ROSTRAVER TOWNSHIP SEWAGE AUTHORITY
MEETING MINUTES
REGULAR MEETING
NOVEMBER 23, 2021

The Regular Meeting of October 26, 2021 of the Rostraver Township Sewage Authority was called to order by Chairman, Dennis C. Manown, at 4:00 p.m., in the Rostraver Township Sewage Authority Administration Building, Rostraver Township, PA 15012.

Members present at the Authority as follows:
Dennis Manown, Chairman
William Callaway, Secretary
Brian Sokol, Treasurer
Gary Dilmore, Assistant Secretary/Treasurer
Ann Scott, Manager
Dave Coldren, Engineer
Romel Nicholas, Solicitor

William Ruozzi via conference call

Motion 1 *– A motion was made by Mr. Callaway to approve the minutes of the October 26, 2021 meeting as presented. Seconded by Mr. Sokol.*

Vote:
Callaway – Yes Ruozzi – Yes Dilmore – Yes Sokol – Yes Manown-Yes
Motion Carried

SECRETARY'S REPORT:

CITIZENS TO BE HEARD:

The Chairman announced to let the Record show no citizens were present, nor submitted anything in writing.

CORRESPONDENCE, CHAIRMAN'S REPORT and BUSINESS REPORT:

The Pollock Run Operating Account Report was presented for approval.

Pollock Run General Operating Account Report

Motion 2 *– A motion was made by Mr. Sokol to ratify the payments of bills in the amount of $180,655.80 for November 2021 Seconded by Mr. Ruozzi.*

Vote:
Callaway – Yes Ruozzi – Yes Dilmore – Yes Sokol – Yes Manown-Yes
Motion Carried

Motion 3 - *A motion was made by Mr. Callaway to approve the Financial Reports for the month ending October 2021. Seconded by Dilmore.*

Vote:
Callaway – Yes Ruozzi – Yes Dilmore – Yes Sokol – Yes Manown-Yes
Motion Carried

ENGINEER'S REPORT: KLH Engineers, Inc.

The written Engineer's Report was submitted by Dave Coldren, PE. A copy of the Monthly Report is attached hereto and made part of these minutes.

Mr. Coldren stated, he met with one of the subcontractors for the Belt Press Project. This is one portion of the main bid; upgrade and rebuild of the current conveyor belt system. The contractor is looking for a significant increases in pricing, approximately $30-$40,000. KLH has not received a written proposal for the additional costs yet, discussion at this time. Mr. Coldren requested a comparison of a replacement conveyor vs the new price for a rebuilt. He is waiting for something from the contractor. Mr. Coldren noted, there are other/similar manufacturers of a conveyor system he believes the Authority should consider. He would like to take an opportunity to compare pricing before he can make a recommendation to the Board. He stated he should have everything together by the December Meeting. The Board agreed this matter should wait until Mr. Coldren receives additional pricing on comparative conveyor systems and/or a written proposal from the subcontractor.

Mr. Coldren noted, the Willowbrook Sewer Line extension project, preliminary plans have been completed and provided to the Board. The Manger is working with the Solicitor's office to prepare easements. Mr. Dilmore inquired if perhaps the Authority should consider extending the easement on the Vinoski Winery property for future development. The Board agreed, it is in the best interest of the Authority to extend the easement on this property for future development. Mr. Coldren stated that he would revise the map required and extend the easement.

Mr. Coldren noted a virtual meeting was held with the Utilities regarding the SR 70 Project, Arnold City. This work isn't scheduled to begin until sometime in 2023. The utilities are working with PENNDOT on potential relocation.

Mr. Coldren noted the final design and Plan has been finalized for the SR 51/70 Project. At this time, PENNDOT has requested the Authority consider the Utility Relocation Agreement as presented.

Motion 4 - *A motion was made by Mr. Callaway to enter into the Utility Relocation Agreement with PENNDOT for the 51/70 Project as presented by the Engineer. Seconded by Sokol.*

Vote:
Callaway – Yes Ruozzi – Yes Dilmore – Yes Sokol – Yes Manown-Yes
Motion Carried

Mr. Coldren also noted, for the 51/70 Project, the Authority will need to enter into a License Agreement with Wheeling & Lake Erie Railroad in order to complete the project. PENNDOT has agreed to pay all admin fees associated with the project, and the Railroad agreed to waive future admin fees. The new agreement has been reviewed by the Solicitor and asks the Board for consideration.

Motion 5 *- A motion was made by Mr. Dilmore to enter into the License Agreement with the Wheeling and Lake Erie Railroad regarding the 51/70 Project as presented by the Engineer. Seconded by Callaway.*

Vote:
Callaway – Yes Ruozzi – Yes Dilmore – Yes Sokol – Yes Manown-Yes
Motion Carried

Motion 6 *- A motion was made by Mr. Callaway to approve the Engineer's Report for November 2021 as presented. Seconded by Mr. Ruozzi.*

Vote:
Callaway – Yes Ruozzi – Yes Dilmore – Yes Sokol – Yes Manown-Yes
Motion Carried

SOLICITOR'S REPORT:

The written Solicitor's Report was presented by Romel Nicholas, Esq. A copy of the Monthly report is attached hereto and made part of these minutes.

Attorney Nicholas noted, the Time of Sale Testing is being conducted on a weekly basis. Some challenges have been presented. He worked with the Manager regarding modification of the Rules and Regulations to take into consideration a few of the "snags". Resolution 2021-8 has been submitted to the Board for consideration.

Motion 7 *- A motion was made by Mr. Callaway to approve Resolution NO. 2021-08 Amending the Rules and Regulations, effective November 23, 2021 as presented. Seconded by Mr. Sokol.*

Vote:
Callaway – Yes Ruozzi – Yes Dilmore – Yes Sokol – Yes Manown-Yes
Motion Carried