

ROSTRAVER TOWNSHIP SEWAGE AUTHORITY
MEETING MINUTES
REGULAR MEETING
March 22, 2022

The Regular Meeting of March 22, 2022 of the Rostraver Township Sewage Authority was called to order by Chairman, Dennis C. Manown, at 4:00 p.m., in the Rostraver Township Sewage Authority Administration Building, Rostraver Township, PA 15012.

Members present at the Authority as follows:

Dennis Manown, Chairman
Gary Dilmore, Vice Chairman
William Callaway, Secretary
Ann Scott, Manager
Dave Coldren, Engineer
Christine Seymour, Solicitor

Members not in attendance:

Brian Sokol, Treasurer

Motion 1 – A motion was made by Mr. Callaway to Adopt the Resolution of Proclamation recognizing the contributions and community service of William (Bill) Ruozzi, Board Member who served seven (7) years as a Board member and passed away on February 21, 2022. Seconded by Mr. Dilmore.

Vote:

Callaway – Yes Dilmore – Yes Manown-Yes

Motion Carried

Motion 2 – A motion was made by Mr. Dilmore to approve the minutes of the Regular Meeting of February 22, 2022 as presented. Seconded by Mr. Callaway.

Vote:

Callaway – Yes Dilmore – Yes Manown-Yes

Motion Carried

SECRETARY'S REPORT:

CITIZENS TO BE HEARD:

The Chairman announced to let the Record show no citizens were present, nor submitted anything in writing.

CORRESPONDENCE, CHAIRMAN'S REPORT and BUSINESS REPORT:

The Pollock Run Operating Account Report was presented for approval.

Pollock Run General Operating Account Report

Motion 3 – A motion was made by Mr. Dilmore to ratify the payments of bills in the amount of \$183,245.10 for March 2022. Seconded by Mr. Callaway.

Vote:

Callaway – Yes Dilmore – Yes Manown-Yes

Motion Carried

Motion 4 - A motion was made by Mr. Dilmore to approve the Financial Reports for the month ending February 2022. Seconded by Callaway.

Vote:

Callaway – Yes Dilmore – Yes Manown-Yes

Motion Carried

ENGINEER'S REPORT: KLH Engineers, Inc.

The written Engineer's Report was submitted by Dave Coldren, PE. A copy of the Monthly Report is attached hereto and made part of these minutes.

Mr. Coldren submitted the Draft Chapter 94 Annual Report to the Board for review and consideration.

Mr. Coldren noted the Todd Farm Project has been completed, along with the area flow monitoring. KLH has completed their review of the flow data and have found a significant reduction in infiltration to the area. Mr. Coldren provided the Board with graph showing approximately 25% or more in reduction during wet weather, showing the success of the project. Mr. Coldren would like to prepare a memo to close out the file and will present next month.

Mr. Coldren noted the Belt Filter press project has been completed. The Plant Personnel is utilizing the new equipment and is very pleased. He noted a few minor punch list items remain to be completed and we will retain \$5,257.59. Payment Request No. 3 has been received in the amount of \$27,561.19 for Ferri Contracting. It is his recommendation that this payment request be considered and approved.

Next the Agenda is approval of Change Order No. 2 and Final for the Belt Press Project for Ferri Contracting in the amount of (\$31,561.50) for approval. A breakdown of the change order has been submitted for review and consideration. Mr. Coldren noted this reduction was mostly due to the removal of the replacement and/or repair of the conveyor belt. He noted the work will need to be completed separately in the future.

Mr. Coldren recommended to the Board, consideration in putting the Old Belt Press out for bid/sale. The equipment is over 20 years old, suggesting a low value. The Board discussed at the last meeting, and he provided the equipment information to the Manager. Ms. Scott noted the item has been put on Muncibid, as of the date of the meeting no interest.

Mr. Coldren noted the grant opportunity available through the Department of Community and Economic Development and Commonwealth Financing Authority. The grant is Local Share Account – Statewide. Mr. Coldren explained these are monies raised through profits at the casinos. In the past, grants were only available to communities in the Counties where casinos were located. This grant opportunity is Statewide Funding.

Mr. Coldren noted, the Manager submitted three grants application by the March 15, 2022 deadline; a. Willowbrook Sanitary Sewer Line Extension \$200,000 Grant; b. Remote Pump Station Control and Monitoring Upgrade (SCADA) \$137,000 Grant; c. Installation of a Security System at the Plant and Administration Office \$150,000 Grant. Included with each of the applications was a letter of support from Representative Davanzo.

Mr. Coldren noted the 51/70 Project schedule is as follows; Bid Opening April 28 with anticipated notice to proceed June 13, 2022.

