaining accurate information. When ownership is confirmed easements will be prepared and sent out.

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Motion 5 - A motion was made by Mr. Callaway to approve the Engineer's Report for October 2021 as presented. Seconded by Mr. Sokol.

Vote:

Callaway – Yes Dilmore – Yes Sokol – Yes Manown-Yes

Motion Carried

SOLICITOR'S REPORT:

The written Solicitor's Report was presented by Romel Nicholas, Esq. A copy of the Monthly report is attached hereto and made part of these minutes.

Attorney Nicholas noted, the Time of Sale Testing is being conducted on a weekly basis. Some challenges have been presented. He is working with the Manager to modify the Rules and Regulations to take into consideration a few of the "snags". He proposes to have something for the Board in the near future for consideration.

Attorney Nicholas noted in regards to the Dollar General Development, his office and the Manager worked out the details of the Developers Agreement to include the bond monies to be escrowed. He noted that the Developers Agreement itself needs to be updated in general. He will continue to work with the Manager on this matter.

Attorney Nicholas noted, his office is working on the Eminent Domain taking of the four (4) properties required for the PENNDOT Project (51/70). He is moving forward on behalf of the Authority in the condemnation process.

Motion 6 - A motion was made by Mr. Dilmore to approve the Solicitor's Report for September 2021 as presented. Seconded by Mr. Callaway.

Vote:

Callaway – Yes Dilmore – Yes Sokol – Yes Manown-Yes

Motion Carried

MANAGER'S REPORT:

The written Manager's Report was presented by Ann Scott, Manager, a copy of the report is attached and made part of these minutes.

The Manager noted a Plant Inspection by the DEP was conducted on October 21, 2021. A Violation was found during the inspection in regards to Willowbrook Pump Station and the generator issues. Ms. Scott is working with the Engineer to address and respond to the violation.

Ms. Scott noted the Authority in September entered into an easement agreement with PENNDOT in regards to the Landslide Project along Coal Hollow Road, across from the Treatment Plant. Ms. Scott noted, the Authority received full compensation of \$9,200. The project is scheduled to begin in December 2021.

Motion 7 - A motion was made by Mr. Callaway to approve the Manager's Report as presented for October 2021. Seconded by Mr. Sokol.

Vote:

Callaway – Yes Dilmore – Yes Sokol – Yes Manown-Yes

Motion Carried

OLD BUSINESS:

NEW BUSINESS:

ADJOURNMENT:

Motion 8 - A motion was made by Mr. Callaway to adjourn the meeting of October 26, 2021 at 4:20 pm. Seconded by Mr. Sokol.

Vote:

Callaway – Yes Dilmore – Yes Sokol – Yes Manown-Yes

Motion Carried

So Ordered Meeting Adjourned at 4:20 p.m.



William Callaway, Secretary

Gary Dilmore, Assistant Secretary/Treasurer