

**ROSTRAVER TOWNSHIP SEWAGE AUTHORITY  
MEETING MINUTES  
REGULAR MEETING  
DECEMBER 21, 2021**

The Regular Meeting of December 21, 2021 of the Rostraver Township Sewage Authority was called to order by Chairman, Dennis C. Manown, at 4:00 p.m., in the Rostraver Township Sewage Authority Administration Building, Rostraver Township, PA 15012.

Members present at the Authority as follows:

Dennis Manown, Chairman

William Callaway, Secretary

Brian Sokol, Treasurer

Ann Scott, Manager

Dave Coldren, Engineer

Christine Seymour, Solicitor

William Ruozzi, Vice Chairman

Gary Dilmore, Assistant Secretary/Treasurer

**Motion 1** – A motion was made by Mr. Callaway to approve the minutes of the November 23, 2021 meeting as presented. Seconded by Mr. Sokol.

Vote:

Callaway – Yes

Sokol – Yes

Manown-Yes

Motion Carried

**SECRETARY'S REPORT:**

**CITIZENS TO BE HEARD:**

The Chairman announced to let the Record show no citizens were present, nor submitted anything in writing.

**CORRESPONDENCE, CHAIRMAN'S REPORT and BUSINESS REPORT:**

The Pollock Run Operating Account Report was presented for approval.

**Pollock Run General Operating Account Report**

**Motion 2** – A motion was made by Mr. Sokol to ratify the payments of bills in the amount of \$194,964.33 for December 2021 Seconded by Mr. Callaway.

Vote:

Callaway – Yes

Sokol – Yes

Manown-Yes

Motion Carried

**Motion 3** - A motion was made by Mr. Callaway to approve the Financial Reports for the month ending November 2021. Seconded by Sokol.

Vote:

Callaway – Yes      Sokol – Yes      Manown-Yes  
Motion Carried

**ENGINEER'S REPORT: KLH Engineers, Inc.**

The written Engineer's Report was submitted by Dave Coldren, PE. A copy of the Monthly Report is attached hereto and made part of these minutes.

Mr. Coldren noted the Tood Farm Project has been completed, and the area flow monitored for approximately three months. KLH is working on a comparison of before and after flow after completion of the project.

Mr. Coldren stated, he met with one of the subcontractors for the Belt Press Project. One portion of the main bid; upgrade and rebuild of the current conveyor belt system. The contractor is looking for a significant increases in pricing, approximately \$30-\$40,000. KLH has not received a written proposal for the additional costs yet, discussion at this time. Mr. Coldren noted, there are other/similar manufacturers of a conveyor system he believes the Authority should consider. He would like to take an opportunity to compare pricing before he can make a recommendation to the Board. He stated he should have everything together by the January Meeting. The Board agreed this matter should wait until Mr. Coldren receives additional pricing on comparative conveyor systems and/or a written proposal from the subcontractor.

Mr. Coldren recommended to the Board, consideration in putting the Old Belt Press out for bid/sale. He noted, the equipment is over 20 years old, suggesting a low value. He noted the Board may wish to consider utilizing Municibid – a site run through the State for Municipalities and Authorities to utilize for selling old equipment.

**Motion 4** - A motion was made by Mr. Sokol to authorize the sale of the old Belt Press at the Plant through Municibid as recommended by the Engineer. Seconded by Callaway.

Vote:

Callaway – Yes      Sokol – Yes      Manown-Yes  
Motion Carried

He noted next week (December 28), the contactor will be out to begin the concrete work necessary at the Plant.

Mr. Coldren noted, at the next meeting in January, KLH is preparing a presentation on the proposed SCADA upgrade project.

Mr. Coldren noted, the Willowbrook Sewer Line extension project, preliminary plans have been completed and provided to the Board. The Manger worked with the Solicitor's office to prepare easements. Easements mailed out end of November, requiring six (6) residents cooperation required to complete the project.

Mr. Coldren noted a virtual meeting was held with the Utilities regarding the SR 70 Project, Arnold City. This work isn't scheduled to begin until sometime in 2023. The utilities are working with PENNDOT on potential relocation.

**Motion 5** - A motion was made by Mr. Callaway to approve the Engineer's Report for December 2021 as presented. Seconded by Mr. Sokol..

Vote:

Callaway – Yes

Sokol – Yes

Manown-Yes

Motion Carried

#### **SOLICITOR'S REPORT:**

The written Solicitor's Report was presented by Christine Seymour, Esq. A copy of the Monthly report is attached hereto and made part of these minutes.

Attorney Seymour noted the Eminent Domain taking of the four (4) properties required for the PENNDOT Project (51/70) have been served and expect to file sometime in January. Appraisals of the property have been completed. The total appraised value of all properties is \$3,100. In accordance with the PA Law, these monies have been set aside in escrow account by the Authority.

**Motion 6** - A motion was made by Mr. Sokol to approve the Solicitor's Report for December 2021 as presented. Seconded by Mr. Callaway.

Vote:

Callaway – Yes

Sokol – Yes

Manown-Yes

Motion Carried

#### **MANAGER'S REPORT:**

The written Manager's Report was presented by Ann Scott, Manager, a copy of the report is attached and made part of these minutes.

The Manager noted, a balance budget for 2022 has been presented to the Board for review and consideration.

**Motion 7** - A motion was made by Mr. Callaway to approve the 2022 Budget as presented. Seconded by Mr. Sokol.

Vote:

Callaway – Yes      Sokol – Yes      Manown-Yes  
Motion Carried

The Manager presented the 2022 Meeting schedule to the Board. Regular meeting to be held the 4<sup>th</sup> Tuesday of each month, with the exception of December, which is scheduled for the 3<sup>rd</sup> Tuesday. She requested a motion for consideration to advertise the meeting schedule.

**Motion 8** - A motion was made by Mr. Callaway to authorize to advertise the 2022 Meeting schedule as presented. Seconded by Mr. Sokol.

Vote:

Callaway – Yes      Sokol – Yes      Manown-Yes  
Motion Carried

**Motion 9** - A motion was made by Mr. Sokol to approve the Manager's Report for December 2021 as presented. Seconded by Mr. Callaway.

Vote:

Callaway – Yes      Sokol – Yes      Manown-Yes  
Motion Carried

**OLD BUSINESS:**

**NEW BUSINESS:**

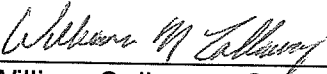
**ADJOURNMENT:**

**Motion 10** - A motion was made by Mr. Callaway to adjourn the meeting of December 21, 2021 at 4:12 pm. Seconded by Mr. Sokol.

Vote:

Callaway – Yes      Sokol – Yes      Manown-Yes  
Motion Carried

So Ordered Meeting Adjourned at 4:12 p.m.

  
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William Callaway, Secretary  
Gary Dilmore, Assistant Secretary/Treasurer