Mr. Coldren noted Cedar Creek Phase 3 Development Plans and Specs have been submitted for review by RWS Development. Mr. Coldren prepared his comments and submitted back to the Developer. Work will begin in Summer 2022.

Mr. Coldren noted another new Development, Todd Woodlands over in the Todd Farm area has received preliminary subdivision approval by the Township. No sanitary sewer plans have been received yet. No information on the number of units yet.

Mr. Coldren noted, the Willowbrook Sewer Line extension project, preliminary plans have been completed and provided to the Board. The Manger worked with the Solicitor's office to prepare easements. Easements mailed out end of November, requiring six (6) residents cooperation required to complete the project. As of this date two (2) easements returned.

Motion 5 - A motion was made by Mr. Dilmore to authorize Payment Request No. 3 in the amount of \$27,561.19 to Ferri Contracting for the Belt Filter Press Project, as recommended by the Engineer. Seconded by Callaway.

Vote:

Callaway – Yes Dilmore – Yes Manown-Yes

Motion Carried

Motion 6 - A motion was made by Mr. Callaway to approve Change Order No. 2 & Final in the amount of (\$31,561.50) credit, for the Belt Filter Press Project, as recommended by the Engineer. Seconded by Dilmore

Vote:

Callaway – Yes Dilmore – Yes Manown-Yes
Motion Carried

Motion 7 - A motion was made by Mr. Dilmore to approve the Annual Chapter 94 Report for 2021 as presented and recommended by the Engineer. Seconded by Callaway.

Vote:

Callaway – Yes Dilmore – Yes Manown-Yes
Motion Carried

Motion 8 - A motion was made by Mr. Dilmore to approve the Engineer's Report for March 2022 as presented. Seconded by Mr. Callaway

Vote:

Callaway – Yes Dilmore – Yes Manown-Yes
Motion Carried

Mr. Coldren asked to be excused, as he had another meeting to attend. The Board recognized the Engineer.

Shortly after the Engineering leaving Mr. Matthew Yeckel of 1275 Willowbrook Road attended the Meeting. Mr. Yeckel had some questions in reference to the proposed Willowbrook sewer line extension project and the easement the Authority is requesting on his property.

The Board discussed with Mr. Yeckel his concerns on the project including his fence during construction, two of the trees he believes will need to be removed and questions on the actual easement/property. After discussion, the Board asked the Manager to discuss other options with the Engineer including the possibility of moving the proposed sanitary line further away from the Yeckel property. The Board also asked the Manager to contact Mr. Vinosky of the Winery and asked if he would agree to meet with the Board to discuss the proposed project and the easement on his property.

Ms. Scott noted, she will contact the Engineer and Mr. Vinosky. She will try to schedule a meeting with the Vinosky's at the next Board Meeting.

SOLICITOR'S REPORT:

The written Solicitor's Report was presented by Christine Seymour, Esq. A copy of the Monthly report is attached hereto and made part of these minutes.

Attorney Seymour noted the Eminent Domain taking of the four (4) properties required for the PENNDOT Project (51/70) have been filed. No preliminary objections received regarding the filing, which means the Authority can move ahead with the project. Appraisals of the property have been completed. The total appraised value of all properties is \$3,100. In accordance with the PA Law, these monies have been set aside in escrow account by the Authority. Attorney Seymour suggested that the Authority consider bringing the property owners before the Westmoreland Board of Viewers. She explained a property owner has 6 years after a taking to bring the matter before the Board of Viewers. She suggested since this is a PENNDOT project, and costs are covered under the agreement, the Board may want consider going now instead of waiting to see if the residents pursue the matter. She noted the Board discussed the matter with Attorney Nicholas previously and suggested consideration in the near future.

Motion 9 - A motion was made by Mr. Callaway to approve the Solicitor's Report for March 2022 as presented. Seconded by Mr. Dilmore.

Vote:

Callaway – Yes Dilmore – Yes Manown-Yes

Motion Carried

MANAGER'S REPORT:

The written Manager's Report was presented by Ann Scott, Manager, a copy of the report is attached and made part of these minutes.

Motion 10 - A motion was made by Mr. Dilmore to approve the Manager's Report for March 2022 as presented. Seconded by Mr. Callaway.

Vote:

Callaway – Yes Dilmore – Yes Manown-Yes

Motion Carried

OLD BUSINESS:

NEW BUSINESS:

ADJOURNMENT:

***Motion 11** - A motion was made by Mr. Callaway to adjourn the meeting of March 22, 2022, 2022 at 5:40 pm. Seconded by Mr. Dilmore.*

Vote:

Callaway – Yes Dilmore - Yes Manown-Yes

Motion Carried

So Ordered Meeting Adjourned at 4:40 p.m.



William Callaway, Secretary